

Franklin County
Local Emergency Committee (FC LEPC)
Meeting Minutes
October 22, 2015

Present: Ryan Buckingham, Judy Courter, Rick Hartke, Ronda Koch, Gayla Sink, Shirley Spangler

Ryan Buckingham, Franklin County LEPC (FC LEPC) Chairperson, called the meeting to order at 2:10 p.m. The meeting was held at the Franklin County Hospital Conference Room, Benton.

FC LEPC members were asked by Ryan Buckingham if attendees had time to review the meeting minutes that were sent out to members earlier in the week. Members responded affirmatively. Judy Courter made a motion to approve the July 2015 meeting minutes, Shirley Spangler seconded.

Correspondence

Secretary, Ronda Koch, provided correspondence received for the FC LEPC at the Health Department to Ryan Buckingham.

Announcements/Training Opportunities

Announcements

- Ryan Buckingham commented that within the 10 years as Franklin County EMA, the county has made good strides in County emergency preparedness and response. He acknowledged that the progress made was through the work of agencies, some represented in the FC LEPC meeting. Ryan thanked those present for their involvement and assistance during his 10-year tenure and encouraged everyone to bring in new ideas and ways to change things in a positive direction.
- Ronda Koch thanked Franklin Hospital's Judy Courter and Shirley Spangler for their help in Closed POD outreach in the Benton area.
- Ryan Buckingham announced the "Ready Congregation" initiative which he said will include local staff and American Red Cross.
- An Alternate Care Site (ACS) Meeting will be held in November with Franklin and Williamson county hospitals to discuss ACS issues as it relates to the "BREATHE Easier in Power Outage Emergencies" campaign and to discuss hospital medical surge issues/needs and how the Franklin-Williamson Medical Reserve Corp may be able to assist
- Work continues, said Ronda Koch, on the "BREATHE Easier in Power Outage Emergencies" (power outage/respiratory illness/power operated medical equipment users) campaign and plan. Franklin-Williamson Bi-County Health Department (FWBCHD) is trying to get final information from community partners to complete the plan. All Home Medical Equipment Providers (HMECs) are currently being contacted to determine which providers are endorsing and will distribute BREATHE materials with their clients. These HMECs are the ones who

will be honored at the BREATHE Appreciation Ceremony and media launch. Anticipated launch date late January or early February 2016. A grant to further support this program is listed in the “Grants” section.

- In an effort to encourage FC LEPC attendance, Ryan announced that refreshments will be provided at the January 2016 meeting.

Training Opportunities

- Judy Courter shared information about the Pillowcase Project, an American Red Cross, Disney, and Target initiative where children are taught to keep a special pillowcase under their bed for disasters. The disaster can be a fire in their home or something bigger where the child would need some special things to take with them in a hurry. You can include a change of clothing, a blanket, pillow, a special toy, or any keepsake item can also be picked up quickly and stuffed in the pillowcase. Williamson County is having a train the trainer class on November 16th, noon – 4pm, to teach how to promote this worthwhile project. Location TBD.
- Work continues on the Ebola/Serious Communicable Disease Training. Training is coordinated between Ronda Koch (FWBCHD), Mike Maddox (RHCC Coordinator and SPARC Coalition President) and Brad Robinson (SIH EMS Regional Supervisor). Training will be held at John A Logan College in February.
- FWBCHD and Franklin Hospital will host a START Triage Training on January 28 at FWBCHD Marion Office conference room, from 6:15 – 8:15pm to support hospital medical surge. Room location will change to John A Logan College if the number of attendees exceeds FWBCHD’s conference room maximum capacity.
- The regional Family Assistance Center training, exploratory discussion and TTX will be held in March 2016. Coroners and key community partners are encouraged to attend this rare training and planning opportunity.

Exercises

- All training and exercises for 2016 need to be sent to Ryan Buckingham by December 1.
- While plans remain for FWBCHD to conduct a FSE on its SNS mass vaccination/dispensing clinic, Spring 2017, changes have been made in this grant year’s exercise. Instead of conducting an SNS TTX, FWBCHD will be participating in IDPH’s SNS Exercise. FWBCHD will be piggybacking on this exercise to run through its Closed POD and Dropsite operations. IDPH SNS Exercise is June 14 – 16. Local involvement will not require activity during all three days. With decreased local public health capability in its Medical Countermeasures and Medical Material Management & Distribution, FWBCHD is focusing on developing its Franklin Williamson-Medical Reserve Corps.

Grants

- FWBCHD applied for a \$37,000 grant to continue work on the “BREATHE Easier in Power Outage Emergencies” campaign. Projects must be approved first by IDPH and then will go to the CDC for review/final approval. Funding will go to build a “BREATHE” website and secure “BREATHE” magnets for all jurisdictions in the IDPH Marion Area Region.

Planning Project Report

- Ryan Buckingham summarized county response (October 2015) to missing radiological material for well testing (Wayne County Wells). The material was americium -class 3 category material, not nuclear weapon material. Company reported packaging it appropriately in a marked container and chained to door of company vehicle. While in transport a worker noticed the vehicle doors were flapping, stopped the vehicle and discovered radiological material missing. FC EMA was notified, along with other EMAs within a 16 – 18 county area. IEMA provided route information. Ryan and staff made visual checks of route within Franklin County, but did not locate the missing material.
- \$13,000 has been designated to purchase hazmat supplies for all 12 fire departments as backfill for their participation in an exercise. This will be the last year FC EMA will be able to do this.
- The HMEP grant that allows Rich to work on Tier II hazardous material work and exercising has been dropped from \$37,000 to \$19,000. A decision will need to be made about either keeping the position funded or to use grant for hazardous material exercising. Ryan Buckingham discussed using the grant funds for the hazardous material position part time (30 hours).

Old Business

New Business

- Discussion about officer elections took place in which it was suggested to retain all current officers for the next year. Ryan Buckingham stated that PIO and Emergency Coordinator positions probably need to be staffed out of the FC EMA office. Gayla Sink made a motion to retain all current officers, Shirley Spangler seconded the motion, with motion carried.
- By law review/revision meeting between Ryan Buckingham and Ronda Koch will be set in November to update meeting quorum policy. Meeting was not held when individual review of quorum language was reasonable and clear.

Upcoming Meeting

- Next meeting: January 28, 2016, 10am, Franklin Hospital Conference Room.

Adjournment

With no further business to come before the committee, Shirley Spangler made a motion to adjourn the meeting, seconded by Gayla Sink. Meeting was adjourned at 3:37 p.m.