

# FRANKLIN COUNTY BOARD

## MINUTES OF MEETING

Sep 20, 2021

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### **CALL TO ORDER**

The Regular Meeting of the County Board was called to order at 6:00 p.m. by Chairman J. Larry Miller. Due to the Coronavirus Disease (COVID-19), Governor J B Pritzker has ordered everyone to wear masks and to observe social distancing. This meeting was held in the West City Community Center, 201 S. Browning Street, West City, Illinois.

### **ROLL CALL**

Secretary, Greg Woolard, called the roll. Members in attendance were J. Larry Miller, John Gossett, Neil Hargis, Mark Kash, Ray Minor, Jack Warren, Kevin Weston and Brad Wilson. Randall Crocker was absent.

Also attendances were Gayla Prather, Administrative Assistant to the County Board; Amos Abbott, E-911 Director; David Bartoni, Sheriff; Ryan Buckingham, Emergency Management Agency Director; Abby Dinn, States Attorney; Cindy Miklos, Supervisor of Assessments; Jim Muir, Circuit Clerk; Steve Vercellino, County Treasurer; and other interest parties.

### **PLEDGE**

Chairman J. Larry Miller lead everyone in the Pledge of Allegiance.

### **PUBLIC COMMENT**

Chairman J. Larry Miller asked the public if there were comments at this time. No one had any comments.

### **MINUTES OF PREVIOUS MEETING**

Jack Warren made a motion to accept the minutes of the August 16, 2021 Regular County Board Meeting & August 26, 2021 Special County Board Meeting Minutes. John Gossett seconded the motion. On roll call vote, all voted yes.

### **COUNTY CLAIMS**

Kevin Weston made a motion to pay the claims on file. Brad Wilson seconded the motion. On roll call vote, all voted yes.

**2022 HOLIDAY  
SCHEDULE**

Chairman J. Larry Miller stated that the first item on the agenda is the 2022 Holiday Schedule and the Administrative Order approved by the Circuit Judges of the Second Judicial Circuit, State of Illinois.

Jack Warren made a motion to accept the holiday schedule as presented. Brad Wilson seconded the motion. On roll call vote, all voted yes.

Said 2022 Holiday Schedule and Administrative Order are made a part of these minutes.

**DELINQUENT TAX  
PROGRAM -  
RESOLUTIONS**

Chairman J. Larry Miller stated that the next item on the agenda is the Delinquent Tax Program resolutions regarding authorizing my signature (J. Larry Miller) to execute deeds on the parcels sold thru the County's Delinquent Tax Program.

Kevin Weston made a motion to accept the resolutions as presented. Neil Hargis seconded the motion. On roll call vote, all voted yes.

Said resolutions are made a part of these minutes as Resolution No. 2021-35 & 2021-46.

**EMA VEHICLE DONATION  
- APPROVAL**

Chairman J. Larry Miller stated that the next item on the agenda is the approval of EMA vehicle donation and he asked Ryan Buckingham, Emergency Management Agency Director, to explain. Ryan Buckingham, Emergency Management Agency Director, explained the EMA Department received this vehicle from the Sheriff Department. Ryan Buckingham, Emergency Management Agency Director, informed the County Board that the Royalton Fire Department would like this vehicle and this vehicle is an extra one at this point and is no longer needed. Ryan Buckingham, Emergency Management Agency Director, stated that he recommends donating it to the Royalton Fire Department.

Brad Wilson made a motion to approve the donation of the EMA vehicle to the Royalton Fire Department. Jack Warren seconded the motion. On roll call vote, all voted yes.

**KARPEL SOLUTIONS FOR  
STATE'S ATTORNEY -  
APPROVAL**

Chairman J. Larry Miller stated that the next item on the agenda is the approval of the Karpel Solutions contract agreement for the State's Attorney's office and he explained they could use ARPA money and he asked Abby Dinn, State's Attorney, to explain. Abby Dinn, States Attorney explained that Karpel Solutions would work with the current system the Circuit Clerk is currently using.

John Gossett made a motion to approve the Karpel Solutions as presented. Mark Kash seconded the motion. On roll call vote, all voted yes.

Said agreement is made a part of these minutes as Agreement No. 2021-13.

**PCO 33 SECURITY  
SYSTEM RFP 7 -  
APPROVAL**

Chairman J. Larry Miller stated that the next item on the agenda is the approval of PCO 33 Security System RFP 7 and he asked Kevin Weston to explain. Kevin Weston explained it is a change order for the new courthouse. This was not included in the bid for the courthouse and the cost will be \$105,702.31 and he is asking for approval.

Ray Minor made a motion to approve the PCO 33 Security System RFP 7 as presented. Mark Kash seconded the motion. On roll call vote, all voted yes.

Said change order is made a part of these minutes.

**PLAT OF SURVEY -  
APPROVAL**

Chairman J. Larry Miller stated the next item on the agenda is the approval of Plat of Survey and he explained that this was discussed in the Committee Meeting earlier this evening with Mike Rolla, County Engineer and Victor Shockley from John Crawford & Associates from Carterville and he asks for approval.

Kevin Weston made a motion to accept the Plat of Survey as presented. Brad Wilson seconded the motion. On roll call vote, all voted yes.

**VANDEKERHOVE  
VARIANCE OF  
SUBDIVISION -  
APPROVAL**

Chairman J. Larry Miller stated the next item on the agenda is the approval of Vandekerkhove Variance on Subdivision and he explained that this was discussed in the Committee Meeting earlier this evening with Mike Rolla, County Engineer and Victor Shockley from John Crawford & Associates from Cartersville and he asks for approval.

Neil Hargis made a motion to accept the plat of survey for Michael & Tracey Vandekerkhove as presented. Chairman J. Larry Miller seconded the motion. On roll call vote, all voted yes.

Said plat of survey is made a part of these minutes as document number 2021-4522 recorded on October 1, 2021.

**CONCEPT OF ILLINOIS  
- CONTRACT TO  
INCLUDE STATE'S  
ATTORNEY**

Chairman J. Larry Miller stated that the next item on the agenda is the approval of the contract agreement with Concepte of Illinois to include the State's Attorney office and he asked for approval.

Kevin Warren made a motion accept the contract as presented. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said agreement is made a part of these minutes as Agreement No. 2021-14.

**EMA DIRECTOR'S  
SALARY - ADJUSTMENT  
APPROVAL**

Chairman J. Larry Miller informed the County Board that the next item on the agenda is the approval of the Franklin County EMA Director's salary adjustment and he recommends raising Ryan Buckingham, Emergency Management Agency Director salary to \$42,000.00 for all his hard work during the pandemic.

Ray Minor made a motion to approve the salary adjustment as presented. Neil Hargis seconded the motion. On roll call vote, all voted yes.

**SHERIFF'S OFFICE /  
VEHICLE PURCHASE  
OPTION - APPROVAL**

Chairman J. Larry Miller stated that the next item on the agenda is the approval of the Sheriff's office purchase of a vehicle option and he asked Sheriff Dave Bartoni to explain. Sheriff Dave Bartoni is asking for approval of purchasing vehicles and having the financing through Southern Illinois Bank.

John Gossett made a motion to approve the purchase of vehicles as presented. Brad Wilson seconded the motion. On roll call vote, all voted yes.

**FURNITURE BID -  
AWARD STILES OFFICE  
SOLUTIONS INC**

Chairman J. Larry Miller stated the next item on the agenda is awarding the furniture bid for the new courthouse to Stiles Office Solutions, Inc. and he asked Kevin Weston to explain. Kevin Weston present an agreement and informed the County Board that Stiles was the low bid at \$479,064.11 and he recommends approval.

Brad Wilson made a motion to accept the furniture bid as presented. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said agreement is made a part of these minutes as Agreement No. 2021-15.

**DOWN PAYMENT TO  
STILES OFFICE  
SOLUTIONS INC - FOR  
FURNITURE ORDER**

Chairman J. Larry Miller then stated the next item is to approve the down payment to Stiles Office Solutions Inc. and he asked Kevin Weston to explain. Kevin Weston stated that approving the down payment of \$221,000.00 will allow Stiles Office Solutions Inc. to order the furniture as soon as possible.

Jack Warren made a motion to approve the down payment as presented. Ray Minor seconded the motion. On roll call vote, all voted yes.

**FAGER-MCGEE  
COMMERCIAL  
CONSTRUCTION INC. -  
#11**

Chairman J. Larry Miller stated that the next item on the agenda is the Fager-McGee Commercial Construction Inc. invoice #11 and this is for the period July 1, 2021 thru July 30, 2021 with Project No. 3925 in the amount of \$754,910.84.

Kevin Weston made motion to approve the payment to Fager-McGee Commercial Construction Inc. Brad Wilson seconded the motion. On roll call vote, all voted yes.

Said copy of the claim and invoice are made a part of these minutes.

**SOUTHERN ILLINOISAN**

Chairman J. Larry Miller stated that the next item on the agenda is the Southern Illinoisan and this is for invitation to bid on furnishings package for the new county courthouse in the amount of \$158.43.

Kevin Weston made motion to approve the payment to Southern Illinoisan. Brad Wilson seconded the motion. On roll call vote, all voted yes.

Said copy of the claim and invoice are made a part of these minutes.

**REND INVESTMENTS LLC**

Chairman J. Larry Miller stated that the next item on the agenda is the Rend Investments LLC and this is for October, 2021 rental of property for construction parking in the amount of \$900.00.

Kevin Weston made motion to approve the payment to Rend Investments LLC. Brad Wilson seconded the motion. On roll call vote, all voted yes.

Said copy of the claim and invoice are made a part of these minutes.

**WHITE & BORGOGNONI  
ARCHITECTS PC**

Chairman J. Larry Miller stated that the next item on the agenda is the White & Borgognoni Architects P.C. and this is for 92% Construction Administration in the amount of \$19,087.70.

Kevin Weston made motion to approve the payment to White & Borgognoni Architects P.C.. Brad Wilson seconded the motion. On roll call vote, all voted yes.

Said copy of the claim and invoice are made a part of these minutes.

**FAGER-MCGEE  
COMMERCIAL  
CONSTRUCTION INC. -  
#12**

Chairman J. Larry Miller stated that the next item on the agenda is the Fager-McGee Commercial Construction Inc. invoice #12 and this claim needs to be tabled at this time.

**STILES OFFICE  
SOLUTIONS INC. -  
DOWNPAYMENT**

Chairman J. Larry Miller stated that the next item on the agenda is the Stiles Office Solutions Inc. and this is for the down payment on the furniture for the new courthouse in the amount of \$221,000.00.

Kevin Weston made motion to approve the payment to Stiles Office Solutions Inc. Brad Wilson seconded the motion. On roll call vote, all voted yes.

Said copy of the claim and invoice are made a part of these minutes.

**FRANKLIN COUNTY  
HOUSING AUTHORITY -  
1 APPOINTMENT**

Chairman J. Larry Miller informed the County Board an appointment is needed for the Franklin County Housing Authority Board to replace Ken Richardson, who passed away earlier this year and he recommends Dennis Followell to fill the five year term ending September 1, 2026.

Brad Wilson made a motion to appoint Dennis Followell to the Franklin County Housing Authority Board as presented. Ray Minor seconded the motion. On roll call vote, all voted yes.

**COUNTY CLERK,  
CORONER, & SHERIFF**

Chairman J. Larry Miller stated the next item on the agenda are the monthly reports from the Franklin County Clerk, August, 2021; Franklin County Coroner, had no report at this time; and Sheriff, for service from August 16, 2021 thru September 17, 2021.

Brad Wilson made motion to approve all reports as presented. Neil Hargis seconded the motion. On roll call vote, all voted yes.

Said reports are made a part of these minutes.

**CLOSED SESSION**

Chairman J. Larry Miller stated that this time a closed session is needed to discuss union contracts and personnel.

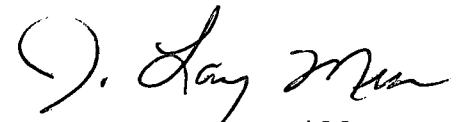
Brad Wilson made a motion to go into closed session at 6:45 pm. John Gossett seconded the motion. On roll call vote, all voted yes.

**RETURN TO OPEN SESSION**

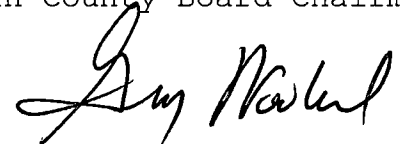
Jack Warren made a motion to resume open meeting at 7:06 pm. Brad Wilson seconded the motion. On roll call vote, all voted yes.

**ADJOURNMENT**

Chairman J. Larry Miller asked the Board if there were any questions. Brad Wilson made a motion to adjourn the meeting. Jack Warren seconded the motion. There being no further business Chairman J. Larry Miller declared the meeting adjourned.



J. Larry Miller  
Franklin County Board Chairman



Greg Woolard  
County Clerk and Recorder