

Franklin County Jail

September 22, 2020

Attention: Mark Walkenbach, Sr. Sales Representative
Subject: Letter of Intent Regarding: Franklin County Jail
RE: Franklin County Jail: **Building Systems Modernization Program**

Dear Mark:

This is a *Letter of Intent* that the **Franklin County Jail** desires to enter a **Facilities Agreement Contract** with **Honeywell, Inc.** related to the **Building Systems Modernization Program**. As part of the **Building Systems Modernization Program, Honeywell, Inc.** will provide professional services for necessary mechanical upgrades, described as **Technical Processes** below. The project will address and correct the current obsolete AHU's, temperature control systems, and other mechanical systems which will provide efficient energy usage as well as addressing the obsolete life safety fire alarm system.

This *Letter of Intent* shall be effective for 120 days upon signature or until superseded by an executed contract between the parties, or until canceled by either party providing written notice to the other at least five (5) business days in advance of the intended cancellation date, whichever shall first occur. During the time this *Letter of Intent* remains in effect, the Franklin County Jail shall not negotiate with any party other than Honeywell, Inc. regarding the Building Systems Modernization Program.

During the time this *Letter of Intent* remains in effect Honeywell, Inc. may, at its discretion and option, undertake certain preparatory activities including, but not limited to, provide an engineering study for Automation Controls and mechanical equipment to find deeper savings regarding energy consumption. Honeywell Inc. will try to find any other mechanical retrofit and Life Safety opportunities to increase the efficiencies of current equipment. In the event the parties do not reach agreement on a contract, or if Franklin County Jail terminates this *Letter of Intent*, Franklin County Jail shall reimburse Honeywell, Inc. a sum (determined on scope) \$82K-\$92K for the professional engineering costs incurred by Honeywell, Inc. in undertaking said activities. When project scope is accepted, this fee will be rolled into the bundled project. If project is not accepted, then engineered documents will become property of Franklin County Jail.

We understand that these project preparation activities will include the **Technical Processes** as described below:

- Honeywell will gather competitive bids to meet county procurement laws.
- Review existing drawings and available documentation
- Prepare architectural CAD backgrounds from existing drawings
- Conduct site verifications to verify as-built conditions
- Select major air-handling and cooling equipment (preliminary selections)
- Prepare DD level mechanical drawings showing basic equipment, ductwork and piping layout
- Fire Marshall approvals on any Fire System design
- Meet with Franklin County Jail to review proposed solutions

TECHNICAL PROCESS

Facilities optimization measures and improvements may be recommended for:

- **Air Distribution** – Replace/Redesign current Air Handling systems for dependability (A Healthy Building approach will be incorporated to combat Corona Virus)
- **Temperature Controls**- Provide precise control over HVAC equipment for proper ventilation and comfort control. This will also assist in Corona Virus awareness.
- **Domestic Hot Water**- Implement hi efficiency/quick recovery systems
- **Fire Alarm Systems** -Design a Life Safety system for proper fire detection and evacuation

- **Exhaust System** throughout facility including Sally Port ventilation (Carbon Monoxide protection and monitoring)

FUNDING MECHANISM

- Provide a funding mechanism that may allow **Franklin County Jail** to fund the project over a period of (5) years.

Franklin County Jail intends to enter a Facilities Agreement Contract with Honeywell Inc. for the Building Systems Modernization Program in a form substantially similar to the Honeywell Standard Maintenance Agreement document. It is understood and agreed between Honeywell and Franklin County Jail, however, that there is no obligation on either party to reach agreement on a contract. It is further understood that except as specifically set forth in this Letter of Intent, no agreement or obligation, express or implied, is created or intended between Honeywell and Franklin County Jail.

Sincerely,

Name _____

Title _____

Date _____

Authorized signature on
Behalf of **Franklin County Jail**