



Sapp's Heating & Air

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ESTIMATE

EST0056

DATE

05/28/2026

TOTAL

USD \$0.00

TO

Franklin county

amanda.kink@franklincountyil.gov

DESCRIPTION	RATE	QTY	AMOUNT
Hvac maintenance proposal Sapp's Heating & Air Preventative Maintenance & Equipment Asset Management Proposal	\$0.00	1	\$0.00

Franklin County Facilities

Sapp's Heating & Air proposes a comprehensive preventative maintenance and equipment asset management program for Franklin County facilities consisting of approximately 42 HVAC systems located throughout multiple county-owned properties.

The purpose of this program is to improve equipment reliability, reduce unexpected system failures, increase operational efficiency, and establish a detailed inventory database of county HVAC equipment for future maintenance planning and long-term asset management.

During the initial maintenance phase, Sapp's Heating & Air will perform a complete preventative maintenance inspection on approximately 42 HVAC systems across participating county facilities. This initial inspection and documentation process will allow our company to compile detailed records including:

Equipment locations

Equipment type and application

Model and serial numbers

Filter sizes and quantities

Belt sizes (if applicable)

Refrigerant type

Equipment age and condition

Existing deficiencies or concerns

Operational performance notes

DESCRIPTION	RATE	QTY	AMOUNT
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Recommended future maintenance items

This information will be organized into a working equipment inventory database to provide Franklin County with a clearer understanding of all participating HVAC assets and maintenance requirements.

At this time, HVAC equipment currently covered under the Franklin County Sheriff's Department Honeywell service agreement would be excluded from routine preventative maintenance under this proposal.

However, Sapp's Heating & Air remains available for any requested service or emergency repairs at those facilities if needed.

Following the completion of the initial preventative maintenance and inventory phase, Sapp's Heating & Air will have sufficient information to begin stocking commonly used filters and maintenance consumables for county facilities. This allows for improved scheduling efficiency, quicker filter replacement service, and reduced downtime during routine maintenance visits.

Sapp's Heating & Air also offers discounted pricing on filters purchased by the case for premium preventative maintenance customers. We do not heavily mark up consumable maintenance items and strive to provide cost-effective long-term service solutions for county facilities.

Routine preventative maintenance services may include:

- Condenser coil cleaning
- Filter replacement
- Capacitor testing
- Contactors inspection
- Electrical connection inspection
- Voltage and amp draw testing
- Refrigerant level inspection
- Condensate drain inspection
- Blower component inspection
- Thermostat operation verification
- Safety control testing
- General operational inspection

The overall goal of this program is to help Franklin County transition from reactive HVAC repairs to a proactive maintenance structure designed to reduce downtime, extend equipment life expectancy, and maintain reliable operation throughout county facilities.

Proposed Preventative Maintenance Program

Approximate Equipment Count: 42 HVAC Systems
Maintenance Frequency:

DESCRIPTION	RATE	QTY	AMOUNT
Bi-Annual Preventative Maintenance Visits (Typically Spring and Fall) Service Rate: \$100.00 Per System / Per Visit Estimated Cost Per Maintenance Cycle: 42 Systems x \$100.00 = \$4,200.00 Annual Program Total: 2 Visits Per Year = \$8,400.00 Annually For budgeting convenience, the annual maintenance agreement may be divided into two separate seasonal billing cycles corresponding with the Spring and Fall preventative maintenance visits. Excluded From Routine Maintenance: Sheriff's Department Honeywell-contracted equipment Emergency Service Availability: Available upon request for all county facilities Sapp's Heating & Air appreciates the opportunity to present this proposal for board review and consideration.			
	TOTAL		USD \$0.00