

AGREEMENT No. 2025-10

## PLANNED MAINTENANCE AGREEMENT

- This Planned Maintenance Agreement is entered into by EVAPAR and the owner for EVAPAR to perform Planned Maintenance Service(s) on the equipment listed below.
- Annual: EVAPAR will perform two (2) visits annually. One (1) Inspection and one (1) Full Service, at approximately six (6) month intervals. Work is to be scheduled and performed during regular business hours
- This scope of work to be performed includes labor, parts, travel time, and mileage.
- Any additional work recommended or required will be brought to the owner's attention, and upon approval, additional work will be performed for an agreed-upon charge.
- Any scheduled maintenance items (such as ATS transfer tests) that are unable to be performed while EVAPAR is on-site for services, due to personnel or logistics changes by the customer on the day of service will result in an additional trip and or labor charges to return to perform those re-scheduled services.
- This agreement does not include expenses to repair damage caused by abuse, accident, theft, acts of a third person, forces of nature, or altering the equipment. EVAPAR shall not be responsible for failure to render the service for causes beyond its control, including pandemics, strikes and labor disputes. This agreement is not assignable without the consent of EVAPAR and can be cancelled by either party through written notice.

## Payment Terms Agreement

Please initial **one (1)** payment term. Note: If you select **Billed Terms**, a credit application is required unless you have an existing approved account.

1. **Pre-Paid Terms:**  
The entire amount of this agreement is to be paid in full **before** any services are rendered. Issued Purchase Orders do not constitute payment. Upon receipt of payment, the agreed-upon services will be scheduled for execution. A Pre-Paid Agreement will benefit the customer on additional services performed **outside** of this agreement, with a 10% discount on Labor charges.

10% discount on Labor charges

2. **Billed Terms (For Approved Accounts Only):**

**Billed terms are available only for customers with approved open accounts. If billed terms are requested and approved, the customer agrees to be invoiced for the full amount of the service agreement upon completion of the first service visit. If you do not have an existing account, a credit application will be required.**

**Customer Initials:** \_\_\_\_\_

## Company

County of Franklin

*Please Remit Payment and Signed Agreement To:*

### Signature



## EVAPAR

Print Name

Neil Hargis

9000 North Kentucky Avenue  
Evansville, IN, 47725

## Data

County Board Chair  
6/17/25

**Quote Valid for 30 Days**

## PLANNED MAINTENANCE SCOPE OF WORK

### Engine

- Below 350kW: Replace air filter(s) every three years.
- 350kW and Larger: Inspect air filter(s), clean, or replace as needed for an additional cost.
- Check the condition/ tension of belts (adjust as needed)
- Check ignition system, distributor coils, and wires (if applicable)
- Check fuel lines for leaks/damage
- Check flexible fuel line connections
- Lubricate governor and linkage
- Inspect hoses, and clamps for any air intake restrictions

### Oil System

- Change oil (annually)
- Change oil filter(s) (annually)
- Inspect for leaks

### Cooling System

- Check radiator coolant level
- Annual Coolant Sample Analysis with Report
- Test/record anti-freeze temperature
- Test/record anti-freeze nitrates
- Check for leaks
- Check all hoses
- Check the operation of the engine block heater

### Battery

- Inspect / clean terminal on cables
- Clean and treat battery post/cable
- Check battery fluid level
- Check/ record battery volts/amps
- Check/record charger volts/amps
- Check/ record alternator volts/amps
- Load test or perform specific gravity test

### Starting System

- Check start solenoid terminals
- Check starter connections

### Electrical

- Inspect control panel: Check gauges, meters, and indicator lights
- Visually inspect electrical connections
- Inspect the main line circuit breaker
- Check the generator output voltage

### Fuel System

- Change fuel filter(s) (annually)
- Check for fuel leaks
- Clean/ inspect the fuel bowl or water separator (if applicable)
- Check injection pump lines
- Check day tank operation and record level
- Check the fuel transfer pump
- Check fuel solenoid
- Check the fuel pressure regulator
- Inspect the fuel tank and rupture basin for leaks

### Exhaust System

- Visually inspect for leaks/damage
- Visually inspect flexible exhaust
- Drain condensation trap

### Operating Check

- Run and inspect for proper: oil pressure, coolant/ oil temperature, alternator charger rate, generator voltage, and frequency
- Record gauge and meter readings
- Check for leaks and excessive vibration
- Test safety shutdowns
- Check operation of louvers (if applicable)

### Automatic Transfer Switch

- Inspect ATS & enclosure for corrosion/moisture
- Inspect controls and calibrate as needed
- Exercise clock-check and verify operation
- Record normal and emergency frequency/voltage at ATS connection
- Perform power failure or building load test (with approval), check/ record amperage/voltage on each leg
- Check transfer switch contacts for voltage drop(normal and emergency)
- Replace exerciser battery as needed.
- Return all switches into proper operating mode

### Reports and Instruction

- Submit inspection/ test report to owner, with any recommendations of future work/ parts required
- Instruct owner personnel in operating or upkeep procedure

### OPTIONAL SERVICES

- Diesel Fuel Analysis
- Load Bank Testing (NFPA110)
- Remote Monitoring