



**Franklin County Local Emergency Planning Committee
Franklin County Citizen's Corps Council
Public Meeting
Franklin Hospital – July 28, 2016 – 10:00 AM**

Meeting Minutes

Present: Ryan Buckingham, Jeff Coleman, Judy Courter, Jennifer Good, Rich Good, Ronda Koch, Dick Paetzold, Gayla Sink, Shirley Spangler, Don Swiatkowski

Ryan Buckingham, Franklin County LEPC (FC LEPC) Chairperson, called the meeting to order at 10:08 a.m. The meeting was held at Franklin Hospital's Conference Room, in Benton.

FC LEPC members were asked by Ryan Buckingham to review the previous meeting minutes that were sent out to membership before the meeting and provide any comments and suggestions for revision. Members had no changes or comments; all responded affirmatively.

MOTION: Judy Courter made a motion to approve the April 28, 2015 meeting minutes, Shirley Spangler seconded. The motion carried.

Correspondence

Secretary, Ronda Koch, provided correspondence received for the FC LEPC at the Health Department to Ryan Buckingham.

Announcements/Training Opportunities

Announcements

- Twenty kids from two local daycares were helped to prepare themselves for emergencies via the Pillowcase Project, held June 26th and July 27th, Judy reported.
- LifeSource Church/FCEMA conducted a presentation on severe weather, which was a crude storm spotter and preparedness kit building session on June 21st.
- ALICE, active shooter training – Gayla Sink and Don Jones attended.
- Ryan Buckingham, Richard Good, and Jennifer Good attended IEMA Leadership training.
- Back-to-School Block Party, 8/5/16 from 10am – 2pm at Franklin Hospital. A variety of community partners, vendors and other organizations to be involved include: EMA, Health Department, Fire Department, Abbott EMS, Shoe Sensation, U of I Extension Office.



Training Opportunities

Ryan posed the question about how the group and Franklin County community partners leverage all trainings from various organizations. Ryan suggested that a master training list be formed, updated on website, and sign-up notices go out.

- HAM Radio 6-8 week course starting 8/4/16 and held every Thursday, 6pm, at Franklin Hospital
- Weathering the Storm Conference, October 12th.

Exercises

- FCEMA, Franklin Hospital and Franklin-Williamson Bi-County Health Department (FWBCHD) participated in the IDPH SNS Exercise on June 14th. FWBCHD included MRC volunteers and Closed POD partners in Dropsite operations that tested newly developed sections (Dropsite) of the SNS Annex.
- Ryan shared that the County has met its exercise requirements for the grant year. FWBCHD's AAR needs to be shared with FCEMA.

Grants

- Ryan was pleased to announce that IEMA reversed its earlier policy on grant matches, requiring either a soft match, or hard match. Prior to the decision IEMA had policy stating that the local EMA/LEPC would need to provide a cash match of 20% (hard match) to keep funding under the Hazardous Materials Emergency Preparedness Grants. Federal guidance allows for both soft and hard match of grant funds. Now, with allowing soft and hard match, FCEMA will be able to provide in-kind work of the LEPC and FCEMA to meet the match requirement.

Old Business

- CERT – Ryan: nothing to report
- FW-MRC – Ronda: Incredible first year. 41 volunteers registered with FW-MRC in IllinoisHELPS. Volunteers had completed critical trainings and participated in a variety of projects.
- FWBCHD Updates:
 - BREATHE Program using IDPH/CDC grant funds purchased over 10,000 magnets that is being distributed to health departments in the IDPH Marion Region (most of southern Illinois). The website has been developed, www.BreatheEasyIL.info. The website provides power-outage preparedness resources to individuals, home medical equipment companies, and emergency planners in southern Illinois, across the State and beyond, see flyer attached.
 - Family Assistance Center workshops and train-the-trainer trainings have been completed. Ronda thanked those present who were involved: Judy Courter, Shirley Spangler, Gayla Sink. Next steps: convene regional planning group – sometime late fall or early winter.



- Ongoing work with FW-Special Needs Advisory Panel (FW-SNAP) continues, based on the needs assessment conducted earlier this year. Future FW-SNAP sessions will follow the CDC's Planning Guide for Public Health Emergencies for Long-Term Care, Home Health, and Hospice (and others). The planning guide takes the guesswork out of the complex process of emergency planning and should greatly boost the plans of facilities working with jurisdiction's most vulnerable populations. First workshop will be offered, end of September.
- Ronda reported great progress in its work to recruit Faith-Based Organizations to help with its Closed POD program – in a church-tailored program called Operation Noah's Ark. Immanuel Baptist Church has made a huge commitment to cover all residents in Benton and West City. In-depth Closed POD planning sessions are being offered to help churches completed the planning process, see flyer attached.

New Business

- HAZ MAT REPORT – Nothing major to report
- Rich Good reported on Water Plant (north) – that large amount of chlorine is stored at some local water treatment plants and that LEPC is not informed of the storage of the chemicals through the TIER II Program. When asked, Don shared that the maximum amount of chlorine is 1200 lbs. Ryan stated that FCEMA wants to be kept first responders informed and that a staff person could provide the facility with help in initial planning. Since the water treatment plants are local government, they are exempt from TIER II unless the LEPC votes to make them report.

MOTION: Judy Courter made a motion that any entity storing reportable quantities of hazardous materials/chemicals should provide information to FC EMA including government entities; Gayla Sink seconded. The motion carried.

- Trunkline Gas, Dick Paetzold, provided FC LEPC a summary of the company's operations. Ryan suggested that a protocol for responders be developed, provide training, and then conduct mock drill

Upcoming Meeting

- Next meeting: October 27, 2016, 10am, Franklin Hospital Conference Room.

Adjournment

With no further business to come before the committee, Gayla Sink made a motion to adjourn the meeting, seconded by Judy Courter. Meeting was adjourned at noon.

Minutes provided by FC LEPC Secretary, Ronda Koch