

EVAN L. OWENS
STATE'S ATTORNEY
FRANKLIN COUNTY, ILLINOIS

411 East Main Street
Benton, IL 62812
(618) 439-4316
(618) 435-2349 Fax
Franklincountyil.gov

Phillip D. Butler, Assistant
Amanda Levanti, Assistant
Troy Wise, Assistant
Shannon Appleton, Assistant
Beth Sandusky, Victim Services Coordinator

August 16, 2018

Franklin County Board
Public Square
Benton, IL 62812

RE: Travel Request

Dear Franklin County Board:

This is a formal request for travel funds to be expended from the Victim Services Travel budget line. Beth Sandusky and Jesse Sanders are required to travel to Springfield, IL on August 21, 2018 through August 23, 2018 for a VOCA conference. The room and conference fees are paid through the Illinois Criminal Justice Information Authority. The mileage and per diem will be paid through the Victim Services travel budget line item. All funds have been pre approved by the grant for this travel. Thank you for your time concerning this matter.

Sincerely,



Beth Sandusky
Victim Services Coordinator