

FRANKLIN COUNTY BOARD SPECIAL MEETING AT

2:00 PM

MINUTES OF MEETING

Jul 9, 2019

CALL TO ORDER

The July 9, 2019, Special Meeting of the Franklin County Board was called to order at 2:00 PM, in the County Board Room in the Campbell Building, 901 Public Square, Benton, Illinois by Chairman Randall Crocker.

ROLL CALL

Secretary, Greg Woolard, called the roll. Members in attendance were Randall Crocker, John Gulley, Stephen Leek, Larry Miller, Ray Minor, Alan Price, Jack Warren and Kevin Weston. Neil Hargis was absent.

Also attendances were Gayla Prather, Administrative Assistant to the County Board; David Bartoni, Sheriff; Evan Owens, States Attorney; Mike Rolla, County Engineer; Steve Vercellino, County Treasurer; and other interested parties.

REQUEST FOR QUALIFICATIONS - PROFESSIONAL DESIGN SERVICES FOR THE NEW COUNTY COURTHOUSE

Chairman Randall Crocker stated that the purpose of this meeting is to Request for Qualifications for Professional Design Services on the New County Courthouse and he asked Todd Sweeney representative from Navigate Building Solutions to explain. Todd Sweeney explained the things that the design companies would do and we are to follow state statues. He brought an agenda for the meeting which has a schedule of how things should proceed. He states that the designer has to have the qualifications to do the job. The Selection Committee will be Alan Price, Kevin Weston, Larry Miller, Mike Rolla and Jim Muir and they will decide on the design company to be hired. Todd Sweeney from Navigate Building Solutions will put together a request for qualifications for all designers to turn in to the County Board. The Selection Committee are deciding on three firms to get in contact with to interview for the project

(shortlist scoring matrix). Nine companies have sent proposals to the County Board. Todd Sweeney will have permission to move ahead with the three top companies that are decided on by the Selection Committee and get in contact with the three companies to give the proposals and bids and will be contacted on Friday July 12, 2019. The Selection Committee will interview the three companies on July 31, 2019 at 9:00 am. Then the decision will be voted on August 20, 2019 at the Regular County Board meeting.

Said request for qualifications, Navigate's agenda, and the shortlist scoring matrix are made a part of these minutes.

Todd Sweeney discussed needing a complete survey, talked about environmental concerns and getting a licensed contractor to inspect for asbestors, etc. KAC (Kelly Architecture & Consulting LLC) put in a bid for Phase II Environmental Site Assessment and Project Manager and was excepted.

Said KAC bid for Phase II Environmental Site Assessment and Project Manager and supporting documents are made a part of these minutes.

A map showing existing parking locations and possible parking locations were discussed during construction and after building is complete.

Said map is made a part of these minutes.

Talked about phone systems for Sheriff, Campbell building, Courthouse, Detention Center putting them together so all offices can communicate with each other.

Chairman Randall Crocker informed the County Board the next progress meeting will be on July 31, 2019 at 2:00 pm.

ADJOURNMENT

Chairman Randall Crocker asked the Board if there were any questions. Larry Miller made a motion to adjourn the meeting. Kevin Weston seconded the motion. There being no further business Chairman Randall Crocker declared the meeting adjourned.



Randall Crocker

Franklin County Board Chairman



Greg Woolard

County Clerk and Recorder