

DATE: May 2, 2022

**PUBLIC SAFETY**  
**(Sheriff's Office, Juvenile Detention Center, EMA, Animal Control,**  
**Waste Management, Bi-County Health Board, 911/Emergency Services, Animal Control)**  
**DECEMBER, 2021 THRU NOVEMBER, 2022**  
**FIRST AND THIRD MONDAYS OF THE MONTH**

Franklin County Board Committee meetings and Franklin County Board meetings are held at the Franklin County Board Room, Franklin County Courthouse, 100 Public Square, Benton, Illinois.

COMMITTEEMEN:

- (x) John Gossett – Chairman
- (x) Randall Crocker
- ( ) Neil Hargis - EMA
- (x) Mark Kash – Waste Management
- (x) Larry Miller – County Board Chairman
- (x) Ray Minor – 911/Emergency Services
- ( ) Jack Warren – Animal Control
- (x) Kevin Weston
- (x) Brad Wilson – Juvenile Detention Center

County Offices

- ( ) Amos Abbott, Director 911
- (x) David Bartoni, Sheriff
- (x) Ryan Buckingham, Director EMA
- (x) Abigail Dinn
- ( ) Darla Fitzgerrell, Court Services
- ( ) Marty Leffler, Coroner
- ( ) Lorie LeQuatte, ROE
- ( ) Cynthia Miklos, Supervisor of Assessments
- (x) Jim Muir, Circuit Clerk
- (x) Bobbie Overturf, Animal Control Supervisor
- ( ) Sarah Popham, JDC Superintendent
- (x) Gayla Prather, County Board Adm. Assist.
- ( ) Mike Rolla, County Engineer
- ( ) Judge Tom Tedeschi,
- ( ) Monica Urban, Probation
- (x) Steve Vercellino, Treasurer – Conference Call-In
- (x) Greg Woolard, County Clerk

Guests...Dwayne Williams, Kevin Wilson, and other interested parties.

The Public Safety Meeting was called to order at 5:38 PM by Chairman John Gossett. See above list of those attending.

EMA Director Ryan Buckingham made his comments...

- Commented on the new Courthouse and the advancement on public access.
- Has still been working on his Hazard Mitigation grants.
- Has been meeting with American Medical Response (formerly Abbott) to finalize the ambulance service agreement for the county.
- Emergency Medical Services Week will be coming up in a couple of weeks.

Animal Control Supervisor Bobbie Overturf again mentioned her need for a better vehicle.

County Sheriff David Bartoni updated the Board on the vandalism on the sidewalk in front of the Courthouse. There was a total of 5 courthouses that were hit on the same night. One of the areas did have a possible vehicle description.

Chairman Gossett made his comments on Pretrial Services possible being in one of the county buildings. He also mentioned the frequency of having to raise the Liquor Licenses for the county. Discussion followed by the board members.

The meeting adjourned at 6:09 PM.

Minutes 5/12/2022

John Gossett - Health and Environment Committee

DATE: May 16, 2022

**PUBLIC SAFETY**  
**(Sheriff's Office, Juvenile Detention Center, EMA, Animal Control,**  
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**DECEMBER, 2021 THRU NOVEMBER, 2022**  
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- Greg Woolard, County Clerk

Guests...Don Jones and Mike Andrews (Pretrial Services), John Owens, Leigha Ledbetter, Derek Burwell, Mark McManaway, and Heather Morse (AMR Employees for EMS Week) and other interested parties.

The Public Safety Meeting was called to order at 5:54 PM by Larry Miller due to the absence of Chairman John Gossett. See above list of those attending.

Regional Office of Education #21, Superintendent Lorie LeQuatte, gave her report. Currently there are 3 job postings...

- Administrative Assistant. See 5-16-2022 Public Safety Committee Meeting Attachment 1
- Teacher Aide / School Secretary Project ECHO Alternative School. See 5-16-2022 Public Safety Committee Meeting Attachment 2
- Alternative Classroom Instructor. See 5-16-2022 Public Safety Committee Meeting Attachment 3

Her full report will be accepted at the following Franklin County Board Meeting.

Coroner Marty Leffler gave his monthly report...

- He mentioned that Franklin County has been 2 months with no Covid deaths.
- He has received his Death Certificate Surcharge from the state.
- He showed the County Board a rough idea of a possible future morgue. See 5-16-2022 Public Safety Committee Meeting Attachment 4

His full report will be accepted at the following Franklin County Board Meeting.

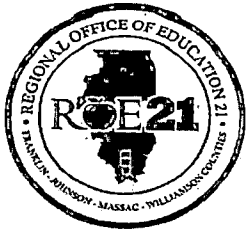
Kevin Hall, employee of the Franklin County Juvenile Detention Center asked to address the board. He just wanted the board to be aware of the current shortage of staff at JDC. Employees are putting in a lot of overtime to keep the ratio of residents and correctional officers at the right level. Residents are having to be fed in their rooms. Proper schooling is a problem. Mechanical issues are a problem.

Discussion followed with the Board. County board member Brad Wilson mentioned high requirements and low starting salaries make it hard to keep staff and the need for detention centers does not have the need it had several years ago. Chairman Miller commented on the requirements connected to the referendum for the JDC.

The meeting adjourned at 6:16 PM.

Minutes 6/02/2022

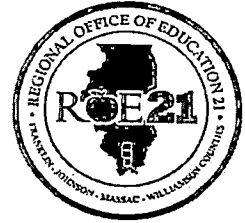
Larry Miller due to the absence of John Gossett - Health and Environment Committee



# REGIONAL OFFICE OF EDUCATION #21

Lorie LeQuatte

Regional Superintendent of Schools  
Franklin, Johnson, Massac, and Williamson Counties  
[www.roe21.org](http://www.roe21.org)



**DATE:** March 22, 2021

**TITLE:** ADMINISTRATIVE ASSISTANT

**REPORTS TO:** Regional Superintendent

**QUALIFICATIONS:**

- Integrity and professionalism
- High school diploma
- Excellent written and verbal communication skills
- Must have prior work experience as a secretary or administrative assistant
- Motivated individual with a high degree of multi-tasking and time management capability
- Proficiency in Microsoft Office and Microsoft Excel
- Must possess a valid Illinois Driver's License

**DUTIES:**

- Will include greeting customers, phone etiquette, compose letters, memos and emails, screen documents, book meeting rooms, take messages, perform administrative tasks (such as filing and photocopying), receive and process all mail, assist with Educator Licensure and Professional Development, perform Criminal Background Checks, assist with issuing work permits, assist with Home School Registration, assist with issuing GED Diplomas and Transcripts, and other duties as assigned.

Offers of employment will be made contingent upon passing a pre-employment physical and criminal background check. Candidates who refuse to submit to testing will be disqualified from the hiring process.

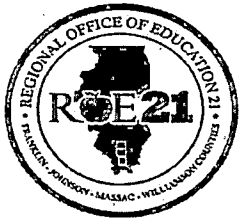
**SALARY AND BENEFITS:** 260 Day Position  
Salary with benefits contingent upon qualifications and experience.

**EVALUATION:** Performance of this job will be evaluated annually in accordance with the provisions of the ROE policy on evaluation of non-certified personnel.

Please submit an ROE #21 Job Application, Resume, Cover Letter, and three letters of reference to Lorie LeQuatte at [llequatte@roe21.org](mailto:llequatte@roe21.org).

ROE #21 Job Applications can be found at the link:  
<http://www.roe21.org/wp-content/uploads/2020/05/Application-Form-2020.pdf>

Applications will be accepted until position is filled.

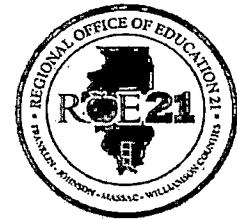


# REGIONAL OFFICE OF EDUCATION #21

Lorie LeQuatte

Regional Superintendent of Schools  
Franklin, Johnson, Massac, and Williamson Counties

[www.roe21.org](http://www.roe21.org)



**DATE:** January 19, 2022

**TITLE:** **TEACHER AIDE / School Secretary**  
**Project ECHO Alternative School**

**QUALIFICATIONS:** Must hold current Paraprofessional License through Illinois State Board of Education  
Experience working with At-Risk youth is preferred.

**REPORTS TO:** Regional Superintendent and School Administration

Offers of employment will be made contingent upon passing a pre-employment physical, and criminal background check. Candidates who refuse to submit to testing will be disqualified from the hiring process.

**SALARY AND BENEFITS:** 190 Day Position  
ROE #21 Salary Scale including benefits

**EVALUATION:** Performance of this job will be evaluated annually in accordance with the provisions of the ROE policy on evaluation of certified personnel.

Please submit an ROE #21 Job Application, Resume, Cover Letter, and three letters of reference to Lorie LeQuatte at [llequatte@roe21.org](mailto:llequatte@roe21.org).

ROE #21 Job Applications can be found at the link:  
<http://www.roe21.org/wp-content/uploads/2020/05/Application-Form-2020.pdf>

Applications will be accepted until the position is filled.



*Safety. Support. Success*

**Lorie LeQuatte**  
Regional Superintendent of Schools

**ALTERNATIVE CLASSROOM INSTRUCTOR**

The Franklin-Johnson-Massac-Williamson Regional Office of Education #21 is seeking an applicant for an **Alternative Classroom Instructor** for Project ECHO Alternative School.

**JOB SUMMARY**

To provide an effective and appropriate educational program for At-Risk students in an alternative learning environment. To assist students with social adjustment strategies for the purpose of creating a positive learning environment that promotes student academics as well as social and emotional growth. Duties may include: assessment of student needs through observation, collection, and analysis of behavioral and academic data; collaborate with staff members to assist in the implementation of restorative practices and the 5 R's of relationship, respect, responsibility, repair and reintegration; implement structured behavioral and social interventions; collaborate with the teaching staff for student academic assignments; supervise the detention classroom; coordinate daily with administration and other teaching staff; participate in professional development; and understand and participate in the grants and resources used in the school. This job summary is not intended, nor should it be construed to be a complete list of all responsibilities, skills, efforts, or working conditions associated with the position.

**DESIRED QUALIFICATIONS**

- *Bachelor's Degree*
- *Valid Illinois Substitute License; OR*
- *Valid Illinois Professional Educator License*

**PREFERRED QUALIFICATIONS**

- *Valid Illinois Professional Educator License endorsed in School Social Work; OR*
- *Master's Degree in Social Work*
- *Experience working with At-Risk Youth*

**SALARY / BENEFITS:** 180 – day position with salary and benefits

**HOW TO APPLY:** Mail or email cover letter, resume, transcripts, three professional references, and the ROE #21 Employment Application to Mrs. Lorie LeQuatte, Regional Superintendent, 502 W Jackson St., Marion, IL 62959. The ROE 21 Employment Application can be found here: <https://www.roe21.org/jobs/>.

**Applications will be accepted until position is filled.**

Franklin County  
901 Public Square  
Benton, IL 62812  
Phone: 618.438.9711  
Fax: 618.435.2861

Johnson County  
111 S. 5th/P.O. Box 96  
Vienna, IL 62995  
Phone: 618.658.3381  
*By appointment only*

Massac County  
1102 W. 10th St.  
Metropolis, IL 62960  
Phone: 618.524.3736  
*By appointment only*

Williamson County  
502 W. Jackson  
Marion, IL 62959  
Phone: 618.998.1283  
Fax: 618.998.9226

# FRANKLIN COUNTY MORGUE PROPOSAL

