


AGREEMENT No. 2019-11

Municipality Franklin County Highway Department	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	C O N S U L T A N T	Name Henry, Meisenheimer & Gende, Inc.
Township Goode				Address 9360 Holv Cross Lane
County Franklin				City Breese
Section 16-09127-00-BR				State IL

THIS AGREEMENT is made and entered into this 17th day of September, 2019 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name TR 38 over Tributary to Cane Creek

Route TR 38 Length 0.1 Mi. 500 FT (Structure No. 028-3419)

Termini Approximately 250' north and 250' south of the existing centerline of structure.

Description:
Prepare Plans, Specifications & Estimates (PSE) for a new structure carrying TR 38 over a Tributary to Cane Creek.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i. Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
 - k. Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1e, 1f, 1g, 1h, 1j, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
- a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
 - b. A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000		(see note)
		%
		%
		%
		%
		%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

- c. A sum of money equal to the amount indicated below as approved by the DEPARTMENT based on the following Cost Plus Fixed Fee compensation formulas:

- Cost Plus Fixed Fee
- CPFF = 14.5%[DL + R(DL) + OH(DL) + IHDC], or
 - CPFF = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], or
 - CPFF = 14.5%[(2.3 + R)DL + IHDC]

Where: DL = Direct Labor
 IHDC = In House Direct Costs
 OH = Consultant Firm's Actual Overhead Factor
 R = Complexity Factor

The maximum compensation without written authorization from the LA shall be: Twenty-One Thousand Dollars (\$21,000). The Complexity Factor (R) for this project is 0.

2. To pay for services stipulated in paragraphs 1d & 1k of the ENGINEER AGREES at actual cost of performing such work plus 155 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1d & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed. ~~in accordance with the following schedule:~~
 - a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~
 - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~

~~By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 4h 1k and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 155 percent incurred up to the time he is notified in writing of such abandonment - "actual cost" being defined as in paragraph 2 of THE LA AGREES.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 155 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

Franklin County Highway Department of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

County Board



Guy Stival Clerk
(Seal)

By *Randall Crocker*
Title Franklin County Board Chairman

Executed by the ENGINEER:

Henry, Meisenheimer & Gende, Inc.

ATTEST:

9360 Holy Cross Lane

By _____

Breese, IL 62230

Title President

By _____

Title Secretary/Treasurer

Approved
_____ Date
Department of Transportation
_____ Regional Engineer

CONSULTANT: HENRY, MEISENHEIMER & GENDE, INC.
 CLIENT: FRANKLIN COUNTY HIGHWAY DEPARTMENT
 PROJECT: BRIDGE REPLACEMENT - T.R. 38 (WEST CENTER ROAD) OVER TRIB. TO CANE CREEK
 SECTION: 16-09127-00-BR
 EXISTING S.N. N/A
 PROPOSED S.N. 028-3419
 HMG JOB #

TASK	PERSONNEL	EST. M.H.'s	DIRECT HOURLY RATE	DIRECT LABOR COSTS
FIELD SURVEYS & ALIGNMENTS	LAND SURVEYOR	2	\$60.00	\$120.00
	PARTY CHIEF	8	\$27.50	\$220.00
	SURVEY CREW	8	\$20.93	\$167.44
BRIDGE - PBDHR	PRINCIPAL	2	\$60.00	\$120.00
	STRUCT. ENGR	20	\$37.08	\$741.60
	CADD OPR.	8	\$28.55	\$228.40
ROADWAY DESIGN - PRELIM. & FINAL	PRINCIPAL	2	\$60.00	\$120.00
	TRANS. ENGR	12	\$40.63	\$487.56
	CADD OPR.	8	\$28.55	\$228.40
BRIDGE DESIGN - PRELIM. & FINAL	PRINCIPAL	4	\$60.00	\$240.00
	STRUCT. ENGR	16	\$37.08	\$593.28
	CADD OPR.	20	\$28.55	\$571.00
QUANTITY CALCULATIONS (BRIDGE & ROADWAY)	PRINCIPAL	1	\$60.00	\$60.00
	STRUCT. ENGR	8	\$37.08	\$296.64
	TRANS. ENGR	0	\$40.63	\$0.00
	CADD OPR.	4	\$28.55	\$114.20
SPECIAL PROVISIONS (BRIDGE & ROADWAY)	PRINCIPAL	1	\$60.00	\$60.00
	STRUCT. ENGR	8	\$37.08	\$296.64
	TRANS. ENGR	0	\$40.63	\$0.00
ENVIRONMENTAL, PERMITTING, ETC.	STRUCT. ENGR	8	\$37.08	\$296.64
	TRANS. ENGR	0	\$40.63	\$0.00
	CADD OPR.	0	\$28.55	\$0.00
ROW, LEGALS & PLATS	LAND SURVEYOR	2	\$60.00	\$120.00
	PARTY CHIEF	8	\$27.50	\$220.00
	SURVEY CREW	8	\$20.93	\$167.44
SHOP DRAWING REVIEWS	STRUCT. ENGR	2	\$37.08	\$74.16
TOTALS		160		\$5,543.40
TOTAL DIRECT LABOR (DL) BASED ON HMG FY20 RATES (FY20 ENDS APRIL 30, 2020)				\$5,543.40
Adjust for assumed 2.0% salary increases effective 5/1/2020				1.000
IDOT Approved Overhead Rate (See attachment)				2.2798
Total IDOT Labor & Overhead				\$18,181.24
In-House Direct Costs	Meals (4 Meals @ \$8.00)			\$32.00
	Mileage (250 miles @ \$0.545)			\$136.25
				<u>\$168.25</u>
Total IDOT Breakeven				\$18,349.49
Fixed Fee (14.5%)				\$2,660.68
Services by Others - Holcomb Foundation Engineers, Inc.				\$0.00
Total Maximum Compensation				\$21,010.17
		Use		\$21,000.00