

FRANKLIN COUNTY BOARD

MINUTES OF MEETING

Jan 21, 2020

CALL TO ORDER

The Regular Meeting of the County Board, was called to order at 6:00 p.m. in the Conference Room in the Campbell Building, 901 Public Square, Benton, Illinois by Chairman Randall Crocker.

ROLL CALL

Secretary, Greg Woolard, called the roll. Members in attendance were Randall Crocker, Matt Donkin, John Gulley, Neil Hargis, Ray Minor, Alan Price, and Kevin Weston. Larry Miller and Jack Warren were absent.

Also attendances were Keith Ward, Recycling Coordinator; Sheriff David Bartoni, Cindy Humm, Supervisor of Assessments; Marty Leffler, County Coroner; Jim Muir, Circuit Clerk; Mike Rolla, County Engineer; Thad Snell, Animal Control Supervisor; Steve Vercelino, County Treasurer; Navigate Building Solutions, Bob Rea, Gale White, Gail Bowman, Aaron Dauby, Joe Speaque, Rocky Morris, Tom Carter and other interest parties.

PLEDGE

Chairman Randall Crocker lead everyone in the Pledge of Allegiance.

PUBLIC COMMENT

Chairman Randall Crocker asked the public if there were comments at this time. No comments at this time.

MINUTES OF PREVIOUS MEETING

Ray Minor made a motion to accept the minutes of the January 6th Additional County Board Meetings Minutes and January 10th Special County Board Meeting Minutes. Alan Price seconded the motion. On roll call vote, all voted yes.

COUNTY CLAIMS

John Gulley made a motion to pay the claims on file. Alan Price seconded the motion. On roll call vote, all voted yes.

CLOSED SESSION

Chairman Randall Crocker stated that a closed session is not needed at this time.

RETURN TO OPEN SESSION

DISCUSS EMPLOYEE PARKING

Chairman Randall Crocker stated that the first item on the agenda is a discussion about Employee Parking. He explained he has wrote a letter about where he would like employee's to park and presented it to the County Board.

Said letter is made a part of these minutes.

NEW COURTHOUSE FLOOR PLAN - APPROVAL

Chairman Randall Crocker stated that the next item on the agenda is the floor plan for the New Franklin County Courthouse. Navigate Building Solutions, Gail White, Todd Sweeney and Katie Aholt presented a floor plan and a direction to go with the courthouse. They went through the floor plan and came up with cutts in some elements of the design - two additional designs with sally port on ground level extension making a substantial savings.

John Gulley made a motion to move ahead on the design that has the north ground level sally port with the cost savings recommendations by White & Borgnoni Architects and Navigate Building Solutions. Ray Minor seconded the motion. On roll call vote, all voted yes.

SUPERVISOR OF ASSESSMENTS - HIRE

Chairman Randall Crocker stated that the next item on the agenda is to hire a new Supervisor of Assessments for Franklin County. County Board members were given a copy of the Illinois Compiled Statutes, Article 3 - County Assessment Officials.

John Gulley made a motion to hire Cindy Loyd to replace Cindy Humm as the Franklin County Supervisor of Assessments effect February 3, 2020. Neil Hargis seconded the motion. On roll call vote, all voted yes.

Said Illinois Compiled Statutes is made a part of these minutes.

DRUG FREE POLICY

Chairman Randall Crocker informed the County Board that the next item on the agenda is the Drug Free Policy and this needs to be tabled at this time.

**GREENWOOD ACRES
SUBDIVISION**

Chairman Randall Crocker stated that the next item on the agenda is the Greenwood Acres Subdivision and asked Aaron Dauby from Shawnee Professional Services to present said subdivision. Aaron Dauby presented the plans for Ali and Cindy Greenwood subdivision.

John Gulley made a motion to accept the subdivision as presented. Kevin Weston seconded the motion. On roll call vote, all voted yes.

Said subdivision is made a part of these minutes as document number 2020-0425 recorded on January 30, 2020.

**FRANKLIN COUNTY
MOTOR FUEL TAX -
RESOLUTION**

Chairman Randall Crocker stated that the next item on the agenda is the County Motor Fuel Maintenance Tax Resolution and he explained to the County Board this is a resolution for maintenance under the Illinois Highway Code section number 20-00000-00-GM is hereby appropriated \$920,900.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from January 1, 2020 thru December 31, 2020.

Alan Price made a motion to approve the resolution as presented. Matt Donkin seconded the motion. On roll call vote, all voted yes.

Said resolution is made a part of these minutes as Resolution No. 2020-01.

**ROUND TABLE DESIGN
ENGINEERING -
AGREEMENT FOR EAKIN
GROVE ROAD**

Chairman Randall Crocker stated that the next item on the agenda is an agreement with the Department of Transportation for County Bridge Funds and Round Table Design Inc. and he asked Mike Rolla, County

Engineer to present this agreement. Mike Rolla, County Engineer presented the agreement for the bridge on Eakin Grove Road which is a Township Bridge Program, Section 18-03129-00-BR crossing a tributary to the Big Muddy River.

Ray Minor made a motion to accept the agreement as presented. Alan Price seconded the motion. On roll call vote, all voted yes.

Said agreement is made a part of these minutes as Agreement No. 2020-01.

**SECURITY CAMERAS FOR
THE CAMPBELL
BUILDING**

Chairman Randall Crocker stated that the next item on the agenda is the Security Cameras for the Campbell Building and he presented the County Board with three bids from Com Squad, Novacom, and C. D. S.

Kevin Weston made a motion to accept the bid from Novacom for \$15,709.67. Ray Moore seconded the motion. On roll call vote, all voted yes.

Said bid from Novacom is made a part of these minutes.

**DELINQUENT TAX
PROGRAM**

Chairman Randall Crocker stated that the next item on the agenda is the Delinquent Tax Program resolutions regarding authorizing my signature (Randall Crocker) to execute deeds on parcels sold thru the County's Delinquent Tax Program.

John Gulley made a motion to accept the resolutions as presented. Alan Price seconded the motion. On roll call vote, all voted yes.

Said resolutions are made a part of these minutes as Resolution No. 2020-02 and 2020-03.

**DESTROY CLOSED
SESSION TAPES**

Chairman Randall Crocker stated that the next item on the agenda is to destroy closed session tapes.

Ray Minor made a motion to destroy the closed session tapes. Matt Donkin seconded the motion. On roll call vote, all voted yes.

**RELEASE CLOSED
SESSION TAPES**

Chairman Randall Crocker stated that the next item on the agenda is the release of closed session minutes.

Alan Price made a motion not to release closed session minutes. Ray Minor seconded the motion. On roll call vote, all voted yes.

MILEAGE RATE

Chairman Randall Crocker stated that the next item on the agenda is Franklin County Mileage Rate, and according to the Illinois Department of Central Management Services the travel reimbursement schedule rate will be \$0.575 per mile effective January 1, 2020.

John Gulley made a motion to approve the mileage rate as presented. Neil Hargis seconded the motion. On roll call vote, all voted yes.

Said reimbursement schedule is made a part of these minutes as Agreement No. 2020-02.

Larry Miller arrived at this time.

**CAMPBELL BUILDING -
CHANGE ORDERS**

Chairman Randall Crocker stated that the next item on the agenda is the Campbell Building order changes and he presented two requests from River City Construction.

Alan Price made a motion to accept the changes as presented. Ray Minor seconded the motion. On roll call vote, all voted yes except Larry Miller voted no.

Said change order requests are made a part of these minutes.

**UNIVERSAL MOVING
SOLUTIONS**

Chairman Randall Crocker stated that the next item on the agenda is the Universal Moving Solutions Inc claim for the move of the Franklin County Courthouse on January 17th thru January 20th, 2020 in the amount of \$8,053.76.

John Gulley made a motion to paid the claim for Universal Moving Solutions Inc. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said Universal Moving Solutions Inc claim & invoice is made a part of these minutes.

**US BANK - STATE
ELECTRIC SUPPLY**

Chairman Randall Crocker stated that the next item on the agenda is the US Bank - State Electric Supply claim in the amount of \$114.64.

John Gulley made a motion to paid the claim for US Bank - State Electric Supply. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said US Bank - State Electric Supply claim & invoice is made a part of these minutes.

**NAVIGATE BUILDING
SOLUTIONS**

Chairman Randall Crocker stated that the next item on the agenda is the Navigate Building Solutions claim for December 2019 Preconstruction Services in the amount of \$17,505.00.

John Gulley made a motion to paid the claim for Navigate Building Solutions. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said Navigate Building Solutions claim & invoice is made a part of these minutes.

**HEARTLAND OFFICE
SUPPLY**

Chairman Randall Crocker stated that the next item on the agenda is the Heartland Office Supply claim for furniture at the Campbell Building in the amount of \$1,821.71.

John Gulley made a motion to paid the claim for Heartland Office Supply. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said Heartland Office Supply claim & invoice is made a part of these minutes.

**TREASURER: NIGHT BOX
& POSTAGE MACHINE
TABLE -
REIMBURSEMENT**

Chairman Randall Crocker stated that the next item on the agenda is the claim for Steve Vercellino, County Treasurer to be reimbursed for the night box and a table for the mail machine in the amount of \$327.19.

John Gulley made a motion to paid the claim for Steve Vercellino, County Treasurer. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said Steve Vercellino, County Treasurer claim & invoice is made a part of these minutes.

SEICO

Chairman Randall Crocker stated that the next item on the agenda is the claim for Seico Inc. in the amount of \$1,680.00

John Gulley made a motion to paid the claim for Seico Inc. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said Seico Inc. claim & invoice is made a part of these minutes.

PITNEY BOWES

Chairman Randall Crocker stated that the next item on the agenda is the claim for Pitney Bowes Inc. to move and resetup the mailing machine in the amount of \$961.00.

John Gulley made a motion to paid the claim for Pitney Bowes Inc. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said Pitney Bowes Inc. claim & invoice is made a part of these minutes.

**CHERYL HERMAN -
CLEANING IN STOREAGE**

Chairman Randall Crocker stated that the next item on the agenda is the claim for Cheryl Herman for four hours of filing in storage in the amount of \$48.00.

John Gulley made a motion to paid the claim for Cheryl Herman. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said Cheryl Herman claim & invoice is made a part of these minutes.

**NORMA JONES -
CLEANING OUT VAULT**

Chairman Randall Crocker stated that the next item on the agenda is the claim for Norma Jones for twenty-five and an half hours for cleaning out the Circuit Clerk's vault in the amount of \$306.00.

John Gulley made a motion to paid the claim for Norma Jones. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said Norma Jones claim & invoice is made a part of these minutes.

CONCEPTE OF ILLINOIS

Chairman Randall Crocker stated that the next item on the agenda is the Concepte of Illinois Inc claim for work stations and software in the amount of \$26,560.00.

John Gulley made a motion to paid the claim for Concepte of Illinois Inc. Ray Minor seconded the motion. On roll call vote, all voted yes.

Said Concepte of Illinois Inc. claim & invoice is made a part of these minutes.

**FRANKLIN COUNTY
CLERK, SHERIFF &
CORONER**

Chairman Randal Crocker stated the next item on the agenda are the monthly reports from the Franklin County Clerk, Franklin County Sheriff and Franklin County Coroner.

Neil Hargis made a motion to approve all reports as presented. Kevin Weston seconded the motion. On roll call vote, all voted yes.

Said reports are made a part of these minutes.

ADJOURNMENT

Chairman Randall Crocker asked the Board if there were any questions. Matt Donkin made a motion to adjourn the meeting. John Gulley seconded the motion. There being no further business Chairman Randall Crocker declared the meeting adjourned.



Handwritten signature of Randall Crocker in cursive script.

Randall Crocker

Franklin County Board Chairman



Handwritten signature of Greg Woolard in cursive script.

Greg Woolard

County Clerk and Recorder