

Date: February 5, 2018

**FINANCE, SALARIES, POLICY & PURCHASING,  
(LAW ENFORCEMENT/SHERIFF/MERIT BOARD/  
COURTS) AND (LABOR NEGOTIATIONS)  
DECEMBER 2017 THRU NOVEMBER 2018**

**FIRST AND THIRD MONDAYS OF THE MONTH**

**COUNTY BOARD ROOM AT THE CAMPBELL BLDG. AT 4:00 P.M.**

**COMMITTEEMEN:**

- (~~o~~) Alan Price - Chair
- (~~o~~) Robert Pierce - Grants
- (~~o~~) Steve Leek - Labor Negotiations
- (~~o~~) Danny Melvin - Labor Negotiations
- (~~o~~) Tom Vaughn - Labor Negotiations
- (~~o~~) Neil Hargis - Labor Negotiations
- (~~o~~) David Rea - Labor Negotiations
- (~~o~~) Jack Warren - Labor Negotiations
- (~~o~~) Randal Crocker - County Board Chair - Grants

**MINUTES:** The meeting was called to order at 4:00 p.m. by chair, Alan Price. All members were present, also in attendance were, Franklin County Clerk, Greg Woolard, Franklin County Treasurer, Keith Jones, Franklin County Engineer, Mike Rolla, Franklin County Supervisor of Assessments, Cindy Humm, Franklin County Animal Control Supervisor, Thad Snell, Franklin County Emergency Management Director, Ryan Buckingham, Franklin County Board Administrative Assistant, Gayla Prather, Franklin County Recycling Coordinator, Keith Ward and other interested parties.

Alan Price submitted the County claims, which were approved and signed by all members present.

Franklin County Treasurer, Keith Jones reported on the County finances and stated there was \$677,000.00 in the common account at this time.

David Rea discussed the charges for two day's of snow removal, discussion followed.

The meeting adjourned at 4:12 p.m.

Minutes submitted 2/6/18

Alan Price  
Chair, Finance Committee

Date: February 20, 2018

**FINANCE, SALARIES, POLICY & PURCHASING,  
(LAW ENFORCEMENT/SHERIFF/MERIT BOARD/  
COURTS) AND (LABOR NEGOTIATIONS)  
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- ( ) Alan Price - Chair
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- ( ~~)~~ David Rea - Labor Negotiations
- ( ~~)~~ Jack Warren - Labor Negotiations
- ( ~~)~~ Randal Crocker - County Board Chair - Grants

MINUTES: The meeting was called to order at 4:p.m. by acting chair, Steve Leek in place of absent Alan Price. Not present was Alan Price, in attendance were, Franklin County Sheriff, Don Jones, Franklin County Clerk, Greg Woolard, Franklin County Circuit Clerk, Jim Muir, Franklin County Treasurer, Keith Jones, Franklin County Coroner, Marty Leffler, Franklin County Engineer, Mike Rolla, Franklin County Supervisor of Assessments, Cindy Humm, Franklin County Board Administrative Assistant, Gayla Prather, Franklin County Recycling Coordinator, Keith Ward and other interested parties.

Steve Leek submitted the County claims which were approved and signed by all members present.

Franklin County Treasurer, Keith Jones reported on the County finances and stated the common account had approximately \$700,000.00 at this time. Mr Jones submitted a analysis of revenue and expenses for the Juvenile Detention Center and the cost to the County if closed down, discussion followed. Mr Jones stated the 2017 County audit had been started.

Randall Crocker reported on a opioid group meeting, discussion followed.

Franklin County Circuit Clerk, Jim Muir reported the IBM server for his office 10 year contract would expire next year and a new server would be needed.

The meeting adjourned at 4:50 p.m.

Minutes submitted 2/21/18

Steve Leek  
Acting Chair, Finance Committee

Income Housing/Franklin County Juveniles  
 Income/Housing-Juvenile Detention Center  
 AOIC Salary Reimbursement  
 Medical Reimbursement  
 Transportation Reimbursement  
 Sal Reimb/Trans/Post Disp  
 Total Revenue

1,465,055.38

Total Billings from 12/1/17-02/05/18 per Sarah Popham annualized  
 Total Billings from 12/1/17-02/05/18 per Sarah Popham annualized  
 Sal Reimbursements Amount from AOIC  
 Total Billings from 12/1/17-02/05/18 per Sarah Popham annualized  
 Total Billings from 12/1/17-02/05/18 per Sarah Popham annualized  
 Total Billings from 12/1/17-02/05/18 per Sarah Popham annualized

**Expense**

Salary Expense  
 Maintenance  
 Insurance (Building & Boiler)  
 Telephone  
 Utilities-Electric  
 Utilities-Water  
 Travel & Lodging  
 Postage  
 Pest Control  
 Computer Serv/Maintenance  
 Sanitation-Garbage Pickup  
 Medical  
 Pharmaceuticals  
 Drug Testing  
 Food  
 Office Supplies  
 Operating Supplies-Vehicles, gas & oil  
 Operating Supplies-Officers  
 Operating Supplies/Maintenance  
 Operating Supplies/Equipment Detainees  
 Uniforms  
 Fringe Benefits  
 Franklin County Juvenile-Transfers  
 Total Expenses

3,765.12  
 0.00  
 16,874.16  
 1,692,727.39

Average of 1st 6 payrolls=37,381.31\*26 pay periods  
 1/31/2018 Expenses Annualized  
 Actual Cost of Building and Boiler Policy  
 1/31/2018 Expenses Annualized  
 1/31/2018 Expenses Annualized  
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 1/31/2018 Expenses Annualized  
 Fringe Reimbursement from County Clerk (January 2018/2\*26)  
 Income Housing/Franklin County Juveniles Transferred to General Fund at End of Year

Total Revenue  
 Total Expenses  
 Net Income (Loss)

1,465,055.38  
 (1,692,727.39)  
 (227,672.01)

Total Fixed Costs  
 Revenue per unit-Variable Costs Per Unit

27,835.94

132,225.94 reduction in fixed cost  
 27,835.94

=Breakeven Point (# of detainees needed)

30.18

25.43 To equal cost if closed

Variable Costs-Costs that Change with # of Detainees