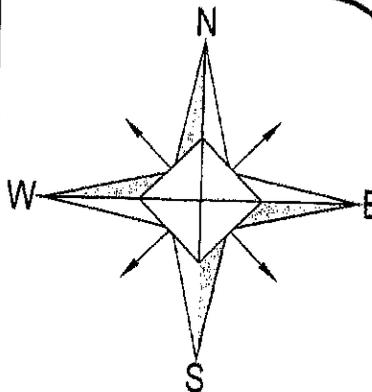


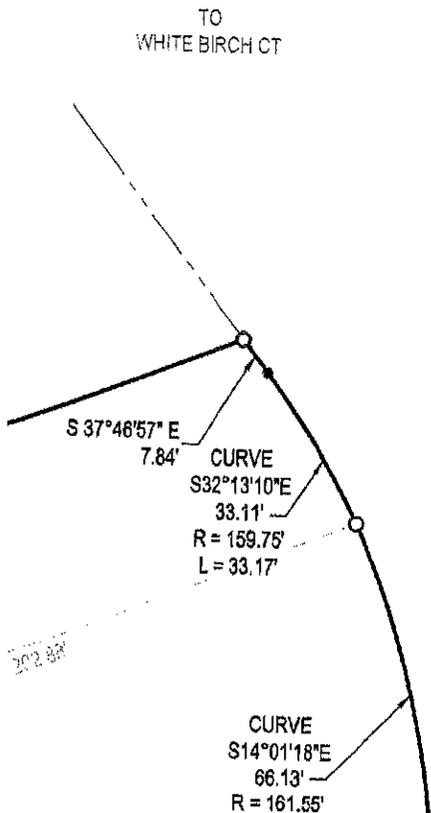
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TY
ALSO
S,
IOIS.

STATE OF ILLINOIS
County of Franklin
Document No. 2014-4169
Filed for record

SEP 24 2014
at 2:30 o'clock P.M.
Fee paid \$ 84.00
RHSP Surcharge \$ 10.00
Rene Powell
County Clerk & Recorder



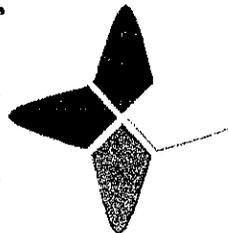
BEARINGS ARE REFERENCED
TO ILLINOIS STATE PLANE
COORDINATES - EAST ZONE
NAD 83



Page 1 of 15

Shawnee Professional Services
Engineers, Surveyors, Right of Way, & Energy

104 S. 4TH STREET
P.O. BOX 125
Vienna, IL 62995
Tel: 618-658-6065
www.ShawneePSI.com



ION

PERTY

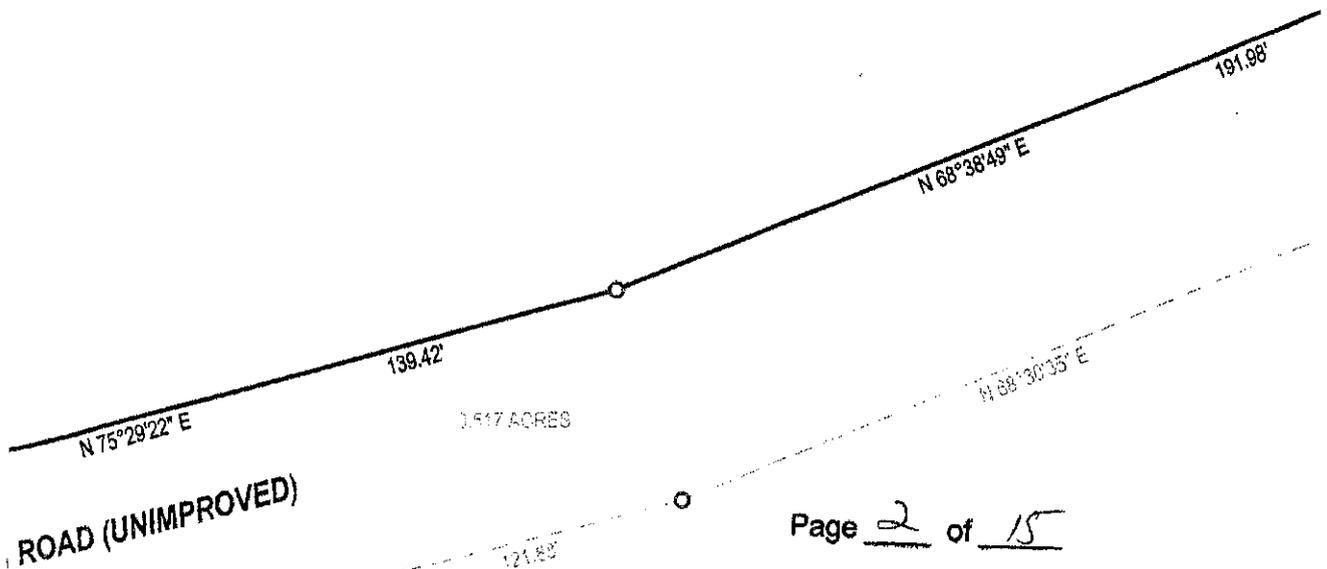
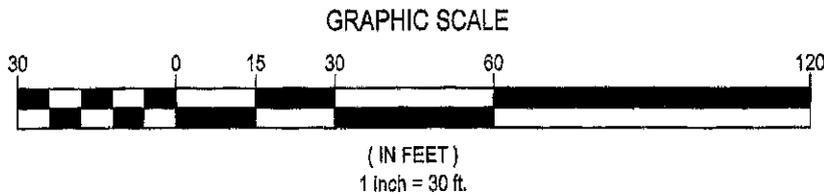
TATES,
V 9, T 6 S,
ILLINOIS.

JOB ESTATES.DWG

2014-4169

PLAT OF VACATIO

**THE PEOPLES NATIONAL BANK, N.A. PROPERTY
LOTS 1 AND 2 IN THE COUNTRY CLUB ESTATES, A
PART OF THE NE ¼ - NE ¼ OF SECTION 9, T 6 S
R 3 E OF THE 3RD P.M., FRANKLIN COUNTY, ILLINOIS
MAIN SOURCE OF REFERENCE: DOC. NO. 2012-0499**



2014-4169

P
TH
LOTS
F
R 3

**** LEGEND ****

• SURVEY POINT NO
MONUMENTATION

○ IRON ROD FOUND

----- RIGHT-OF-WAY LINE

□ AREA TO BE VACATED

SURVEYOR'S NOTES & REFERENCES

- 1) PURPOSE OF SURVEY - TO VACATE LOTS 1 AND 2 ALONG WITH WAGON ROAD LANE OF COUNTRY CLUB ESTATES.
- 2) THIS SURVEYOR WAS NOT PROVIDED WITH A TITLE COMMITMENT AT THE TIME OF SURVEY.
- 3) REFERENCE IS MADE TO THE PLAT OF COUNTRY CLUB ESTATES BY WYANT, IPLS 2277, RECORDED IN DOCUMENT NO. 2003-8709 DATED 11/26/2003.
- 3) REFERENCE IS MADE TO THE REVISED PLAT OF COUNTRY CLUB ESTATES BY WYANT, IPLS 2277, RECORDED IN DOCUMENT NO. 2004-3275 DATED 5/19/2004.

PEOPLES NATIONAL BANK, N.A.
(DOC. NO. 2012-0499)

WAGON ROAD

2014-4169

DESCRIPTION OF SURVEY

3.762 ACRES - THE PEOPLES NATIONAL BANK, N.A. PROPERTY

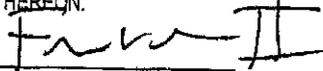
A PARCEL OF LAND BEING LOTS ONE (1) AND TWO (2) IN COUNTRY CLUB ESTATES AND WAGON ROAD LANE, ALSO BEING PA
QUARTER OF SECTION 9, TOWNSHIP 6 SOUTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN. SAID PARCEL IS PART OF PROJ
2012-0499 IN THE FRANKLIN COUNTY COURT HOUSE IN THE NAME OF PEOPLES NATIONAL BANK NA, DATED 1/31/2012. SAID PARCE
BEGINNING AT AN IRON ROD FOUND AT THE SOUTHEAST CORNER OF SAID LOT TWO (2); THENCE ALONG SAID LOT TWO (2) 1
FEET, PASSING AN IRON ROD FOUND AT 204.54 FEET, TO A POINT; THENCE N 12° 06' 54" W 9.04 FEET TO A POINT; THENCE S 85° 46'
FEET TO A POINT; THENCE S 62° 27' 02" W 22.44 FEET TO A POINT; THENCE S 83° 45' 25" W 47.78 FEET TO A POINT; THENCE N 74° 3
FEET TO A POINT; THENCE N 48° 30' 05" W 10.87 FEET TO A POINT; THENCE N 05° 54' 52" E 12.04 FEET TO THE SOUTHEAST CORNER
FOLLOWING TEN (10) CALLS: THENCE N 70° 27' 41" W 16.99 FEET TO A POINT; THENCE S 38° 10' 07" W 18.98 FEET TO A POINT; THEN
N 67° 59' 56" W 27.79 FEET TO A POINT; THENCE N 46° 08' 43" W 67.23 FEET TO A POINT; THENCE N 41° 52' 45" W 36.13 FEET TO A P
N 39° 46' 47" W 36.06 FEET TO A POINT; THENCE S 85° 43' 30" W 4.59 FEET TO A POINT; THENCE N 22° 26' 02" W 110.16 FEET, PASSIN
THE SOUTHWEST CORNER OF SAID WAGON ROAD LANE, THENCE ALONG THE RIGHT-OF-WAY LINE OF SAID WAGON ROAD LANE T
FEET TO AN IRON ROD FOUND; THENCE N 75° 29' 22" E 139.42 FEET TO AN IRON ROD FOUND; THENCE N 68° 38' 49" E 191.98 FEET T
LAKE POINT DRIVE; THENCE ALONG SAID WEST RIGHT-OF-WAY LINE THE FOLLOWING FIVE (5) CALLS: THENCE S 37° 46' 57" E 7.84 f
WITH CHORD BEARING S 32° 13' 10" E 33.11 FEET, A RADIUS OF 159.75 FEET, AND AN ARC LENGTH OF 33.17 FEET TO AN IRON ROD
THENCE ALONG A CURVE TO THE RIGHT WITH CHORD BEARING S 14° 01' 18" E 66.13 FEET, A RADIUS OF 161.55 FEET, AND AN ARC
S 02° 04' 49" E 130.81 FEET TO AN IRON ROD FOUND; THENCE ALONG A CURVE TO THE RIGHT WITH CHORD BEARING S 03° 11' 46" W
OF 75.63 FEET TO THE POINT OF BEGINNING.

SAID PARCEL TO CONTAIN 3.762 ACRES, MORE OR LESS, PER SURVEY BY AARON M. DAUBY, IL PROFESSIONAL LAND SURVEY
SAID PARCEL BEING SUBJECT TO ALL RIGHTS-OF-WAY AND EASEMENTS, RECORDED OR OTHERWISE. ALL SITUATED IN THE

CERTIFICATE OF OWNERSHIP

STATE OF ILLINOIS
COUNTY OF FRANKLIN

I, FRANK WILLIAM BONAN, II, PRESIDENT OF THE SOUTHERN REGION, DO HEREBY CERTIFY THAT PEOPLES NATIONAL BANK
PLATTED HEREON.

BY: 
FRANK WILLIAM BONAN, II
208 PUBLIC SQUARE
BENTON, IL 62812

NOTARY CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

I, Debra L. Ragan, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY OF FRANKLIN, THE STATE OF ILLINOIS,
WILLIAM BONAN, II IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED ON THE FOREGOING F
DATE, IN PERSON AND ACKNOWLEDGED THAT HE SIGNED AND SEALED THE SAID PLAT AS HIS FREE AND VOLUNTARY ACT FOR THI
FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS 11th DAY OF August, 2014.

Debra L. Ragan NOTARY PUBLIC

MY COMMISSION EXPIRES 10/2/16



CITY COUNCIL CERTIFICATE

WILLIAM BONAN, II IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED ON THE FOREGOING DATE, IN PERSON AND ACKNOWLEDGED THAT HE SIGNED AND SEALED THE SAID PLAT AS HIS FREE AND VOLUNTARY ACT FOR THE FOREGOING.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS 11th DAY OF August, 2014.

2014-4169

Debra L. Ragan NOTARY PUBLIC

MY COMMISSION EXPIRES 10/2/16



CITY COUNCIL CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

By [Signature] 6/10
CITY OF BENTON

AT A REGULAR MEETING OF THE COUNTY BOARD OF FRANKLIN COUNTY, ILLINOIS HELD ON THE 11th DAY OF August, 2014, A PLAT WAS PRESENTED TO AND APPROVED BY THE COUNTY BOARD CHAIRMAN.

[Signature]
GARY KRAFT, MAYOR

[Signature]
TOM MALKOVICH, CITY ATTORNEY

[Signature]
BROOKE CRAIG, CITY CLERK

FRANKLIN COUNTY BOARD CHAIRMAN CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

THIS PLAT HAS BEEN REVIEWED AND APPROVED BY THE County Board Chairman, Franklin County, ILLINOIS THIS 11th DAY OF August, 2014.

[Signature]
RANDALL CROCKER, CHAIRMAN

COUNTY CLERK CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

I, DAVID DOBILL, COUNTY CLERK AND RECORDER OF FRANKLIN COUNTY, ILLINOIS, AND KEEPER OF THE SEAL OF SAID COUNTY, DO HEREBY CERTIFY THAT ON THE 16th DAY OF September, 2014, AT A REGULAR MEETING, THE COUNTY BOARD APPROVED THE FOREGOING PLAT. IN WITNESS WHEREOF, I HAVE SET MY HAND AND OFFICIAL SEAL OF FRANKLIN COUNTY, ILLINOIS.

[Signature]
DAVID DOBILL, FRANKLIN COUNTY CLERK AND RECORDER

HEALTH DEPARTMENT CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

REGOING PLAT, APPEARED BEFORE ME ON THIS
ST FOR THE USES AND PURPOSES THEREIN SET

2277, RECORDED IN DOCUMENT NO. 2004-3275 DATED 5/

2014-4169



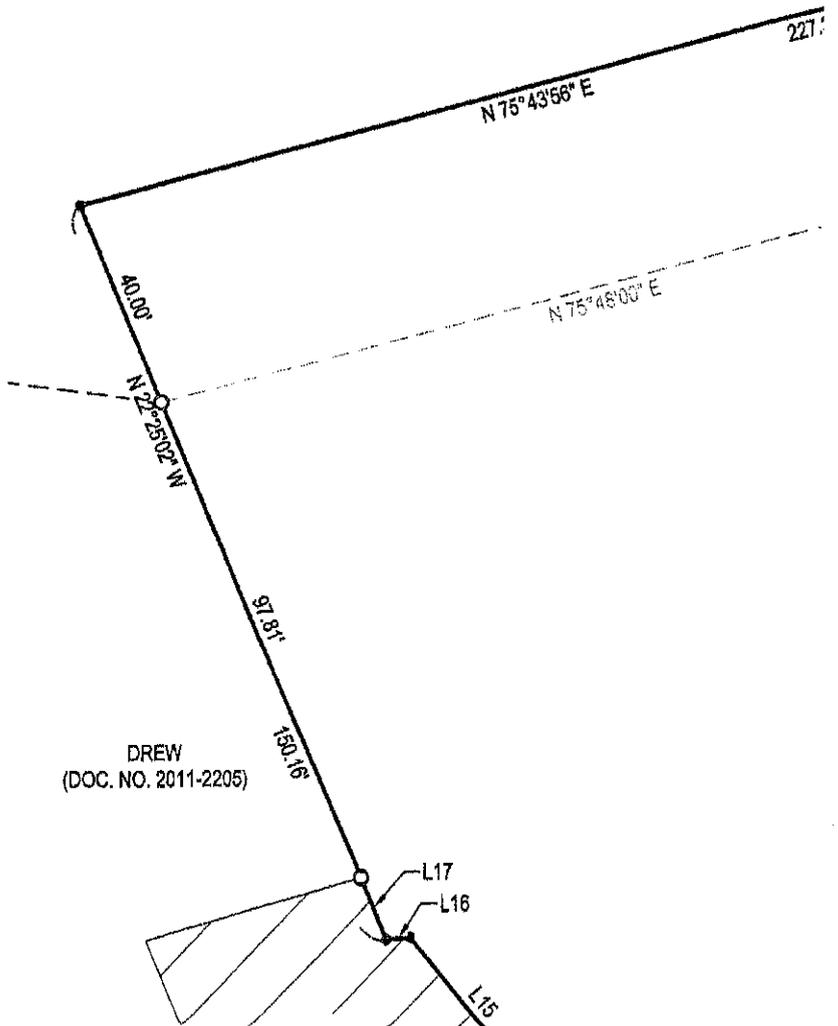
DAY OF August, 2014, THE FOREGOING

County

DAY OF SEPTEMBER, 2014.

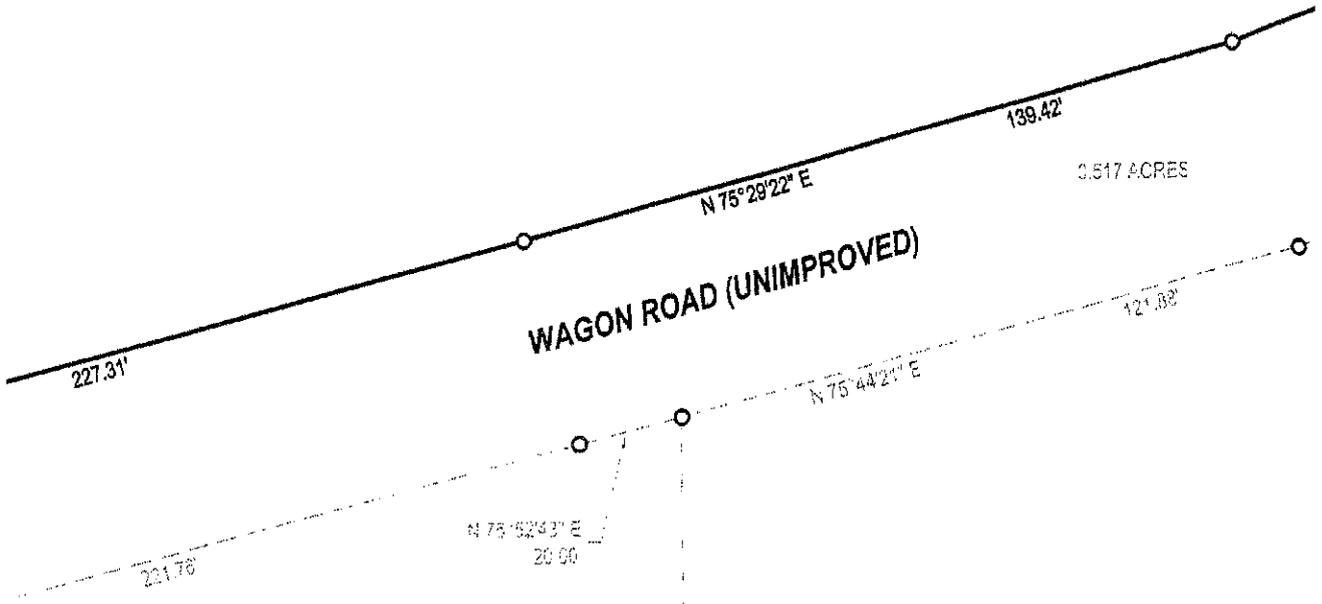
OF SAID COUNTY AND THE TAX RECORDS THEREOF,
THE COUNTY BOARD DID ACCEPT AND APPROVE THE

DREW
(DOC. NO. 2011-2205)



PEOPLES NATIONAL BANK, N.A.
 (DOC. NO. 2012-0499)

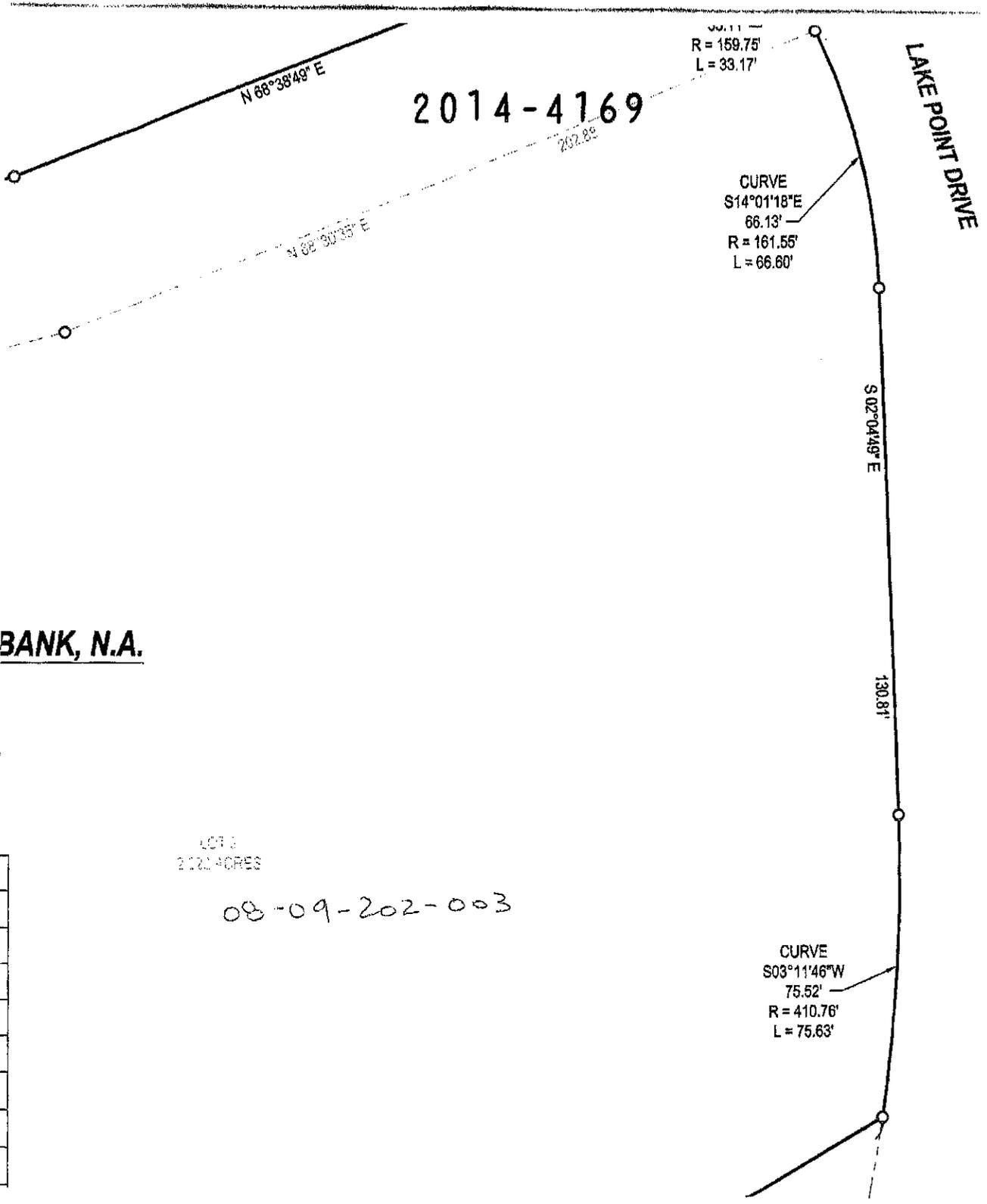
2014-4169



THE PEOPLES NATIONAL BANK
PROPERTY
 3.762 ACRES
 (DOC. NO. 2012-0499)

LOT 1
 1.522 ACRES
 08-09-202-002

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N12° 06' 54"W	9.04'
L2	S85° 48' 25"W	14.24'
L3	S35° 44' 19"W	30.25'
L4	S62° 27' 02"W	22.44'
L5	N74° 33' 17"W	18.10'
L6	N63° 43' 35"W	20.28'
L7	N48° 30' 05"W	10.87'



2014-4169

LAKE POINT DRIVE

BANK, N.A.

LOT 2
2.22 ACRES

08-09-202-003

R = 159.75'
L = 33.17'

CURVE
S14°01'18"E
66.13'
R = 161.55'
L = 66.60'

S 02° 04' 49" E

130.81'

CURVE
S 03° 11' 46" W
75.52'
R = 410.76'
L = 75.63'



COUNTY CLERK CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

2014-4169

I, DAVID DOBILL, COUNTY CLERK AND RECORDER OF FRANKLIN COUNTY, ILLINOIS, AND KEEPER OF THE SEAL OF SAID DO HEREBY CERTIFY THAT ON THE 16th DAY OF September, 2014, AT A REGULAR MEETING, THE COU FOREGOING PLAT. IN WITNESS WHEREOF, I HAVE SET MY HAND AND OFFICIAL SEAL OF FRANKLIN COUNTY, ILLINOIS.

David Dobill

DAVID DOBILL, FRANKLIN COUNTY CLERK AND RECORDER

HEALTH DEPARTMENT CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

THIS IS TO CERTIFY THAT THE PLAT OF VACATION FOR THE TRACT OF LAND DESCRIBED THE FOREGOING CERTIFICATE FRANKLIN-WILLIAMSON BI-COUNTY HEALTH ADMINISTRATOR AND HAS BEEN FOUND ADEQUATE FOR THE USE OF INDIVIDUAL S TREATMENT PACKAGE WILL NOT BE REQUIRED.

DATED THIS 13 DAY OF Aug, 2014.

Tony McEntyre

TONY MCENTYRE, BI-COUNTY HEALTH ADMINISTRATOR

SURVEYORS CERTIFICATION

STATE OF ILLINOIS
COUNTY OF FRANKLIN

I, AARON M. DAUBY, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3878, DO HEREBY CERTIFY THAT AT THE REQUEST OF TRACT DESCRIBED AND PLATTED HEREON TO BE VACATED:

I FURTHER CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS IS A TRUE AND CORRECT SURVEY AS PLATTED F CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. IN WITNESS THEREOF, I HAVE HEREU ILLINOIS PROFESSIONAL LAND SURVEYORS SEAL AT VIENNA, ILLINOIS, THIS 7TH DAY OF AUGUST, 2014.

Aaron M. Dauby
AARON M. DAUBY, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3878
LICENSE EXPIRES: 11/30/2014
FIELDWORK COMPLETED: 8/9/2014
FIRM REGISTRATION NO. 184-002344

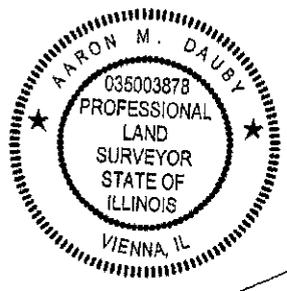
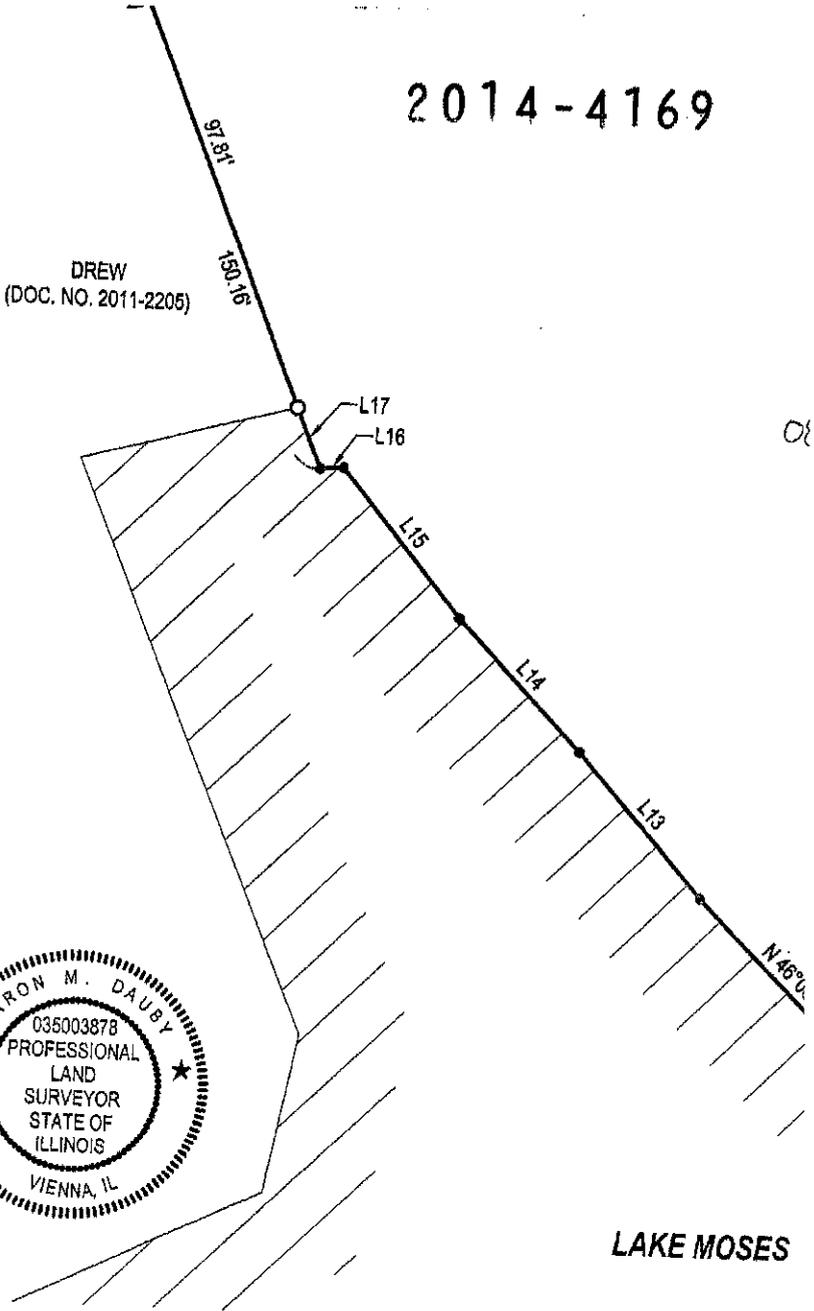
2014-4169

AD COUNTY AND THE TAX RECORDS THEREOF,
COUNTY BOARD DID ACCEPT AND APPROVE THE

DREW
(DOC. NO. 2011-2205)

ES HAS BEEN REVIEWED BY THE
. SEPTIC SYSTEMS. A CENTRAL SEWAGE

01



LAKE MOSES

OF FRANK WILLIAM BONAN, II, I HAVE THE
HEREON. THIS PROFESSIONAL SERVICE
UNTO SET MY HAND AND AFFIXED MY

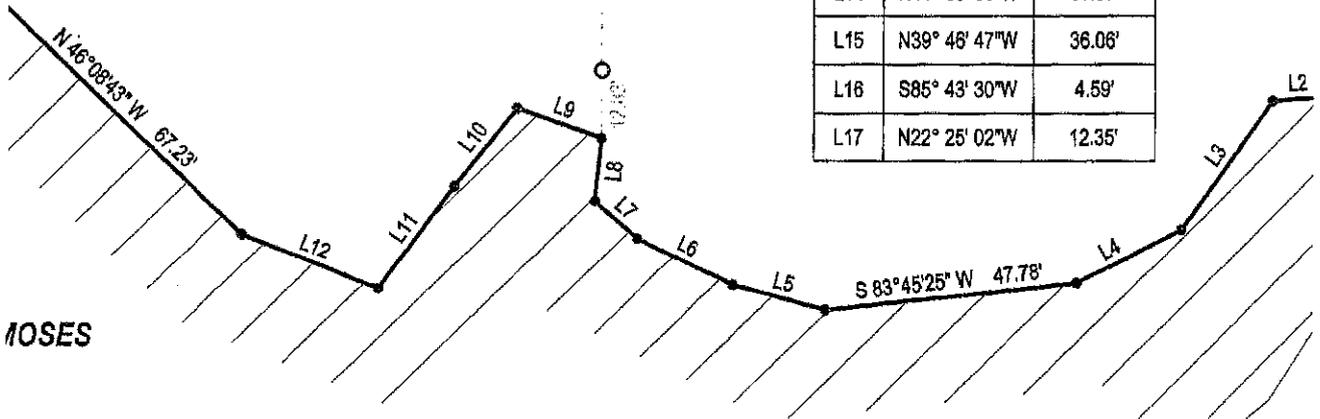
2014-4169

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N12° 06' 54"W	9.04'
L2	S85° 48' 25"W	14.24'
L3	S35° 44' 19"W	30.25'
L4	S62° 27' 02"W	22.44'
L5	N74° 33' 17"W	18.10'
L6	N63° 43' 35"W	20.28'
L7	N48° 30' 05"W	10.87'
L8	N05° 54' 52"E	12.04'
L9	N70° 27' 41"W	16.99'
L10	S38° 10' 07"W	18.98'
L11	S35° 47' 33"W	24.32'
L12	N67° 59' 56"W	27.79'
L13	N41° 52' 45"W	36.13'
L14	N44° 09' 38"W	33.97'
L15	N39° 46' 47"W	36.06'
L16	S85° 43' 30"W	4.59'
L17	N22° 25' 02"W	12.35'

LOT 1
1.022 ACRES

08-09-202-002

267.79'
254.56'
N00°39'17"E

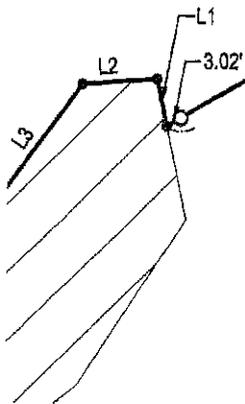


2014-4169

LOT 2
2.222 ACRES

08-09-202-003

CURVE
S03°11'46"W
75.52'
R = 410.76'
L = 75.83'



204.54'
S 60°24'25" W
207.58'

STILLEY
(DOC. NO. 2013-5185)
LOT 3
1.470 ACRES

TO
DEAD END

APPROVE
OK
8/7
8

STATE OF ILLINOIS
County of Franklin
Document No. 2014-4170
Filed for record

**** LEGEND ****

- SURVEY POINT NO MONUMENTATION
- IRON ROD FOUND
- ⊙ IRON ROD SET PER PRIOR S.P.S. SURVEY
- RIGHT-OF-WAY LINE
- AREA TO BE VACATED

SEP 24 2014
at 2:30 o'clock P.M.
Fee paid \$ 54.00
RHSP Surcharge \$ 12.00
Rene Arzuff
County Clerk & Recorder



STATE OF ILLINOIS
County of Franklin
Document No. 0
Filed for

SEP 24
at 2:30 o'clock
Fee paid \$ 2
RHSP Surcharge \$ 0
Rene Arzuff
County Clerk & Recorder

SURVEYOR'S NOTES & REFERENCES

- 1) PURPOSE OF SURVEY - TO VACATE LOTS 10 - 14 OF LAKE MOSES SUBDIVISION II PHASE I.
- 2) THIS SURVEYOR WAS NOT PROVIDED WITH A TITLE COMMITMENT AT THE TIME OF SURVEY.
- 3) REFERENCE IS MADE TO A PLAT OF SURVEY BY SHAFER, IPLS 2754, RECORDED IN DOCUMENT NO. 2013-1540 DATED 3/22/2013.

DESCRIPTION OF SURVEY

6.494 ACRES - THE PEOPLES NATIONAL BANK, N.A. PROPERTY

A PARCEL OF LAND BEING A PART OF THE LAKE MOSES SUBDIVISION II PHASE 1, ALSO BEING PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 8 SOUTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN. SAID PARCEL IS PART OF PROPERTY DESCRIBED AND RECORDED IN DOCUMENT NUMBER 2013-1540 IN THE FRANKLIN COUNTY COURT HOUSE IN THE NAME OF PEOPLES NATIONAL BANK N.A. DATED 3/22/2013. SAID PARCEL BEING MORE PARTICULARLY DESCRIBED AS

2014-4170

PLAT C

THE PEOPLES N
PART OF THE LAKE M
BEING PART OF THI
R 3 E OF THE 3RD I
MAIN SOURCE

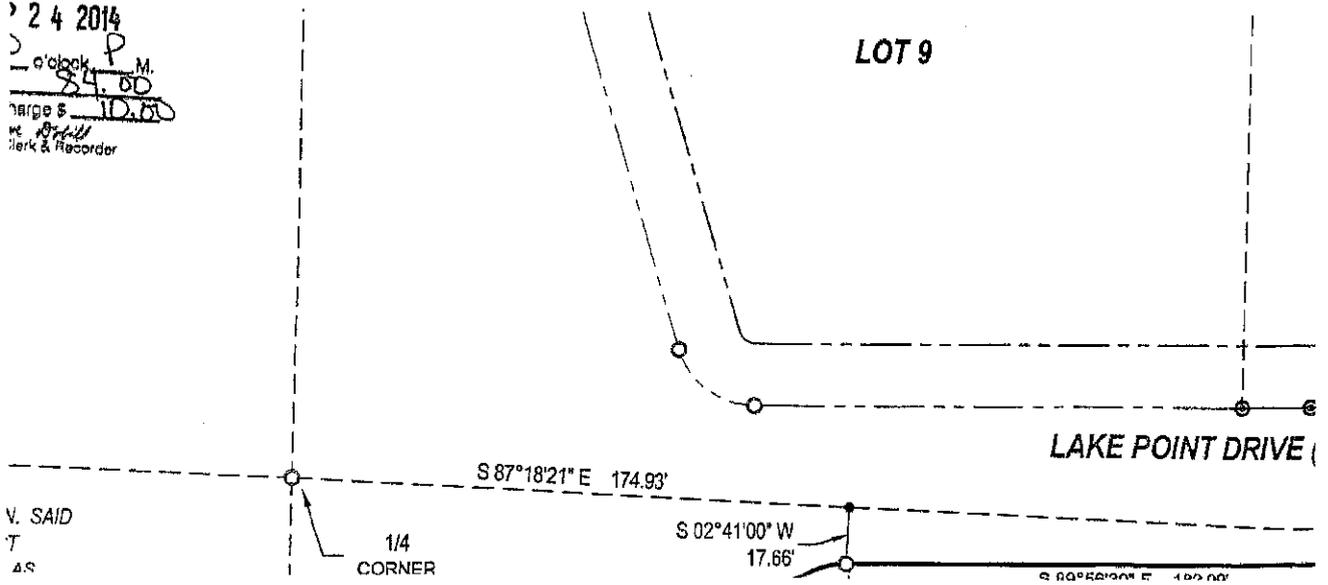
GRAPHIC SCALE



(IN FEET)
1 inch = 50 ft.

ILLINOIS
anklin
2014-4170
Filed for record

24 2014
P
o'clock P.M.
84.00
Charge \$ 10.00
ve. [Signature]
Clerk & Recorder



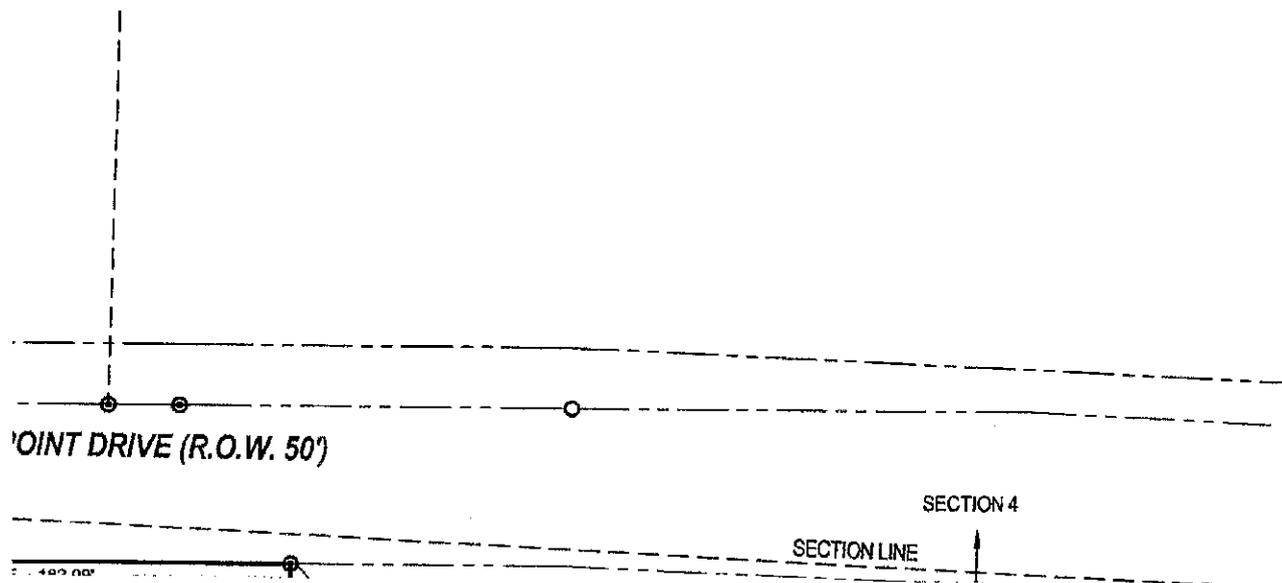
2014-4170

T OF VACATION

PLES NATIONAL BANK, N.A. PROPERTY

**LAKE MOSES SUBDIVISION II PHASE I, ALSO
OF THE NW 1/4 - NE 1/4 OF SECTION 9, T 6 S,
E 3RD P.M., FRANKLIN COUNTY, ILLINOIS.**

1 SOURCE OF REFERENCE: DOC. NO. 2013-1540



DESCRIPTION OF SURVEY

6.494 ACRES - THE PEOPLES NATIONAL BANK, N.A. PROPERTY

2014-4170

A PARCEL OF LAND BEING A PART OF THE LAKE MOSES SUBDIVISION II PHASE 1, ALSO BEING PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 8 SOUTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN. SAID PARCEL IS PART OF PROPERTY DESCRIBED AND RECORDED IN DOCUMENT NUMBER 2013-1540 IN THE FRANKLIN COUNTY COURT HOUSE IN THE NAME OF PEOPLES NATIONAL BANK NA, DATED 3/22/2013. SAID PARCEL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID QUARTER - QUARTER SECTION; THENCE S 87° 18' 21" E 174.93 FEET ALONG THE NORTH LINE OF SAID QUARTER - QUARTER SECTION TO A POINT; THENCE S 02° 41' 00" W 17.66 FEET TO AN IRON ROD FOUND IN THE SOUTH RIGHT-OF-WAY LINE OF LAKE POINT DRIVE, THIS BEING THE POINT OF BEGINNING; THENCE S 89° 56' 30" E 182.09 FEET ALONG SAID SOUTH RIGHT-OF-WAY LINE TO AN IRON ROD SET; THENCE S 01° 02' 29" W 739.25 FEET, PASSING IRON RODS SET AT 205.96 FEET AND 492.68 FEET, TO AN IRON ROD SET; THENCE N 83° 37' 36" E 193.97 FEET TO AN IRON ROD SET; THENCE S 06° 22' 01" E 277.59 FEET TO AN IRON ROD SET IN THE NORTH RIGHT-OF-WAY LINE OF MOSES MANOR DRIVE; THENCE ALONG SAID MOSES MANOR RIGHT-OF-WAY LINE THE FOLLOWING TEN (10) CALLS: THENCE S 83° 37' 36" W 319.99 FEET TO A POINT; THENCE ALONG A CURVE TO THE RIGHT WITH CHORD BEARING N 50° 08' 09" W 102.19 FEET, A RADIUS OF 70.73 FEET, AND AN ARC LENGTH OF 114.19 FEET TO AN IRON ROD FOUND; THENCE N 03° 53' 10" W 284.29 FEET TO AN IRON ROD FOUND; THENCE ALONG A CURVE TO THE LEFT WITH CHORD BEARING N 15° 31' 08" W 203.86 FEET, A RADIUS OF 399.65 FEET, AND AN ARC LENGTH OF 206.14 FEET TO AN IRON ROD FOUND; THENCE N 30° 20' 03" W 141.16 FEET TO AN IRON ROD FOUND; THENCE ALONG A CURVE TO THE RIGHT WITH CHORD BEARING N 21° 42' 44" E 118.18 FEET, A RADIUS OF 75.00 FEET, AND AN ARC LENGTH OF 136.10 FEET TO AN IRON ROD FOUND; THENCE N 73° 40' 54" E 14.97 FEET TO AN IRON ROD FOUND; THENCE ALONG A CURVE TO THE LEFT WITH CHORD BEARING N 28° 43' 03" E 176.55 FEET, A RADIUS OF 125.00 FEET, AND AN ARC LENGTH OF 196.03 FEET TO AN IRON ROD FOUND; THENCE N 16° 07' 35" W 63.39 FEET TO AN IRON ROD FOUND; THENCE ALONG A CURVE TO THE RIGHT WITH CHORD BEARING N 36° 51' 05" E 40.06 FEET, A RADIUS OF 25.00 FEET, AND AN ARC LENGTH OF 46.47 FEET TO THE POINT OF BEGINNING.

SAID PARCEL TO CONTAIN 6.494 ACRES, MORE OR LESS, PER SURVEY BY AARON M. DAUBY, IL PROFESSIONAL LAND SURVEYOR NO. 3878, DATED 8/6/2014.

SAID PARCEL BEING SUBJECT TO ALL RIGHTS-OF-WAY AND EASEMENTS, RECORDED OR OTHERWISE. ALL SITUATED IN THE COUNTY OF FRANKLIN, STATE OF ILLINOIS.

CERTIFICATE OF OWNERSHIP

STATE OF ILLINOIS
COUNTY OF FRANKLIN

I, FRANK WILLIAM BONAN, II, PRESIDENT OF THE SOUTHERN REGION, DO HEREBY CERTIFY THAT PEOPLES NATIONAL BANK, N.A. IS THE LEGAL OWNER OF THE LAND PLATTED HEREON.

BY: Frank W. Bonan II
FRANK WILLIAM BONAN, II
208 PUBLIC SQUARE
BENTON, IL 62812

NOTARY CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

I, Debra L. Ragan, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY OF FRANKLIN, THE STATE OF ILLINOIS, DO HEREBY CERTIFY THAT FRANK WILLIAM BONAN, II IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED ON THE FOREGOING PLAT, APPEARED BEFORE ME ON THIS DATE, IN PERSON AND ACKNOWLEDGED THAT HE SIGNED AND SEALED THE SAID PLAT AS HIS FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS 11th DAY OF August, 2014.

Debra L. Ragan

NOTARY PUBLIC

Page 4 of 12 OFFICIAL SEAL
DEBRA L RAGAN

2014-4170 LAKE POINT DRIVE (R)

S 87° 18' 21" E 174.93'

S 02° 41' 00" W 17.66'

S 89° 56' 30" E 182.09'

POINT OF BEGINNING

1/4 CORNER

HALF SECTION LINE

LOT 10
1.233 ACRES

08-04-402-00A

C3
100.97'

35.13'

L1

08-04-402-00B

N 30° 20' 03" W 141.16'

THE PEOPLES NATIONAL BANK, N.A.

PROPERTY

6.101 ACRES

SAID
S
DNG
IN
205.96
7.59
O
N
RD
ENCE
3 OF
N
OR

N.A.

10

DRIVE (R.O.W. 50')

SECTION 4 2014-4170

SECTION LINE

SECTION 9

EXISTING 20' PUBLIC UTILITY EASEMENT
(DOC. NO. 2003-8802)

205.96'

of

739.25'

286.72'

102.29' W

CURVE TABLE				
CURVE #	CHORD BEARING	DISTANCE	RADIUS	ARC LENGTH
C1	N50° 08' 09"W	102.19'	70.73'	114.19'
C2	N15° 31' 08"W	203.86'	399.65'	206.14'
C3	N21° 42' 44"E	118.18'	75.00'	136.10'
C4	N28° 43' 03"E	176.55'	125.00'	196.03'
C5	N36° 51' 05"E	40.06'	25.00'	46.47'

PART OF
NW 1/4 - NE 1/4
SECTION 9 - T6S - R3E

K, N.A.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS 11th DAY OF August, 2014.

Debra L. Ragan NOTARY PUBLIC

MY COMMISSION EXPIRES 10/2/16



CITY COUNCIL CERTIFICATE

2014-4170

STATE OF ILLINOIS
COUNTY OF FRANKLIN

THE 306K
CITY OF BENTON

AT A REGULAR MEETING OF THE COUNTY BOARD OF FRANKLIN COUNTY, ILLINOIS HELD ON THE 11th DAY OF AUGUST, 2014, THE FOREGOING PLAT WAS PRESENTED TO AND APPROVED BY THE COUNTY BOARD CHAIRMAN.

Gary Kraft
GARY KRAFT, MAYOR

Tom Malkovich
TOM MALKOVICH, CITY ATTORNEY

Brooke Craig
BROOKE CRAIG, CITY CLERK

FRANKLIN COUNTY BOARD CHAIRMAN CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

THIS PLAT HAS BEEN REVIEWED AND APPROVED BY THE County Board Chairman, Franklin County, ILLINOIS THIS 16th DAY OF SEPTEMBER, 2014.

Randall Crocker
RANDALL CROCKER, CHAIRMAN

COUNTY CLERK CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

I, DAVID DOBILL, COUNTY CLERK AND RECORDER OF FRANKLIN COUNTY, ILLINOIS, AND KEEPER OF THE SEAL OF SAID COUNTY AND THE TAX RECORDS THEREOF, DO HEREBY CERTIFY THAT ON THE 16th DAY OF September, 2014, AT A REGULAR MEETING, THE COUNTY BOARD DID ACCEPT AND APPROVE THE FOREGOING PLAT. IN WITNESS WHEREOF, I HAVE SET MY HAND AND OFFICIAL SEAL OF FRANKLIN COUNTY, ILLINOIS.

David Dobill
DAVID DOBILL, FRANKLIN COUNTY CLERK AND RECORDER

HEALTH DEPARTMENT CERTIFICATE

STATE OF ILLINOIS
COUNTY OF FRANKLIN

THIS IS TO CERTIFY THAT THE PLAT OF VACATION FOR THE TRACT OF LAND DESCRIBED THE FOREGOING CERTIFICATES HAS BEEN REVIEWED BY THE FRANKLIN-WILLIAMSON BI-COUNTY HEALTH ADMINISTRATOR AND HAS BEEN FOUND ADEQUATE FOR THE USE OF INDIVIDUAL SEPTIC SYSTEMS. A CENTRAL SEWAGE TREATMENT PACKAGE WILL NOT BE REQUIRED.

DATED THIS 13 DAY OF Aug, 2014.

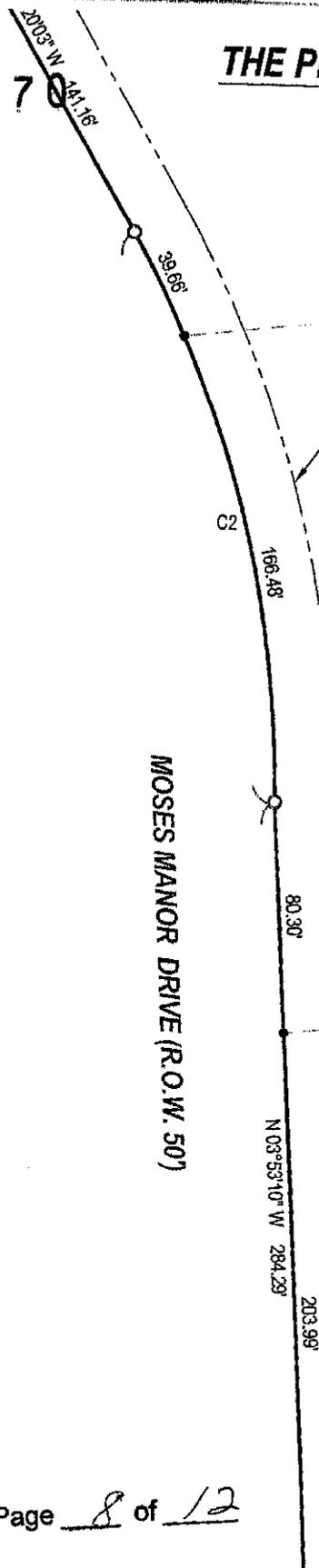
Ken McIntire

THE PEOPLES NATIONAL BANK, N.A.
PROPERTY
6.494 ACRES
(DOC. NO. 2013-1540)

2014-417



F



EXISTING 20' PUBLIC UTILITY EASEMENT
(DOC. NO. 2003-8802)

LOT 12
0140-0785

08-04-402-006

LOT 13
0140-0785

08-04-402-007

LOT 14
0140-0785

COUNTY
STATE
TOWN

HAS
PERMITS

N.A.

2014-4170

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N73° 40' 54"E	14.97'
L2	N16° 07' 35"W	63.39'
L3	N57° 17' 07"W	53.56'
L4	N89° 15' 48"E	94.31'

M.56230.10 S
S 01° 02' 28" W

246.57

N 83° 37' 36" E 193.97

S 06° 22' 01" E 277.59

S 07° 09' 53" E 277.62

08-04-402-008

LOT 14
1.221 ACRES

06

57

DATED THIS 13 DAY OF Aug, 2014.

Tony McEntyre
 TONY MCENTYRE, BI-COUNTY HEALTH ADMINISTRATOR

2014-4170

SURVEYORS CERTIFICATION

STATE OF ILLINOIS
 COUNTY OF FRANKLIN

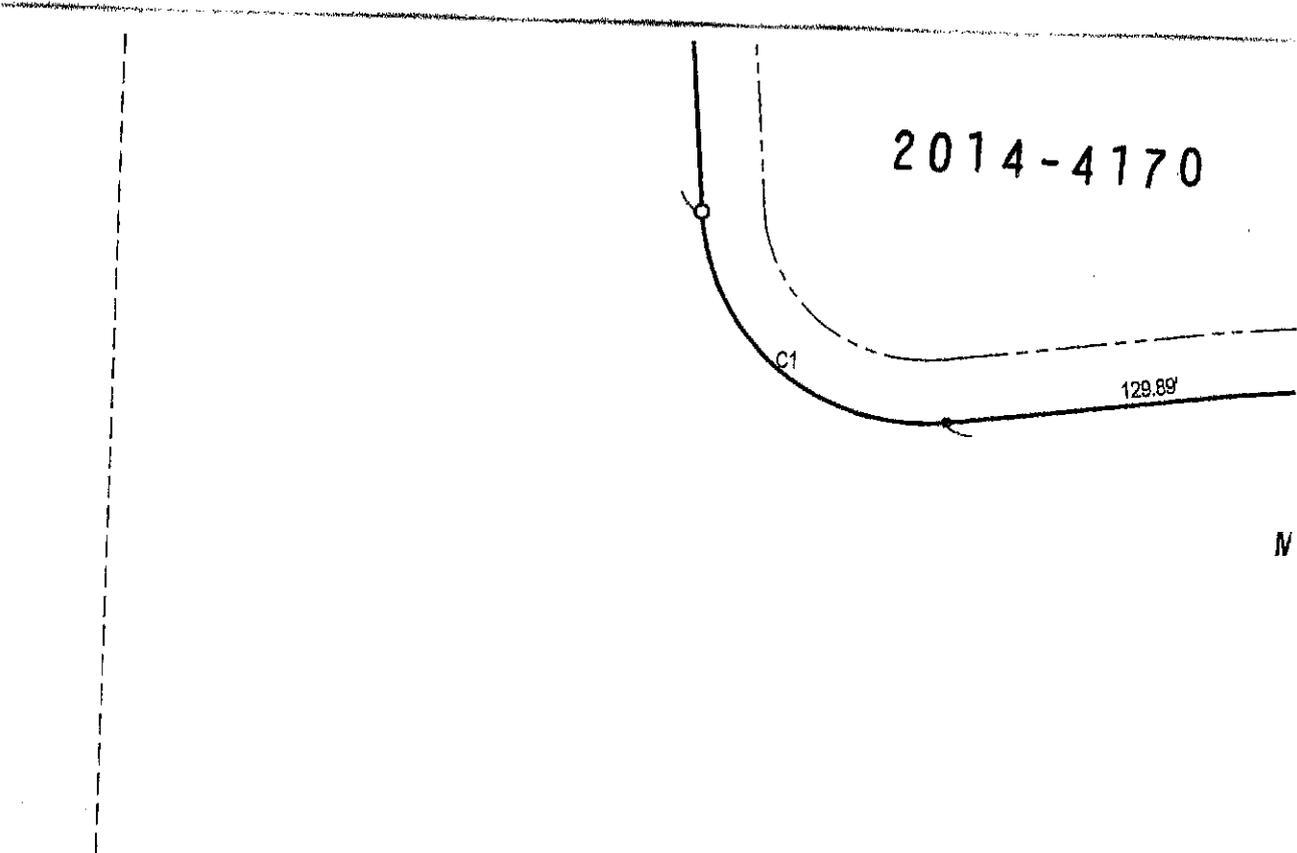
I, AARON M. DAUBY, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3878, DO HEREBY CERTIFY THAT AT THE REQUEST OF FRANK WILLIAM BONAN, II, I HAVE THE TRACT DESCRIBED AND PLATTED HEREON TO BE VACATED:

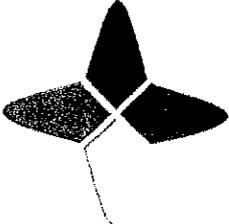
I FURTHER CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS IS A TRUE AND CORRECT SURVEY AS PLATTED HEREON. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY ILLINOIS PROFESSIONAL LAND SURVEYORS SEAL AT VIENNA, ILLINOIS, THIS 6TH DAY OF AUGUST, 2014.

Aaron M. Dauby
 AARON M. DAUBY, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3878
 LICENSE EXPIRES: 11/30/2014
 FIELDWORK COMPLETED: 6/9/2014
 FIRM REGISTRATION NO. 184-002344



Requested By: BILL BONAN & DAVE OXFORD	Drafted by:	AARON DAUBY	Revisions		
	Date:	8/6/2014			
	Reviewed by:	JMW	#	Date	Note
	Scale:	1"=50			
	Job Number:	2014-181			
	Sheet:	1 OF 1			
	Drawing Status				
<input type="checkbox"/> Preliminary Drawing <input checked="" type="checkbox"/> Final Drawing					
This Professional Service Conforms To The Current Illinois Minimum Standards of Practice Applicable To Boundary Surveys.					



	<p align="center">PLAT OF VACATION</p> <p align="center">THE PEOPLES NATIONAL BANK NA PROPERTY PART OF THE LAKE MOSES SUBDIVISION II PHASE I, ALSO BEING PART OF THE NW ¼ - NE ¼ OF SECTION 9, T 6 S, R 3 E OF THE 3RD P.M., FRANKLIN COUNTY, ILLINOIS.</p>	<p align="center">Shawnee Profess: Engineers, Surveyors, Ri</p>  <p align="right">W1</p>
Path:	S:\2014\FRANKLIN\2014-181\DELIVERABLES\DWG\2014-181 VACATION LAKE MOSES IL.DWG	

2014-4170

129.89'

190.10'

50.00'

MOSES MANOR DRIVE (R.O.W. 50')

APPROVED

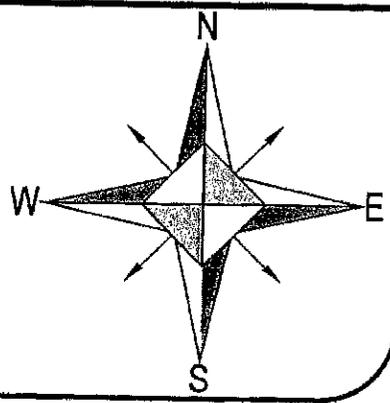
ok JW
8/29/1
\$25

Professional Services
s, Surveyors, Right of Way, & Energy



104 S. 4TH STREET
P.O. BOX 125
Vienna, IL 62995
Tel: 618-658-6065
www.ShawneePSI.com

BEARINGS ARE REFERENCED
TO ILLINOIS STATE PLANE
COORDINATES - EAST ZONE
NAD 83



Gayla Sink

From: Sheriff Don Jones <djones@sherifffranklincounty.com>
Sent: Wednesday, August 20, 2014 1:24 PM
To: Gayla Sink
Subject: Re: Transparency

Hi Gayla. I request that my request for a replacement hire be placed on the September agenda. This request is due to the resignation of Correctional Officer Annabelle Shukites. Thanks, Donnie!

----- Original Message -----

From: Gayla Sink
To: 'Cindy Humm'; coengfranklincohwy@frontier.com; 'Dave Dobill'; 'Donnie Jones'; 'Evan Owens'; 'John Gulley'; 'Marty Leffler'; 'Matt Donkin'; 'Mike Abell'; 'Monica Urban'; 'Nancy Hobbs'; 'Rick Basso'; 'Ryan Buckingham'; 'Shawn Freeman'; 'Tony Skobel'
Sent: Wednesday, August 20, 2014 12:26 PM
Subject: Transparency

When requesting any item to be placed on the County Board Agenda...travel requests, hiring requests, etc...please either send me an email or put the request, (with an explanation of the request) in my box at the County Clerk's office. This information is needed by the County Clerk's office in order to maintain accurate and transparent minutes for Franklin County and will be included on the county website for public information.

Thank you, Gayla

Regards,
Gayla Sink
Administrative Assistant
Franklin County Board
202 W. Main
Benton, IL 62812
618-439-3743 (voice)
618-439-3741 (fax)

The information in this e-mail and any attachments may contain information that is privileged, confidential, and protected from disclosure under applicable law (including, but not limited to, HIPAA, 42 CFR Part 2, 740 ILCS 110). It is intended only for use of the individual(s) or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this electronic information is strictly prohibited. If you have received this information in error, please contact the sender by reply e-mail immediately and delete/destroy all copies of the original message and attachments. Thank you.

Nancy Hobbs

Clerk of the Court

Franklin County Circuit Court

P. O. Box 485

Benton, Illinois 62812-0485

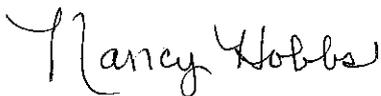
September 10, 2014

To the Franklin County Board:

I need to replace my former deputy clerk, Kindra Eickelman, who resigned on June 12, 2014. Charlotte Loss of West Frankfort has been interviewed and has a Illinois State Police background check being processed. She will be a full-time deputy clerk on probationary status. Her salary and benefits will be paid from the Circuit Clerk's Court Automation funds.

Thank you for considering this request.

Nancy Hobbs



Franklin County Circuit Clerk

Dave Dobill
Franklin County Clerk
P.O. Box 607
Benton, Illinois 62812
Phone (618) 438-3221

September 15, 2014

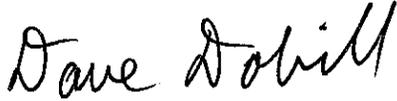
Franklin County Board
Benton, IL 62812

RE: Replacement hire for the County Clerk

I respectfully request that the County Board approve the replacement hire of our Benton High School student worker. We have employed a student thru their work program for many years. It have been very successful.

If you have any questions, please let me know.

Respectfully submitted,

A handwritten signature in black ink that reads "Dave Dobill". The signature is written in a cursive, slightly slanted style.

Dave Dobill, Franklin County Clerk

cc: File

Dave Dobill
Franklin County Clerk
P.O. Box 607
Benton, Illinois 62812
Phone (618) 438-3221

September 15, 2014

Franklin County Board
Benton, IL 62812

RE: Travel expenses for the County Clerk

I respectfully request that the County Board approve my travel expenses to the Illinois Association of County Clerks and Recorders conference in Springfield on September the 29th and 30 and October 1st. The amount of reimbursement will be \$500.00 for registration fee, mileage to and from Springfield and two nights lodging.

If you have any questions, please let me know.

Respectfully submitted,



Dave Dobill, Franklin County Clerk

cc: File

Cynthia K. Humm, CIAO/I
Franklin County Supervisor of Assessments
202 West Main
Benton, IL 62812
618-439-0231

September 2, 2014

This is a travel request for Cindy Loyd to attend a mapping class to be held in Fairview Heights, IL on October 20 – 22. The cost will include mileage, meals and room. All expenses will be taken from the GIS mapping fund.

Thank you for your consideration.

Cindy Humm

ipaionline.com

ILLINOIS PROPERTY ASSESSMENT INSTITUTE

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Displaying 1-14 of 14

Category: Location: Sort: [Prev](#) | [Next](#)

Beyond Mapping: GIS in Local Government - 15 hours (776/S)	\$340.00
Category: LAND Location: Fairview Heights, IL Date: 10/20/2014	Level/Seats Open: 2 / 3 Instructor: COMPANY SIDWELL Days: Mon - Tues
Add to Cart	
Beyond Mapping: GIS in Local Government - 15 hours (822/E)	\$340.00
Category: LAND Location: Fairview Heights, IL Date: 10/20/2014	Level/Seats Open: 2 / 4 Instructor: COMPANY SIDWELL Days: Mon - Wed noon
Add to Cart	
Case Studies in the Appeal Process - 15 hours (127/S)	\$340.00
Category: THEORY Location: Fairview Heights, IL Date: 10/20/2014	Level/Seats Open: 3 / 8 Instructor: ELLEN BERKSHIRE Days: Mon - Tues
Add to Cart	
Collection, Interpretation & Model Building-Inc & Exp Data - 15 hours (102/S)	\$370.00
Category: COMMERCIAL Location: Fairview Heights, IL Date: 10/22/2014	Level/Seats Open: 2 / 2 Instructor: JERRY RUDMAN Days: Wed - Thurs
Add to Cart	
Office Management - 15 hours (143/S)	\$340.00
Category: ADMINISTRATION Location: Fairview Heights, IL Date: 10/22/2014	Level/Seats Open: 1 / 2 Instructor: CONNIE CAROSIELLI Days: Wed - Thurs
Add to Cart	
Office Management - 15 hours (144/E)	\$340.00
Category: ADMINISTRATION Location: Fairview Heights, IL Date: 10/22/2014	Level/Seats Open: 1 / 2 Instructor: CONNIE CAROSIELLI Days: Wed - Fri noon
Add to Cart	
Practical Math for Assessing Officials - 15 hours (778/S)	\$340.00
Category: STATISTICS Location: Fairview Heights, IL Date: 10/20/2014	Level/Seats Open: 2 / 5 Instructor: CONNIE CAROSIELLI Days: Mon - Tues
Add to Cart	
Practical Math for Assessing Officials - 15 hours (255/E)	\$340.00
Category: STATISTICS Location: Fairview Heights, IL Date: 10/20/2014	Level/Seats Open: 2 / 9 Instructor: CONNIE CAROSIELLI Days: Mon - Wed noon
Add to Cart	
Property Valuation - 30 hours (252/E)	\$375.00
Category: QUALIFYING Location: Fairview Heights, IL Date: 10/20/2014	Level/Seats Open: QUALIFYING / 20 Instructor: CYNTHIA HUMM Days: Mon - Fri noon
Add to Cart	
Residential Quality, Condition and Effective Age - 15 hours (431/S)	\$370.00
Category: RESIDENTIAL Location: Fairview Heights, IL Date: 10/20/2014	Level/Seats Open: 2 / 0 Instructor: JERRY RUDMAN Days: Mon - Tues
Residential Quality, Condition and Effective Age - 15 hours (432/E)	\$370.00
Category: RESIDENTIAL Location: Fairview Heights, IL Date: 10/20/2014	Level/Seats Open: 2 / 2 Instructor: NO INSTRUCTOR ASSIGNED Days: Mon - Wed noon
Add to Cart	
Unique Appraisal Problems - 7.5 hours (137/S)	\$245.00
Category: THEORY	Level/Seats Open: 2 / 10

- [Information Page](#)
- [Registration Information](#)
- [2014 Course Schedule](#)
- [Course Descriptions](#)
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- [Miscellaneous](#)
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- [Partners in Education](#)
- [Contact Us](#)

Location: Fairview Heights, IL
Date: 10/23/2014

Instructor: NO INSTRUCTOR ASSIGNED
Days: Thursday



\$245.00

Unique Appraisal Problems - 7.5 hours (138/E)

Category: THEORY
Location: Fairview Heights, IL
Date: 10/23/2014

Level/Seats Open: 2 / 11
Instructor: NO INSTRUCTOR ASSIGNED
Days: Thursday



\$245.00

Valuation of Green Buildings - 7.5 hours (134/S)

Category: RESIDENTIAL
Location: Fairview Heights, IL
Date: 10/22/2014

Level/Seats Open: 2 / 21
Instructor: NO INSTRUCTOR ASSIGNED
Days: Wednesday



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#002-776 *Beyond Mapping: GIS in Local Government (Seminar)*
#002-822 *Beyond Mapping: GIS in Local Government Level 2/Land*

The class is broad in scope, attempting to give the students a sense for many of the issues surrounding GIS. This course presents topics ranging from traditional cartographic principles and map design to the role of relational database systems and the underlying geometric principles that support even the most casual use of GIS. Special Note: Students may receive continuing education credit for either the exam course (#002-822) or the seminar course (#002-776), but not both.

TO: FRANKLIN COUNTY TREASURER
 FROM: DAVE DOBILL, COUNTY CLERK
 RE: AUGUST, 2014

The following fees were received from the Franklin County Clerk during the month of August 1, 2014. As per the Revised Illinois State Statutes, the fees were submitted to the Franklin County Treasurer.

Recording & Filing Fees	23,806.00	
less: \$ 4.00 per instrument fee	1,952.00	
less: \$19.00 per instrument fee	9,272.00	
Sub-Total for Recording & Filing Fees		12,582.00
RHSP - County -- \$0.50 per instrument fee		202.00
RHSP - IDOR -- \$9.00 per instrument fee		3,636.00
Real Estate Stamps		7,455.75
Assumed Name		20.00
Cert Birth, Marriage, Death & Rec.		1,699.00
Copy Services		1,647.75
Marriage Licenses / Civil Union		870.00
Miscellaneous		342.00
Notary		75.00
Tax Deeds		5.00
Tax Redemption Fee (38)		1,520.00
Cash Drawer		3.00
<i>Vital Records -- Cert Death Record: 7 x 4 = 28 fee acct. check #1235</i>		<i>(28.00)</i>
<i>Marriage Families Domestic Violence Fund: 29 x 5 = 145 fee acct. check #1236</i>		<i>(145.00)</i>
<i>Rental Housing Support Program Fund</i>		
-- IDOR: 404 x 9 = 3,636 e.f. transfer		<i>(3,636.00)</i>
#341 - County Clerk Fees		\$26,248.50
19-371 - \$4.00 per instrument and/or micro-filming (488 documents)		1,952.00
59-352 - \$19.00 per instrument GIS (488 documents)		9,272.00
190-371 - \$0.50 per instrument Clerk County (404 documents)		202.00
362 - Franchise Fee – New Wave Communications		145.77
322 - Liquor License		80.00
Sub-Total		\$37,900.27
#361 - Interest Accrued for August, 2014		
Fee Account \$ 0.25		
Tax Redemption \$ 0.63		
TOTAL RECEIVED BY THE COUNTY CLERK		\$37,901.15
Fee Account - Check #1237	\$36,380.52	
Tax Account - Check #2547	\$ 1,520.63	
TOTAL FEES SUBMITTED SEPTEMBER, 2014 TO THE FRANKLIN COUNTY TREASURER -		\$37,901.15

Quarterly Report
to the
Franklin and Williamson County Boards
(as required by 105 ILCS 5/3-5)

Includes Year-end report for FY 2013-2014

for September 2014

Submitted on:

Tuesday, September 9, 2014 - Williamson County

Tuesday, September 16, 2014 - Franklin County

By:

Matt Donkin

Franklin-Williamson Regional Superintendent of Schools

for

Franklin-Williamson Regional Office of Education #21

Summary of Activities of the Regional Superintendent Reported to the Franklin and Williamson County Boards for September 2014 Meetings (in addition to daily interaction with public and schools regarding questions, supervision of office activities, and participating with student educational-focused groups)

Week of May 4, 2014

Distribute Sales Tax Checks.

Deliver Sales Tax Checks to Frankfort CUSD 168 / Johnston City CUSD 1 / New Simpson Hill SD 32 / Vienna HSD 13-3 – 5/5.

Attend IASA Shawnee Division Mtg. – JALC – Carterville – 5/6.

Attend Franklin Co. Bar Association Annual Luncheon – Benton – 5/7.

Host SI Bank/ROE 21 Franklin Co. Academic Banquet – Bella's – West Frankfort – 5/7.

Conduct Mini-Compliance Visit – Herrin CUSD 4 – 5/8.

Week of May 11, 2014

Attend Press Conference re: Funding Franklin Co. Juvenile Detention Ctr. – Benton – 5/12.

Conduct Compliance Visit – Marion CUSD 2 – 5/12.

Host SI Bank/ROE 21 Williamson Co. Academic Banquet – Bella's – West Frankfort – 5/12.

Attend IASBO Mtg. – Marion CUSD 2 Office – 5/13.

Attend Williamson Co. Education Services Retirement Reception – School for Hearing Impaired. – 5/12.

Presented Private Scholarship at FCHS Honors Night – Paschedag Auditorium – 5/12.

Attend FCHS Baccalaureate Program – Max Morris Gym – 5/13.

Attend FCHS Senior Banquet – 5/13.

Attend Graduation – Marion HS – Rent One Ballpark – 5/14.

Attend Williamson Co. Educational Services Exec. Bd. Mtg. – 5/15.

Attend Graduation – Massac Co. HS – Gym – 5/15.

Attend Graduation – Herrin HS – Memorial Gym – 5/16.

Attend Graduation – Carterville HS – Gym – 5/16.

Attend Graduation – Frankfort Comm. HS – Max Morris Gym – 5/16.

Week of May 18, 2014

Conduct Mini-Compliance Visit – Sesser-Valier CUSD 196 – 5/19.

Attend Franklin Co. Bd. Cmte. Mtgs. – Benton.

Attend Franklin-Jefferson Sp. Ed. Exec. Bd. Mtg. – Benton – 5/20.

Attend ISBE – Title Mtg. – Marion – 5/20.

Attend Franklin Co. Bd. Mtg. – 5/20.

Attend CASA of Franklin Co. Mtg. – 5/21.

Attend Graduation – Thompsonville HS – Gym – 5/21.

Attend/Host Project ECHO Graduation Ceremony – Johnston City – 5/22.

Attend Graduation – Crab Orchard HS – Ozment Gym – 5/22.

Attend Graduation – Joppa HS – 5/23.

Attend Graduation – Vienna HS – 5/23.

Week of May 25, 2014

Attend SSOS Grant – Evaluation Training – Marion – 5/26.

Conduct Mini-Compliance Visit – Johnston City CUSD 1 – 5/28.

Attend Rend Lake College GED Recognition Ceremony – RL Conference Center – 5/29.

Attend End-of-Year Luncheon – Carterville CUSD 5 – 5/30.

Conduct Compliance Visit – Benton CHSD 103 – 5/30.

Week of June 1, 2014

Attend FCHS Retirement Dinner – West Frankfort.

Conduct Compliance Visit – Carterville CUSD 5 – 6/3.

Conduct Mini-Compliance Visit – Benton CCSD 47 – 6/4.

Attend IASA – Egyptian Division Mtg. – Whittington.

Week of June 8, 2014

Conduct Mini-Compliance Visit – Frankfort CUSD 168 – 6/9.

Conduct Mini-Compliance Visit – Christopher CUSD 99 – 6/10.

Visit Garnati Golf Outing Fundraiser for Kids – 6/11.

Attend IARSS Area VI Mtg. – Rend Lake GC – Birdies – 6/11.

Participate in SSOS Conference Call Mtg. – 6/11.
Attend IASA Vision 20/20 Mtg. – Springfield – 6/12.
Host On-line/Conference Call Mtg. re: SSOS in Area VI – 6/13.

Week of June 15, 2014

Conduct Mini-Compliance Visit – Akin CCSD 91 – 6/16.

Attend Franklin Co. Bd. Cmte. Mtgs. – 6/16.
Participate in IPA Online Administrator Academy.
Attend Franklin Co. Board Mtg. – Benton.

Conduct Mini-Compliance Visit – Thompsonville CUSD 174 – 6/20.

Attend Illinois YMCA Youth and Government – Annual Mtg. – Champaign.

Week of June 22, 2014

Participate in SSOS Conference Call on Teacher Evaluation and Balanced Assessment.
Attend CASA of Franklin County Bd. Mtg. – Benton.
Attend IARSS Mtg. re: Realignment of Consolidating ROEs – Springfield – 6/26.
Attend Delta Leadership Network Mtg. and Reception – Marion.

Week of June 29, 2014

Attend IASBO Mtg. – Marion CUSD 2 Office – 7/1.
Participate in YMCA Youth and Government Exec. Cmte. Mtg.

Week of July 6, 2014

Attend Franklin Co. Bd. Cmte. Mtgs. – Benton – 7/8.
Attend Williamson Co. Bd. Mtg. – Marion – 7/8.
Participate in SSOS Planning Conf. Call Mtg. for State Training – 7/8.
Attend Williamson Co. Educational Service Mtgs (Pre-K/CTE/Sp. Ed. Exec. Bd.) – Marion 7/9.
Attend IARSS Annual Mtg./Training/Exec. Bd. – 7/9-11 – Springfield.
Attend SSOS Mtg. – Springfield – 7/10.

Week of July 13, 2014

Attend SSOS Trainings – Springfield – 7/14 – 7/15.
Attend Williamson CO. CEO Program Mtg. – Marion – 7/16.
Attend Breakfast with Franklin Co. Supts. – 7/17.

Week of July 20, 2014

Co-host Egyptian Building Trades Coats for Kids Golf Scramble – West Frankfort – 7/21.
Attend Franklin Co. Bd. Mtg. – Benton – 7/22.
Attend SSOS Fiscal Agent Planning Mtg. – Bloomington – 7/24.
Participate in Interviews – Johnston City CUSD 1/Washington School – 7/25.

Week of July 27, 2014

Attend IARSS Educator Licensure Working Group Mtg. – 7/29-30 – Springfield.
Attend Breakfast with Franklin Co. Supts. – 7/31.
Attend Williamson Co. Educational Services Exec. Bd. Mtgs. – Pre-K and Sp. Ed. – Marion – 8/1.
Attend Redbird Golf Scramble – West Frankfort – FCCC – 8/1.

Week of August 3, 2014

Host ROE 21 Back to School Administrators Meeting – ECHO/SQ – Johnston City – 8/4.
Attend Franklin Co. Bd. Cmte. Mtgs. – Benton.
Attend IASA – Shawnee Div. Mtg. – JALC – Carterville – 8/5.
Distribute Sales Tax Checks.

Deliver Sales Tax Checks to Carterville CUSD 5 / Marion CUSD 2 / Frankfort CUSD 168 / Johnston City CUSD 1 8/5.

Week of August 10, 2014

Participate with staff in HLS Inspection of Christopher Elementary School Addition – 8/11.
Attend Johnson Co. Bd. Mtg. – Vienna – 8/11.
Attend IASBO Mtg. – Marion CUSD 2 Office – 8/12.
Interview Clerical Candidates – Marion – 8/13 – 8/14.
Visit Williamson Co. Retired Teachers' Mtg. – Marion – 8/14.

Participate in SSOS Assessment Core Planning Team Conference Call – 8/14.
Attend Williamson Co. Educational Service Exec. Bd. Mtg. – Marion – 8/15.

Week of August 17, 2014

Host SSOS Area VI ROE Program Mtg. – Benton – 8/18.
Attend Franklin Co. Bd. Cmte. Mtgs. – Benton – 8/18.
Attend Franklin-Jefferson Sp. Ed. Exec. Bd. Mtg. – Benton – 8/19.
Listen to ISBE State Superintendent Back to School Webinar – 8/19.
Participate in SSOS Fiscal Agent On-line Conference Call Mtg. – 8/19.
Attend Franklin Co. Bd. Mtg. – Benton – 8/19.
Attend Franklin-Jefferson Sp. Ed. Governing Bd. Mtg. – Benton – 8/19.
Attend IARSS Executive Cmte. Mtg./Legislative Cmte. Retreat/IARSS Mtg./IARSS PD – Springfield – 9/20-22.

Week of August 24, 2014

Host Kemper Auditors on behalf of Auditor General of State of Illinois – Annual Visit – 8/25-29.
Attend Massac Co. Bd. Mtg. – Metropolis – 8/26.
Visit Massac Co. CUSD 1 Office – Metropolis
Visit Joppa HS – Joppa.
Visit Goreville CUSD 1 Office - Goreville.
Chair IARSS Area VI Mtg. – Whittington – 8/27.
Attend SI Coaches' Association Fall Mtg. – Murphysboro – 8/27.
Attend Breakfast with Franklin Co. Supts. – Benton – 8/28.
Attend Franklin Co. Bd. Budget Cmte. Hearing – Benton – 8/28.
Participate in ISBE Bi-weekly Conference Call – 8/28.
Participate in IARSS Licensure Cmte. On-line Conference Call Mtg. – 8/29.
Participate in SSOS Fiscal Agent Conference Call – 8/29.
Attend FCHS at 100 GabFest – 8/29.
Attend Vienna-Goreville at Johnston City FB Game – Davison Field – 8/29.
Participate in FCHS at 100 Program – FCHS – Morris Gym – 8/29.

Week of August 31, 2014

Attend IASA – Shawnee Div. Mtg. – JALC – Carterville – 9/2.
Host (and attend end of) ROE 21 Advisory Bd. Mtg. – Project ECHO/SQ – 9/3.
Chair Franklin Co. CTE Mtg. – The Buzz – Benton – 9/4.
Participate in IARSS Licensure Cmte. On-line Mtg. and Conference Call – 9/4.
Interview Accounting/Internal Control Candidates – Benton – 9/4-5.
Visit CASA of Franklin Co. Golf Scramble – Benton – 8/31.
Attend Johnston City at Sesser-Valier-Waltonville-Woodlawn FB Game (until lightening delay) – Kelly Field – 9/5.

Schools / Districts Visited:

Deliver Sales Tax Checks to Frankfort CUSD 168 / Johnston City CUSD 1 / New Simpson Hill SD 32 / Vienna HSD 13-3 – 5/5.
Conduct Mini-Compliance Visit – Herrin CUSD 4 – 5/8.
Conduct Compliance Visit – Marion CUSD 2 – 5/12.
Attend Williamson Co. Education Services Retirement Reception – School for Hearing Impaired. – 5/12.
Presented Private Scholarship at FCHS Honors Night – Paschedag Auditorium – 5/12.
Attend FCHS Baccalaureate Program – Max Morris Gym – 5/13.
Attend Graduation – Marion HS – Rent One Ballpark – 5/14.
Attend Graduation – Massac Co. HS – Gym – 5/15.
Attend Graduation – Herrin HS – Memorial Gym – 5/16.
Attend Graduation – Carterville HS – Gym – 5/16.
Attend Graduation – Frankfort Comm. HS – Max Morris Gym – 5/16.
Conduct Mini-Compliance Visit – Sesser-Valier CUSD 196 – 5/19.
Attend Graduation – Thompsonville HS – Gym – 5/21.
Attend/Host Project ECHO Graduation Ceremony – Johnston City – 5/22.
Attend Graduation – Crab Orchard HS – Ozment Gym – 5/22.
Attend Graduation – Joppa HS – 5/23.

Attend Graduation -- Vienna HS -- 5/23.
Conduct Mini-Compliance Visit -- Johnston City CUSD 1 -- 5/28.
Attend End-of-Year Luncheon -- Carterville CUSD 5 -- 5/30.
Conduct Compliance Visit -- Benton CHSD 103 -- 5/30.
Conduct Compliance Visit -- Carterville CUSD 5 -- 6/3.
Conduct Mini-Compliance Visit -- Benton CCSD 47 -- 6/4.
Conduct Mini-Compliance Visit -- Frankfort CUSD 168 -- 6/9.
Conduct Mini-Compliance Visit -- Christopher CUSD 99 -- 6/10.
Conduct Mini-Compliance Visit -- Akin CCSD 91 -- 6/16.
Conduct Mini-Compliance Visit -- Thompsonville CUSD 174 -- 6/20.
Participate in Interviews -- Johnston City CUSD 1/Washington School -- 7/25.
Host ROE 21 Back to School Administrators Meeting -- ECHO/SQ -- Johnston City -- 8/4.
Deliver Sales Tax Checks to Carterville CUSD 5 / Marion CUSD 2 / Frankfort CUSD 168 / Johnston City CUSD 1 8/5.
Participate with staff in HLS Inspection of Christopher Elementary School Addition -- 8/11.
Visit Massac Co. CUSD 1 Office -- Metropolis
Visit Joppa HS -- Joppa.
Visit Goreville CUSD 1 Office - Goreville.
Attend Vienna-Goreville at Johnston City FB Game -- Davison Field -- 8/29.
Participate in FCHS at 100 Program -- FCHS -- Morris Gym -- 8/29.
Host (and attend end of) ROE 21 Advisory Bd. Mtg. -- Project ECHO/SQ -- 9/3.
Attend Johnston City at Sesser-Valier-Waltonville-Woodlawn FB Game (until lightening delay) -- Kelly Field -- 9/5.

Activities Conducted by ROE Personnel July 1, 2013 – June 30, 2014

The Franklin-Williamson County ROE serves schools in the following districts and cooperatives:

Akin CCSD 91	Crab Orchard CUSD 3	Marion CUSD 2
Benton CCSD 47	Ewing-Northern CCSD 115	Sesser-Valier CUSD 196
Benton CHSD 103	Frankfort CUSD 168	Thompsonville CUSD 174
Carterville CUSD 5	Herrin CUSD 4	Zeigler-Royalton CUSD 188
Christopher CUSD 99	Johnston City CUSD 1	

Franklin County Regional Delivery System for Career and Technical Education
Franklin-Jefferson Special Education District
Williamson County Education Services (Special Education / CTE / Early Childhood)

Truancy (#for Fiscal Year)

Franklin County

- Tardy Letters Sent – 42.
- Step One Letters Sent – 136.
- Step Two Letters Sent – 75.
- Step Three Letters Sent – 58.
- Students for which the States' Attorney's office have filed petitions – 2.
- Working with Probation re: revocation – 6.
- Franklin County Truancy Coordinator has visited all schools.
- Working with all partners in Truancy from schools to judicial system to address concerns and plan strategies.
- Worked on collecting end of year reports.

Williamson County (# for Fiscal Year)

- Step One Letters Sent – 163.
- Step Two – Student and Parent Mtgs. – 74.
- Working with the States' Attorney's office to **file on 22 parents/students and 9 on parents only**.
- Truancy Coordinator made visits to all Williamson County Schools and has distributed the Truancy Directories and the referral forms.
- Working with all partners in Truancy from schools to judicial system to address concerns and plan strategies.
- Met with ROE 30 with staff.
- Held Step 2 meetings with schools and parents – 4/30.
- Attended Truancy meeting with ROE 30 – 5/12.
- The year-end information needed for the TAEOP grant was collected and reported.
- Court cases were attended in June.

Teacher Certification/Licensure Activity for both counties

- Public School Service Personnel Employed – Not currently available because of the state's change from the Educator Certification System to the Educator Licensure Information System.

Fingerprinting Services for Background Checks (# May. – June / # for Fiscal Year)

Franklin County (Available first week of each month)

- Served – 53 / 398.

Williamson County (Available last 3 weeks of each month)

- Served – 85 / 946.

Total for both offices for year:

- Served – 1,344.

GED Testing

- Franklin County (Paper-based) – 112 (through November) – unable to access December data at this time.
- Williamson County (Paper-based) – 151 (through November) – unable to access December data at this time.
- Began computer Based GED Testing at John A. Logan College – Carterville – Approx. 21 since January.

School Bus Driver Training (# May. – June / # for Fiscal Year)

- Initial Trainings Held – 0 / 1.
- Drivers Served in Initial Training Classes – 0 / 7.
- Bus Drivers Trained in Annual Refresher Courses Offered October 1 & 2 – 216.

Ex-officio Secretary for the Regional Board of School Trustees

- Met and held two hearings on October 6, 2013.
- Met and held two hearings on April 7, 2014.

McKinney/Vento Federal Homeless Grant Personnel

- Homeless Students Served – Franklin County – **320 (for the year)**.
- Homeless Students Served - Williamson County – **408 (for the year)**.
- Homeless Students Served – Area VI – 24-county grant – **3,906 (for the year)**.
- Homeless materials have been distributed and liaisons have been met.
- Trainings for ROE and district personnel were held in Area VI at Marion (9/10), Carmi (9/17), Ullin (9/25).
- Attended COC mtgs. (Continuum of Care) at West Frankfort (9/5), Sparta (11/7).
- Attended Area Lead Homeless Liaison Fall Meeting in Springfield – 10/16-18.
- Johna Schullian attended the National Homeless Conference in Atlanta, Georgia – 11/2-5.
- Attended Governor’s Early Childhood Taskforce Meetings – 9/13, 10/3, 10/29.
- Attended SIU Head Start Policy Council Board Meeting – Carbondale, IL – 11/18.
- Assisted with November storm recovery in Massac County (Brookport).
- Gave technical assistance to schools and families in homeless situations.
- Attended NCLB conference in Chicago.
- Attended Homeless Coalition Board meeting & SIU Head Start Policy Council Board Meetings
- Met with Governor’s Early Childhood Taskforce.
- Trained new secretaries on truancy and homeless reporting at Marion Junior High & Jefferson Johnston City.
- Secretary’s Training provided with Area 5 in Centralia – 3/17.
- Attended Spring Lead Liaison Meeting in Springfield – 4/3-4.
- Monitoring visit with Crab Orchard – 4/23.
- Monitoring visit Herrin – 5/7.
- Sub-grantee meeting – 5/14.
- Monitoring visit ROE 30 – 5/28.
- Completed continuation grant due to ISBE – 5/15.
- Attended Homeless Coalition Board Meetings – 4/10 5/22.
- Continuum of Care meeting – 5/1.
- Monitoring visits were made on-site to ROE 2, 12, 20, 25, & 30.
- A continuation grant was completed for year 2 of the 3 year cycle.
- ROE 21 was monitored by ISBE – 6/24.
- Planning was done for 2014-2015 trainings.
- Attended Homeless Coalition Board meeting – 6/26.

ROE 21 Advisory Board

- The Franklin-Williamson ROE Advisory Board provides advice and consultation on professional development goals. It met on 6/24/13, to discuss professional development plans for 2013-2014 school year.
- The professional development efforts will focus on coordinating Common Core, Charlotte Danielson's Framework for Teaching, PARCC Assessments, and iPad instruction.

Professional Development:

- Rising Star Training – 7/31 (Marion CUSD).
- Back to school Franklin-Williamson County Administrators Meeting – 9/7.
- Charlotte Danielson’s Framework for Teaching Workshop - 9/13 (Project ECHO/STARQUEST).
- Grace Dearborn- Rebels with Applause: Practical Approaches for Engaging Reluctant Learners - 10/ 8.
- High School Administrator Round Table - 10/ 29.
- Rising Star Training - 11/1 (Frankfort Community High School).
- K-8 Administrator Round Table – 11/5.
- Student Assistance Training Day 1 – 11/7.
- Student Assistance Training Day 2 – 11/ 13.
- Common Core Menagerie Workshop - 11/20.
- Rising Star Training – 11/25 (Marion School District).
- I-RtI Networking Meeting - 12/13.
- Rising Star Continuous Improvement Training – 1/8/14 (Marion School District).
- Next Generation Science Standards Workshop – 1/14.
- Bulletproof Mind Workshop – 1/16.
- Gretchen Courtney Common Assessments Workshop –1/22.

- Common Core Math Models ISBE Workshop – 1/28.
- Rising Star Focus Group – 1/28.
- Rising Star Training – 1/30 (Marion School District).
- ROE #21 Superintendent Meeting – 2/7.
- ROE #21 Curriculum Coordinator Networking – 2/12.
- I-RII Networking Meeting – 2/20.
- Mathematics Conference – 2/20.
- Tech Showcase at JALC – 3/27
- Admin Academy – 3/27.
- Superintendent Meeting – 4/4.
- Continuous Improvement Training – 5/1.

SSOS Grant Program (State-wide System of Support) (Replacing RESPRO)

- The Franklin-Williamson Regional Office of Education #21 was awarded the SSOS Fiscal Agent Grant for FY14 for Area VI of the IARSS. This grant period began 7/1/2013.
- The Illinois Center for School Improvement under the guidance of the American Institute of Research and ISBE have hired Area Assistant Director Kurt Endebrock, as well as District Liaisons Cheryl Patterson-Dreyer, Janice Winters, and Joy Battagliotti. They work through the facilities of ROE 21.
- ROE 21 was authorized by IL CSI and ISBE to hire 2 District Assistance Team Coaches as of 11/1. They are Angie Mills and Christine Laser.
- Through the Statewide System of Support Fiscal Agent Grant, ROE #21 worked to provide foundational services to districts throughout Area VI. Five initiatives are targeted throughout this grant:
 - 1) Common Core English Language Arts (ELA)
 - 2) Common Core Math
 - 3) Rising Star/ Continuous Improvement Planning
 - 4) Evaluation/Danielson
 - 5) PARCC/Balanced Assessment
- Two Area Coordinators are in place for each of the five initiatives for a limited number of days. They participated in a State Level training for each initiative and will have conference calls throughout this year. They are providing ROE level training in Area VI. Up to two representatives from each ROE in Area VI have attended these training. The ROE representatives will take this training back to districts and schools in their respective regions. ROE 21 has proceeded with planning some trainings before and just after the end of the school year.

Health and Life Safety

- Personnel made walk through inspections and issued Certificates of Occupancy to the following 5 school facilities during the year.
- Personnel issued 15 Building Permits for construction projects for the year.
- Personnel hosted a Williamson County Annual Review of Emergency Procedures. All Williamson County School Districts participated, as well as county first responders and EMA officials.
- Personnel hosted a Franklin County Annual Review of Emergency Procedures. All Franklin County participated, as well as county first responders and EMA officials.
- In conjunction with the state fire marshal's office, personnel scheduled walkthrough Health Life Safety Annual Inspections for all 43 schools in Franklin and Williamson counties.
- Personnel approved 5 Health Life Safety Amendments for building projects, forwarding them to the Illinois State Board of Education for final approval.
- Personnel approved 10 grant applications for School Energy Efficiency Project Grants and forwarded them to the Illinois State Board of Education for final approval
- Personnel approved 12 grant applications for School Maintenance Project Grants and forwarded them to the Illinois State Board of Education for final approval

Community Prevention Resources

- This grant was funded beginning 7/1/12.
- This is a direct service sub-grant of Franklin-Williamson ROE 21.
- Funded for 3 FTE: Martha Head, Director; Dave Lustenberger, Project Manager; and Lindsay Edmonds, Prevention Specialist.
- Purpose of grant:
 - > Increase the availability of high-quality prevention services that have the greatest potential to impact factors that contribute to ATOD consumption and consequences of 11-18 year olds.

- ROE 21 has been funded to provide PRESCRIBED evidence based services in **Franklin, Williamson, and Saline Counties**. These services are limited to:
 - > Communication Campaign targeting youth (Implementation Phase) at Central Jr. High School in West Frankfort, and Harrisburg Middle School in Harrisburg. This is the continuation of a program already being implemented in these schools.
 - > Communication Campaign targeting youth (Implementation Phase) at Eldorado Middle School.
 - > Communication Campaign targeting communities (Implementation Phase) in Franklin County, Saline County, and the City of Marion.
 - > Creation of Underage Drinking Coalitions in Franklin, Williamson, and Saline Counties. The goal is to utilize the coalition to expand our reach of service even further to schools and communities.
- Based on recommendations from SAMHSA, the Department will focus on the Strategic Prevention Framework and Coalitions. It is their hope that these coalitions will be able to sustain efforts at a community level.
- Major emphasis is placed on efforts to curb underage drinking, as data indicates this to be the greatest substance abuse problem with youth.
- Works in partnership with the Center for Prevention Research and Development (U of I Chicago) to promote the participation of Illinois schools in the Illinois Youth Survey (IYS).
- Works in partnership with the Illinois Liquor Control Commission (ILCC) to ensure Illinois' compliance with the federal SYNAR regulations. These regulations require all states to reduce the sale of tobacco products to minors by enacting and enforcing minimum-age tobacco laws. CPR staff accompanies ILCC staff on vendor compliance checks in southern Illinois upon request.

Franklin County Regional Delivery System for Career and Technical Education

- ROE serves as Fiscal Agent for the cooperative.
- George Hopkins, Director.
- Betty Musgrave – Partnerships for College and Career Success/Programs of Study Coordinator (retired/working on 500-hour basis).
- Sharon Winkler, Credit Generation Technician and Special Populations Coordinator (part-time).
- Serves the following high schools: Benton Consolidated H.S., Christopher H.S., Frankfort Community H.S., Sesser-Valier H.S., Thompsonville H.S., and Zeigler-Royalton H.S.
- Supports programs in Agricultural Education, Business, Marketing, and Computer Education, Family and Consumer Sciences, Technology and Engineering, Health Science Technology.
- Programs are supported through state and federal grants designed to supplement CTE programs. Allowable expenditures for these grants include: Instructional materials, instructional equipment (capital outlay), supplement of salary to ensure affordability of qualified instruction, tutorial services, and improvement of instruction activities.
- The Fr. Co. RDS for CTE funds provide supplemental funds for (K-8) Career Development programs at Akin CCSD 91, Benton CCSD 47, Christopher CUSD 99, Ewing-Northern CCSD 115, Frankfort CUSD 168, Sesser-Valier CUSD 196, Thompsonville CUSD 174, and Zeigler-Royalton CUSD 188. A new program for 2013-14 school year is that of providing for 7-8 graders in the county the Career Cruising on-line career exploration software and licenses.
- Conducts Workshops and hosts ISBE-sponsored professional development for educators in Franklin and Jefferson Counties per the CTE/Perkins Programs of Study requirements.
- FCRDS for CTE prepares and submits to Illinois State Board of Education various reports regarding program operation, assessment, and improvement.
- Submits required information to ISBE regarding Vocational classes being offered—student participation information is now being submitted by individual schools

Grants Managed and Status for FY 2014

\$261,915* CTEI Grant

Allotment decreased \$1,273 due to slight decreased enrollments in CTE county-wide during previous year. **However, in February, we exercised the option to submit amendment to capture an additional \$6,504.00 for Programs of Study/Staff Development activities. *Amended amount.** CTEI Grant began 7/1/13, for FY '14. As of 6/30/14, we have received all grant funds and have expended funds in accordance with rules and regulations of grant.

\$72,769 in Federal Perkins Grant

Perkins FY 14 funding reflects a 10% decrease, due to federal sequestration issue. FCRDS receives these funds on reimbursement basis. As of **6/30/14, ALL funds have been received and spent according to rules and regulations of the grant.**

- As authorized by Board of Control (BOC), CTE Director Hopkins has written, submitted, and has received approval of both CTEI and Perkins Grants for FY 14.
- Per Intergovernmental Coop Agreement regulations and Board of Control authorization, CTE Director Hopkins published notice of Joint Agreement Budget hearing 30 days in advance of hearing. Hearing was conducted on August 6, 2013, in Room 23 of Regional Office of Education 21.
- This office scheduled 1st quarterly meeting of BOC on Thursday, 9/12/2013.
- Sharon Winkler, CTE Technician/Special Populations Coordinator, conducted Technical Assistance Visit to Thompsonville High School on 8/28-29.
- Betty Musgrave, Programs of Study/Partnerships for College and Career Success Coordinator, facilitated the Southern Illinois Builders Association's Southern Illinois Construction Trades Career Expo, held at DuQuoin State Fairgrounds on 10/8-10/13. Participation in the Expo included the following:

Schools in attendance:	43
Students in attendance:	572
Teachers, Admin, Counselors:	61
Constr. Trades personnel:	59
- Other workshops/activities provided through Franklin Co Regional Delivery System to date:
9/24---WIN Curriculum workshop; 10/3---Career Cruising workshop; 10/21---Business Education Instructional Updates; 10/30---Student Services Mtg. highlighting Culinary Arts w/ tour of Rent One Park in Marion.
- 4/30/14 All CTE teachers and counselors in Franklin County were invited to a full-day staff development that included workshop activities in increasing use of technology, lesson plans availability, on-site visitations to business/industry sites for Culinary Arts (Rare Restaurant) and industrial (Magnum Steel).
- Programs of Study coordinator Betty Musgrave attended advisory meetings at Rend Lake College as well as Job Fair in West Frankfort during Old King Coal activities.

Star Quest Regional Safe School Program

- Final enrollment at Johnston City Campus – **22**.
- Students served this school year – **33**.
- Students who were promoted to high school after completing program – **21**.

Project ECHO Alternative School

- Final enrollment at Johnston City Campus – **65**.
- Total students served for the year – **139**.
- Students who graduated with high school diploma – **19**.
- With MANTRACON, conducting Workforce Investment Act (WIA) program for 13 new enrollees and 5 active returnees.

ECHO Juvenile Detention Center Program (contracted with Benton CHSD 103 and Benton CCSD 47)

- Final enrollment at Franklin County Juvenile Detention Center – **23**.
- Total students served for the year – **303 (36 Elementary / 267 High School)**.

Technology Program

- Working through the changes with the consolidation of Learning Technology Center (LTC) in Area VI.
- Area 6 LTC Technology Coordinators Meeting – 9/26 – Benton Civic Center – 80 Attendees.
- Attended 2013 Schools and Libraries (E-rate) Program Fall Applicant Training in St. Louis – 10/22.
- Attended Illinois Century Network Regional Meeting, RLC Marketplace, Mt Vernon – 10/23.
- Attended Mt. Vernon Conference – 10/ 24-25 (Assisted at ICE Booth).
- Attended Illinois Education and Technology Conference, Springfield – 11/13-15.
- Provided E-Rate T/A to Carterville School District – 11/19.
- E-Rate Form 470 Workshop, JALC – 12/12.
- Attended Technology Showcase Planning Meeting, Marion – 12/18.
- Provided E-Rate T/A to Carterville School District – 1/8/14.
- Technology Coordinator & ILCTO Meeting, JALC – 1/15.
- Assisted with Bullet Proof Mind (Lt. Colonel Dave Grossman), Marion Pavilion – 1/16.
- Attended Cisco's Unified Computing Systems Servers (Secure Data Tech), Mt. Vernon Holiday Inn – 1/30.
- Attended Illinois Computing Conference, St. Charles, IL – 2/26-28.

- Disseminated Information to Districts regarding PARCC Field Test Technology Specifications, Webinars, Meetings.
- Attended Curriculum Directors Meeting, The Annex Coffee Shop, Herrin -2/12.
- Hosted Tech Showcase at JALC - 3/27.
- Hosted Workshop with Meg Ormiston - Marion - 6/16-17.

Coats for Kids, Inc.

- Continue to serve as Fiscal Agent for program in the area of four ROE's.
- Co-hosted successful Golf Scramble with Egyptian Building Trades to raise funds for late Fall needs.
- Coordinating distribution of funds to schools in Area VI.

KIDS Foundation Program (coordinated though ROE) (#for Fiscal Year)

- Families served in Franklin and Williamson Counties -130.

Franklin-Williamson ROE 21 Office Staff July 1, 2013 – June 30, 2014

Name	Home	Title
Franklin County Office		
Matt Donkin	Fr	Reg. Supt.
Janis Thomas	Fr	Secretary
Suzanne Willmore	Fr	Office Mgr. / Licensure
Sarah Lipe	W	Accounting / Internal Control
Mandy Horn	W	Director Prof. Dev./Licensure
Sandra Hubbard	Fr	Secy (relocated to Marion 1/1/14)
Scott McBride	S	Network Specialist
Sharon Winkler	Jf	Technology / Sp. Pop Director
Angie Forby	Fr	Truancy
Angie Mills	Jf	SSOS DAT Coach - Bgn. 11/1/13
George Hopkins	W	Vocational System (Part-Time)
Betty Musgrave	W	Program of Studies Coord. (P-T)
Williamson County Office		
Kurt Endebrock	W	Asst. Reg Supt. – Res. 8/30/13
Paul Oldani	W	Asst. Reg Supt. (100 days)
Tim Bleyer	W	Asst. Reg Supt. (100 days)
Martha Head	S	Community Prev. Res. - Director
David Lustenberger	W	Comm. Prev. Res. - Project Mgr.
Lindsay Edmonds	Ja	Comm. Prev. Res. – Prev. Spec.
Mickey Sullivan	W	Truancy & Homeless
Johna Schullian	W	Comptroller/Off Mgr.
Tracy Ogden	W	Secretary (Left 6/6/14)
Latisha Dunning	W	Secy / Licensure (Rsn. 12/31/13)
Sandra Hubbard	Fr	Secy (relocated to Marion 1/1/14)
Christine Laser	Ja	SSOS DAT Coach - Bgn 11/1/13
Byron Kuehner	W	GED Prog (P-T) Prog ended 2/14
Paul Oldani	W	Hlth/Life/Sfty (P-T)-Rsn. 8/31/13
Project ECHO Alternative School		
Lorie LeQuatte	W	Principal
Jeff Bink	W	Asst. Principal
Jim Johnson	Fr	WIA Coordinator (Part-time)
Deanna Morris	Fr	Administrative Assistant
Traci Stroud	W	Secretary
Nicole Underwood	W	H.S. Instructor
Gina Grant	W	H.S. Instructor
Kim Howard	W	H.S. Instructor
Jamie Norris	W	H.S. Instructor
Susan Roberson	Fr	Jr. Hi. Instructor
Jim Toms	Fr	H.S. Instructor
Kim Gossett	Fr	Testing Room Instructor
Jeff Hammonds	Fr	Detention Room Instructor
Ken Joggerst	Fr	H.S. Instructor (Part-time)
Mario Allois	Fr	Custodian (Part-time)

Name	Home	Title
ECHO Detention Center Program		
Lori Ray	Fr	Instructor
Ryan Ashmore	W	Instructor
Jaime Rawlinson	W	Instructor (Resigned 6/26/14)
STAR Quest Academy Regional Safe School		
Lorie LeQuatte	W	Director
Jeffrey Bink	W	Assistant Director
Deanna Houseworth	Fr	Instructor
Kaleigh Minton	W	Instructor

Employees shown in **Purple** are County employees.

Regional Superintendent and Assistant are paid by the State.

Employees in **Green** are additions since July 1.

Employees in **Red** are resignations/program cuts since July 1.

Employees in **Black** changed assignments during the year.

Employees in **Orange** not presently rehired for 14-15.

All others are paid from state or federal grant funds or from General State Aid.

Total on June 30:

Full-time: 34

Part-time: 9

Activities Conducted by ROE Personnel July 1, 2014 – present

The Franklin-Williamson County ROE serves schools in the following districts and cooperatives:

Akin CCSD 91	Crab Orchard CUSD 3	Marion CUSD 2
Benton CCSD 47	Ewing-Northern CCSD 115	Sesser-Valier CUSD 196
Benton CHSD 103	Frankfort CUSD 168	Thompsonville CUSD 174
Carterville CUSD 5	Herrin CUSD 4	Zeigler-Royalton CUSD 188
Christopher CUSD 99	Johnston City CUSD 1	

Franklin County Regional Delivery System for Career and Technical Education
Franklin-Jefferson Special Education District
Williamson County Education Services (Special Education / CTE / Early Childhood)

Truancy (# July – Aug. 30)

*** Illinois State Board of Education did not approve the Truant Alternative and Optional Education Program (TAOEP) grant which we use to operate our truancy programs until the first week of September. The Jackson-Perry/Franklin-Williamson Cooperative grant was awarded. We will also serve the Goreville CUSD 1 and Vienna CHSD 13-3 schools this school year.***

Franklin County

- Tardy Letters Sent – 0.
- Step One Letters Sent – 0.
- Step Two Letters Sent – 0.
- Step Three Letters Served (Truancy Review Board) – 0.
- Students for which the States' Attorney's office have filed petitions – 0.
- Working with Probation re: revocation – 0.
- Franklin County Truancy Coordinator has visited all schools.
- Held first Truancy Review Board Meeting to review concerns and plan strategy for the year – 9/5.

Williamson County (# July – Aug. 30)

- Step One Letters Sent – 0.
- Step Two – Student and Parent Mtgs. – 0.
- Working with States' Attorney's office to file on some truants and parents.
- Truancy Coordinator is making visits to all Williamson County Schools to distribute Truancy Directories and referral forms.
- Working with all partners in Truancy from schools to judicial system to address concerns and plan strategies.
- Met with ROE 30 staff to discuss TAOEP Grant.
- Attended Truancy meeting with ROE 30.

Teacher Certification Activity for both counties

- Public School Service Personnel Employed – Not currently available because of the state's change from the Educator Certification System to the Educator Licensure Information System.

Fingerprinting Services for Background Checks (# July – Aug. 30)

Franklin County (Available first week of each month)

- Served – 99.

Williamson County (Available last 3 weeks of each month)

- Served – 129.

GED Testing

- Computer Based GED Testing at John A. Logan College – Carterville – 17.
- Certificates earned – 3.

School Bus Driver Training (# July – Aug. 30)

- Initial Trainings Held – 2.
- Drivers Served in Initial Training Classes – 18.

Ex-officio Secretary for the Regional Board of School Trustees

- Meeting on July 6 was cancelled for lack of business.

McKinney/Vento Federal Homeless Grant Personnel

- Homeless Students Served – Franklin County – Not reported at this point.
- Homeless Students Served - Williamson County – Not reported at this point.
- Homeless Students Served – Area VI – 24-county grant – Not reported at this point.

- Phone Conference with ISBE 7/9.
- Attended the Continuum of Care Retreat in O'Fallon and did presentation with ISBE and Area 5 – 7/24-25.
- Worked with schools in Area 6 on enrollment and transportation issues for homeless students.
- Purchased back to school supplies and clothing for homeless students.
- Purchased supplies for the students in the homeless shelters in Marion and Herrin.
- Made school visits to all schools in Franklin and Williamson County to deliver posters and meet the district homeless liaison.
- Phone conference with ISBE – 8/21.
- Met with the sub-grantees to finalize training materials and presentation.
- Reported to IARSS-Area VI Mtg. on the McKinney/Vento Grant – 8/27.
- Met with ROE 12 & 30 sub-grantees and Johna Schullian – 9/3.

ROE 21 Advisory Board

- The Franklin-Williamson ROE Advisory Board provides advice and consultation on professional development goals. It met on 9/3/14, to discuss professional development plans for 2014-2015 school year.
- The professional development efforts will focus on coordinating SSOS Foundational Services in Common Core Math and ELA, Continuous Improvement Planning, Balanced Assessment, and Teacher Evaluation along with PARCC Assessments, and e-rate assistance.

Professional Development:

- Professional Educator License Trainings for Teachers and Administrators have been offered on site to districts throughout Franklin-Williamson County Schools. ROE 21 staff members have provided and will continue to provide one-on-one assistance to educators throughout the region.

SSOS Grant Program (State-wide System of Support) (Replacing RESPRO)

- The Franklin-Williamson Regional Office of Education #21 was awarded the SSOS Fiscal Agent Grant for FY14 for Area VI of the IARSS. This grant period began 7/1/2013.
- The Illinois Center for School Improvement under the guidance of the American Institute of Research and ISBE have hired Area Assistant Director Kurt Endebrook, as well as District Liaisons Cheryl Patterson-Dreyer, Janice Winters, and Joy Battagliotti. They work through the facilities of ROE 21.
- ROE 21 was authorized by IL CSI and ISBE to hire 2 District Assistance Team Coaches as of 11/1. They are Angie Mills and Christine Laser.
- Through the Statewide System of Support Fiscal Agent Grant, ROE #21 worked to provide foundational services to districts throughout Area VI. Five initiatives are targeted throughout this grant:
 - 6) Common Core English Language Arts (ELA)
 - 7) Common Core Math
 - 8) Rising Star/ Continuous Improvement Planning
 - 9) Evaluation/Danielson
 - 10) PARCC/Balanced Assessment
- The Regional Superintendent is a member of one of the initiative's Core Planning Teams at the State level.
- Two Area Coordinators are in place for each of the five initiatives for a limited number of days. They participated in a State Level training for each initiative and will have conference calls throughout this year. They are providing ROE level training in Area VI. Up to two representatives from each ROE in Area VI have attended these trainings. The ROE representatives will take this training back to districts and schools in their respective regions. ROE 21 is proceeding with planning and holding trainings.

Health and Life Safety

- Personnel Completed walk through inspections and issued Certificates of Occupancy for Christopher Elementary School and Certificate of Completion for Johnston City Jefferson School.
- Personnel issued Building Permits for projects in 5 schools.
- Personnel planning a Williamson County Annual Review of Emergency Procedures. All Williamson County School Districts plan to participate, as well as county first responders and EMA officials.
- Personnel hosted a Franklin County Annual Review of Emergency Procedures. All Franklin County plan to participate, as well as county first responders and EMA officials.
- In conjunction with the state fire marshal's office, personnel scheduled walkthrough Health Life Safety Annual Inspections for all 43 schools in Franklin and Williamson counties.

Community Prevention Resources

- This grant was funded beginning 7/1/12.
- This is a direct service sub-grant of Franklin-Williamson ROE 21.

- Funded for 3 FTE: Martha Head, Director; Dave Lustenberger, Project Manager; and Lindsay Edmonds, Prevention Specialist.
- Purpose of grant:
 - > Increase the availability of high-quality prevention services that have the greatest potential to impact factors that contribute to ATOD consumption and consequences of 11-18 year olds.
- ROE 21 has been funded to provide PRESCRIBED evidence based services in **Franklin, Williamson, and Saline Counties**. These services are limited to:
 - > Communication Campaign targeting youth (Implementation Phase) at Central Jr. High School in West Frankfort, and Harrisburg Middle School in Harrisburg. This is the continuation of a program already being implemented in these schools.
 - > Communication Campaign targeting youth (Implementation Phase) at Eldorado Middle School.
 - > Communication Campaign targeting communities (Implementation Phase) in Franklin County, Saline County, and the City of Marion.
 - > Creation of Underage Drinking Coalitions in Franklin, Williamson, and Saline Counties. The goal is to utilize the coalition to expand our reach of service even further to schools and communities.
- Based on recommendations from SAMHSA, the Department will focus on the Strategic Prevention Framework and Coalitions. It is their hope that these coalitions will be able to sustain efforts at a community level.
- Major emphasis is placed on efforts to curb underage drinking, as data indicates this to be the greatest substance abuse problem with youth.
- Works in partnership with the Center for Prevention Research and Development (U of I Chicago) to promote the participation of Illinois schools in the Illinois Youth Survey (IYS).
- Works in partnership with the Illinois Liquor Control Commission (ILCC) to ensure Illinois' compliance with the federal SYNAR regulations. These regulations require all states to reduce the sale of tobacco products to minors by enacting and enforcing minimum-age tobacco laws. CPR staff accompanies ILCC staff on vendor compliance checks in southern Illinois upon request.

Franklin County Regional Delivery System for Career and Technical Education

- ROE serves as Fiscal Agent for the cooperative.
- George Hopkins, Director.
- Betty Musgrave – Partnerships for College and Career Success/Programs of Study Coordinator (retired/working on 500-hour basis).
- Sharon Winkler, Credit Generation Technician and Special Populations Coordinator (part-time).
- Serves the following high schools: Benton Consolidated H.S., Christopher H.S., Frankfort Community H.S., Sesser-Valier H.S., Thompsonville H.S., and Zeigler-Royalton H.S.
- Supports programs in Agricultural Education, Business, Marketing, and Computer Education, Family and Consumer Sciences, Technology and Engineering, Health Science Technology.
- Programs are supported through state and federal grants designed to supplement CTE programs. Allowable expenditures for these grants include: Instructional materials, instructional equipment (capital outlay), supplement of salary to ensure affordability of qualified instruction, tutorial services, and improvement of instruction activities.
- The Fr. Co. RDS for CTE funds provide supplemental funds for (K-8) Career Development programs at Akin CCSD 91, Benton CCSD 47, Christopher CUSD 99, Ewing-Northern CCSD 115, Frankfort CUSD 168, Sesser-Valier CUSD 196, Thompsonville CUSD 174, and Zeigler-Royalton CUSD 188. A new program for 2013-14 school year is that of providing for 7-8 graders in the county the Career Cruising on-line career exploration software and licenses.
- Conducts Workshops and hosts ISBE-sponsored professional development for educators in Franklin and Jefferson Counties per the CTE/Perkins Programs of Study requirements.
- FCRDS for CTE prepares and submits to Illinois State Board of Education various reports regarding program operation, assessment, and improvement.
- Submits required information to ISBE regarding Vocational classes being offered—student participation information is now being submitted by individual schools

Grants Managed and Status for FY 2014

- **As of June 30, 2014, all funds for CTEI and Perkins grants for FY 2014, totaling \$334,684, have been received and spent in accordance with the rules and regulations of the grants.**

Grants Managed and Status for FY 2015

\$257,962 CTEI Grant

Allotment shows a slight increase from last year's original application amount, likely due to a modest increase in student enrollment in CTE classes.

\$73,637 in Federal Perkins Grant This federal allotment represents a slight increase in last year's amount.

- All Franklin County high schools have received their allotment figures for funds to be spent on CTE programming for FY 15.
- Per Intergovernmental Coop Agreement regulations and Board of Control authorization, CTE Director Hopkins published notice of Joint Agreement Budget hearing 30 days in advance of hearing. Hearing was conducted at 10 a.m. on 8/21/14, in Room 23 of Regional Office of Education 21.
- This office scheduled 1st quarterly meeting of BOC on Thursday, 9/4. Meeting took place at Buzz Restaurant with all BOC member schools represented.
- Sharon Winkler facilitated the ISBE Student Information System (SIS) Summer Training Session, at JALC – 8/6.
- Betty Musgrave, Programs of Study/Partnerships for College and Career Success Coordinator, is now facilitating the 15th Annual Southern Illinois Builders Association's Southern Illinois Construction Trades Career Expo, held at DuQuoin State Fairgrounds on 10/7-10/9/14.
- Other activities and staff development workshops scheduled to date include: WIN Curriculum-- 9/18; Rend Lake College Career Days-- 9-30 and 10/2; Career Expo—10/7-9; Business Ed teacher update—10/16; Career Cruising workshop—10/22.

Star Quest Regional Safe School Program

- Current enrollment at Johnston City Campus – **9**.

Project ECHO Alternative School

- Current enrollment at Johnston City Campus – **74**.
- No longer have Workforce Investment Act (WIA) from MANTRACON as enrollment numbers fell too low.

ECHO Juvenile Detention Center Program (contracted with Benton CHSD 103 and Benton CCSD 47)

- Current enrollment at Franklin County Juvenile Detention Center – **25**.

Technology Program

- ROE is currently re-evaluating technology support and in-service programs for schools in ROE 21 in the light of diminished funding.

Coats for Kids, Inc.

- Co-hosted successful Golf Scramble with Egyptian Building Trades to raise funds for late Fall needs in July.
- Coordinating distribution of funds to schools in Area VI.

KIDS Foundation Program (coordinated through ROE) (# July – Aug. 30)

- Families served in Franklin and Williamson Counties – **7**.

Franklin-Williamson ROE 21 Office Staff July 1, 2014 – present

Name	Home	Title
Franklin County Office		
Matt Donkin	Fr	Reg. Supt.
Janis Thomas	Fr	Secretary
Suzanne Willmore	Fr	Office Mgr. / Licensure
Sarah Lipe	W	Account/Int.Control (Resign 9/5)
TBA	TBA	Accounting / Internal Control
Mandy Horn	W	Director Prof. Dev./Licensure
Scott McBride	S	Network Specialist
Sharon Winkler	Jf	Voc. Special Populations Director
Angie Forby	Fr	Truancy (Re-hired 9/4/14)
Angie Mills	Jf	SSOS DAT Coach
George Hopkins	W	Vocational System (Part-Time)
Betty Musgrave	W	Program of Studies Coord. (Part-Time)
Williamson County Office		
Tim Bleyer	W	Asst. Reg Supt. (88 days)
Elaine Little	W	Asst. Reg Supt. (78 days)
Paul Oldani	W	Asst. Reg Supt. (95 days)
Martha Head	S	Community Prev. Resources Director
David Lustenberger	W	Community Prev. Res. Project Mgr.
Lindsay Edmonds	Ja	Comm. Prev. Res. Prevention Spec.
Mickey Sullivan	W	Homeless Grant/Truancy (Tr. Bg. 9/4)
Johna Schullian	W	Comptroller/Office Mgr
Colton Foster	W	Secretary (Began 8/19)
Sandra Hubbard	Fr	Secretary
Christine Laser	Ja	SSOS DAT Coach
Project ECHO Alternative School		
Lorie LeQuatte	W	Principal
Jeff Bink	Fr	Asst. Principal
Deanna Morris	Fr	Administrative Assistant
Traci Stroud	W	Secretary
Brad Cullum	W	H.S. Instructor - Math (Began 8/20)
Gina Grant	W	H.S. Instructor
Kim Howard	W	H.S. Instructor
Susan Roberson	Fr	Jr. Hi. Instructor
Jim Toms	Fr	H.S. Instructor
Nicole Underwood	W	H.S. Instructor - Math (Left 7/18)
Mario Allois	Fr	Custodian (Part-time)

Name	Home	Title
ECHO Detention Center Program		
Lori Ray	Fr	Instructor
Ryan Ashmore	W	Instructor
Lucas Boyt	W	Instructor (Began 8/15)
STAR Quest Academy Regional Safe School		
Lorie LeQuatte	W	Director
Jeffrey Bink	W	Assistant Director
Deanna Houseworth	Fr	Instructor
Kaleigh Minton	W	Instructor

Regional Superintendent and Assistants are paid by the State.

Employees shown in **Purple** are County employees.

Employees shown in **Maroon** are County funded employees.

Employees in **Green** are additions and re-hires since July 1.

Employees in **Red** are resignations since July 1.

All others are paid from state or federal grant funds or from General State Aid.

Total on September 1:

Full-time: 31

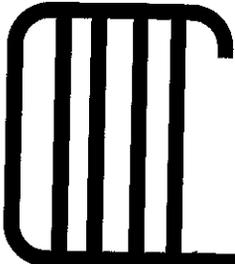
Part-time: 6

Dave Dobill

From: Funk, Mike <MIKE.FUNK@doc.illinois.gov>
Sent: Monday, August 25, 2014 1:45 PM
To: djones@sheriff franklin county.com; dobill@franklin county il.org; randall53@frontier.com; 'cshaffer@sheriff franklin county.com'
Cc: Fritschle, Dianne
Subject: 2014 Franklin County Jail Inspection
Attachments: Franklin CJI SHRF LTR 05282014.doc; Franklin CJI ADDEND 05282014.doc; Franklin CJI 05282014.doc

Please find attached the electronic version of the 2014 Franklin County Jail Inspection report which was once mailed in hard copy format. In accordance with 20 ILCS 3954 the Green Governments Illinois Act, the Illinois Department of Corrections is working to reduce waste and waste generation in its office and facility operations. Building a culture of sustainability in our agency will help to make us better stewards of the resources entrusted to us. We are dedicated to use common sense solutions, encourage innovation, and empower our staff, as well as offenders to help us in shifting the paradigm when it comes to defining our approach to sustainable practices as it relates to our daily operations. The sustainable activities occurring in our facilities have been impressively far reaching and will continue flourish. We hope you find this new electronic document a positive step towards the environment and a more efficient approach. For more information about the Department's sustainability efforts visit our website.

Mike Funk, Manager
Illinois Department of Corrections
1301 Concordia Court Springfield, Illinois 62702
Jail and Detention Standards Unit
(217) 558-2200 ext. 5011
(217) 622-7392 cell
(217) 522-3906 fax
Mike.funk@doc.illinois.gov



Illinois
Department of
Corrections

Pat Quinn
Governor

S. A. Godinez
Director

1301 Concordia Court • P.O. Box 19277
Springfield IL 62794-9277

Telephone: (217) 558-2200
TDD: (800) 526-0844

August 25, 2014

Sheriff Donald R. Jones
Franklin County Jail
403 East Main Street
Benton, Illinois 62812

County Clerk Dave Dobill
Public Square
PO Box 607
Benton, Illinois 62812

Dear Sheriff Jones and County Clerk Dobill:

A copy of our recent inspection report of the Franklin County Jail is enclosed. The *Illinois Compiled Statutes [730ILCS5/3-15-2(b)]* mandates the Illinois Department of Corrections to inspect each county jail annually and to make the results available for public review. Your offices should make this inspection report available for public review in the records of Franklin County and you are encouraged to give notice to the citizens of your county, by news release or other means, that this report is available for the public's review.

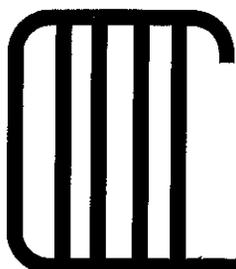
Specialist Fritschle again noted numerous improvements during the inspection. Franklin County officials along with Jail Administrator Shaffer and all jail staff should all be commended for their continuing efforts to create a safe and secure facility. It is encouraging that individuals are able to work together to improve and enhance the operation of the jail.

The Jail and Detention Standards Unit staff is available for consultation should you desire. Please call (217) 558-2200, extension 5011.

Sincerely,

Mike Funk, Manager
Jail and Detention Standards Unit

cc: Chairman Randall Crocker
Specialist Dianne Fritschle



Illinois
Department of
Corrections

Pat Quinn
Governor

S. A. Godinez
Director

1301 Concordia Court • P.O. Box 19277
Springfield IL 62794-9277

Telephone: (217) 558-2200
TDD: (800) 526-0844

FRANKLIN COUNTY JAIL
2013 INSPECTION REPORT

Criminal Justice Specialist Dianne Fritschle inspected the Franklin County Jail on May 28, 2014. Entrance and exit interviews were conducted with Jail Administrator Chet Shaffer and Lieutenant Skobel.

IMPROVEMENTS SINCE LAST INSPECTION

1. Three more high resolution surveillance cameras (in color) have been installed.
2. New boilers and a new air conditioning system have been installed in the jail.
3. New computers have been purchased and installed throughout the jail.
4. An interview room has upgraded with audio and video capabilities.
5. Credit cards are now accepted for bond payment.
6. Each detainee is now assigned a personal identification number to be used with the phone system.
7. One additional shift supervisor has been hired.

NON-COMPLIANCES WITH THE *ILLINOIS COUNTY JAIL STANDARDS*

None

Dianne Fritschle
Criminal Justice Specialist

STATE OF ILLINOIS
DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
P.O. Box 19277
Springfield, Illinois 62794-9277
217/558-2200, Ext. 4212
Fax Number 217/522-3906

COUNTY JAIL INSPECTION CHECKLIST

Date: May 28, 2014

Name of Facility: Franklin County Jail Phone Number: 618-439-9553
Address: 403 East Main Street Benton, Illinois Zip Code: 62812
Sheriff: Donald R. Jones Phone Number: 618-438-8211
Address: 403 East Main Street Benton, Illinois Zip Code: 62812
Chairman, County Board: Randall Crocker
Address: 3980 Orchard Road Benton, Illinois Zip Code: 62812
Chief Judge: Stephen G. Sawyer Judicial Circuit: 2nd
Address: 911 Casey Ave, Suite HI-05 Mt. Vernon, Illinois Zip Code: 62864
Resident Judge: Eric J. Dirnbeck
Address: P.O. Box 485 Benton, Illinois Zip Code: 62812
Jail Superintendent: Lieutenant Chet Shaffer

Officials (and titles) interviewed, other than above: Lieutenant Anthony Skobel, Dee Harp, RN

Date of Construction: 1990	Date of Renovation: 1995	Date of last Grand Jury Inspection: N/A			
Capacity: Total: 100	Men: 84	Women: 16	Juv. Male: 0	Juv. Female: 0	
Inspection date pop: Total: 99	Men: 85	Women: 14	Juv. Male: 0	Juv. Female: 0	
Number of cells:	Single: 8	Double: 0	Other: 1/16-bed dorm, 2/8-bed dorms		
Number of detention rooms:	Single: 0	Double: 26	Other: 2/4-bed dorms,		
Employees specifically assigned full-time jail duties:	Male 10	Female 7			
a. Part-time jail officers:	Male 0	Female 0			
b. Non-jail staff persons performing jail duties:	Male 0	Female 0			

DC483-C
IL 426-0954 (Rev. 11/99)

701.10 ADMINISTRATION

YES N/A NO

1. Are full-time jail officers trained in accordance with current law?

	YES	N/A	NO
a. Are jail officers trained in security and emergency procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is staff training documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Has a written jail procedures manual been established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are emergency procedures (evacuations, riots, escapes, natural disasters, and bomb threats) part of the manual?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is a comprehensive duty description of each jail post available in writing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are all jail records required by law maintained and available for examination?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is discrimination and harassment of employees and detainees prohibited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Has a code of conduct for jail staff been established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does staff training include first aid, CPR, and identification of signs and management of detainees with a mental illness or a developmental disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are staff trained annually by mental health professionals on suicide prevention and mental health issues.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.20 PERSONNEL

1. Are sufficient personnel assigned to provide 24 hour supervision of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Has a jail administrator been appointed when the average daily population exceeds 25?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the appointed Jail Administrator qualified by training and experience?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. When each floor of detention has 15 or more detainees, is there one officer assigned to each floor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is same sex supervision provided where feasible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do jail officers working in direct contact with detainees have thorough knowledge of rules and emergency procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are jail officers prohibited from recommending or furnishing advice concerning the retention of a specific lawyer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is a list of local lawyers made available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701 30 RECORDS

1. Are booking and personal records maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is the monthly jail population forwarded to the Jail & Detention Standards Unit monthly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are extraordinary or unusual occurrences properly reported?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701. 40 ADMISSION PROCEDURES

1. Are Notices of Rights and Jail Rules conspicuously posted in all receiving rooms and common areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	YES	N/A	NO
2. Are detainees given an immediate frisk search?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Do receiving jail officers determine the legality of confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the identity of the admitted person verified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are detainees fingerprinted and photographed in accordance with current law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are seriously injured, ill, or unconscious persons given a medical examination by a licensed physician or a medical staff member prior to admittance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are admitted detainees given a strip search?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the search conducted in privacy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the search conducted by a person of the same sex?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is personal clothing searched?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is probing of body cavities prohibited when reasonable suspicion of contraband exists?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Is the body cavity search conducted by medically trained personnel?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the search conducted in a private location under sanitary conditions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is each item of personal property taken from the detainee listed and described in the presence of the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Does the property receipt contain the signatures of the admitting officer and the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the original receipt placed in the detainee's personal record and a duplicate given to the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is personal property securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If personal property is released to a third party, is a written release obtained from the detainee and the signature of the receiving individual?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is there a policy for the disposal of abandoned property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are detainees allowed to make a reasonable number of completed telephone calls as soon as practicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the expense for making the call, if any, borne by the detainee or the party called?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. When a family member is unavailable, are friends allowed to be called?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is the date and time of the calls made during the admission recorded?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Does the receiving officer observe detainees for any obvious injuries or illnesses requiring emergency medical care?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Does the receiving officer question detainees to determine if the detainee has any medical condition which requires medical attention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
a. Are detainees questioned as to past treatment for mental disorders, mental illness, developmental disabilities, or dual diagnosis?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are detainees questioned as to suicidal tendencies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are detainees questioned to determine if the detainee is on medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Are detainees questioned to determine if a female detainee is pregnant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. When a detainee shows signs of or reports unusual physical or mental distress, is the detainee referred to health care personnel as soon as possible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are mental health screenings conducted either an assessment by a mental health professional or an assessment by a jail officer using an approved screening instrument for assessing mental health.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are detainees exhibiting psychiatric symptoms such as acute psychotic features, mood disturbances, or who have a known psychiatric history evaluated by a mental health professional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are detainees who exhibiting suicidal behavior or ideations placed in a reasonable level of care that provides for their safety and stability?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Is medication in a detainee's possession at admission withheld until verification of its proper use is obtained and documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Is a record established for each detainee at time of admission and maintained for the duration of the period of confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the record contain the required information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is a medical record part of the detainee's personal record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the medical record contain the health and physical condition, including treatment and medication administered to the detainee?			
1. Upon admission?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. During confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Upon release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Are medications administered as prescribed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are procedures in place for the emergency involuntary or voluntary administration of medications including psychotropic medications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Does the record contain an itemized record of the detainee's cash and other valuables, expenditures, and receipts while in custody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Is a record of authorized absences from the jail part of the detainee record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Is a record of visitor's names and dates of visits maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Is a disciplinary record of the detainee's misconduct maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Is a record of case disposition, judge, and court maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Is immediate treatment initiated upon detection of body pests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
30. Are all detainees required to take an admitting shower?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. Are detainees assigned to suitable quarters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Are detainees issued clean bedding, a towel, necessary clothing, and soap?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does bedding include a mattress cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are flame-retardant mattresses issued?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is bed covering appropriate to the season?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Is the towel made of cloth and of bath size?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. Are detainees permitted to purchase toothbrushes and dentifrice?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are detainees without funds issued such items by staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. Are detainees held accountable for all jail property issued to them?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.50 ORIENTATION

1. Is an orientation given to each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does it include all required information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is special assistance given to the illiterate and non-English speaking?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.60 RELEASE PROCEDURES

1. Is positive identification of each detainee made prior to discharge, transfer, or release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is a record made as to date, time, and authority of each release of a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is each detainee given a physical inspection and a record made of wounds or injuries?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees searched prior to release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are all personal property items inventoried and returned to the detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is a copy of the itemized and signed personal property receipt maintained by the jail as a permanent record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are detainees delivered to the custody of the Illinois Department of Corrections in accordance with <i>Illinois Compiled Statutes</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DISCHARGE OF MENTALLY ILL DETAINEES

8. When a mentally ill detainee is released, is the detainee given a listing of community mental health resource addresses and telephone numbers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is the detainee provided with the opportunity to receive a copy of the jail's mental health, medical, and medication records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
10. Does linkage and after care include a referral to a mental health provider, a prescription for medications, or a 2 week supply of prescribed medications? (Supercedes state standards).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.70 CLASSIFICATION AND SEPARATION

1. Is there a classification plan that specifies criteria and procedures for determining and changing the status of a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are required segregation policies followed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are female detainees separated sight and sound from male detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are juvenile detainees separated sight and sound from adult detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are witnesses separated from detainees charged with the same offense?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. When possible, are non-criminal detainees separated from criminal detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Are charged detainees segregated from convicted detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Are mentally ill, developmentally disabled, dually diagnosed, or emotionally disturbed detainees housed or tiered as recommended by a mental health professional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Are suspected mentally ill, developmentally disabled, dually diagnosed, or emotionally disturbed persons immediately examined by a mental health professional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Are detainees transferred to an appropriate facility who have been determined by mental health professionals to be severely mentally ill, developmentally disabled, or emotionally disturbed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is detainee classification reviewed at least every 60 days?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.80 HOUSING

Floors of detention: one

1. Do cells provide at least 50 square feet of floor space with a minimum ceiling height of 8 feet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Do detention rooms provide at least 64 square feet of floor space with a minimum ceiling height of 8 feet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are all cells and detention rooms designated for a maximum of double occupancy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is each equipped with:			
a. A rigidly constructed metal bed, with solid or perforated metal bottom, securely anchored to the floor and/or wall, or a concrete sleeping surface?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. A washbasin with piped hot and cold water?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. A prison-type toilet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Illumination sufficient for comfortable reading?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Tamper-proof light fixtures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
f. A secured metal mirror?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do dormitories provide at least 50 square feet of floor space per occupant with a minimum ceiling height of 8 feet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is each dormitory equipped with:			
a. A rigidly constructed metal bed, with solid or perforated metal bottom, securely anchored to the floor and/or wall for each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. A washbasin with piped hot and cold water for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. A prison-type toilet for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. A shower with piped hot and cold water for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Illumination sufficient for comfortable reading?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Tamper-proof light fixtures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Seating for each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Do cells or detention rooms conform to current building and accessibility codes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is a dayroom provided for each cell block and/or detention room cluster?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Do day rooms provide at least 35 square feet of floor space?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is seating adequate for all detainees in the dayroom?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are showers provided in each cellblock area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is the jail comfortably heated or cooled according to the season?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the system eliminate disagreeable odors and routinely provide temperatures within the normal comfort zone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are all requirements of a physical nature in compliance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.90 MEDICAL AND MENTAL HEALTH CARE

1. Are all required medical and mental health services available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is a medical doctor available to attend the medical and mental health needs of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. If no mental health professional is on staff, are professional mental health services secured through linkage agreements with local and regional providers or independent contracts?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. If so, are linkage agreements and credentials of independent contractors documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MENTAL HEALTH TRAINING

5. At least annually, do mental health professionals provide training to all jail officers and other personnel primarily assigned to correctional duties on suicide prevention and mental health issues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	YES	N/A	NO
6. Does suicide prevention training include:			
a. The nature and symptoms of suicide?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. The specifics of identification of suicidal individuals through the recognition of verbal and behavioral cues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Situational stressors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Evaluation of detainee coping skills?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Other signs of potential risk?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Monitoring?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Evaluation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Stabilization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Referral of suicidal individuals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does mental health training include;			
a. The nature of mental illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Symptoms?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Specifics of identification of mentally ill individuals through the recognition of verbal and behavioral cues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Symptoms of mental illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Situational stressors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Evaluation of detainee coping skills, and other signs of potential risk?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Monitoring?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Evaluation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Stabilization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Referral of the mentally ill detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Have arrangements been made for emergency dental care?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. General medical services are provided by: <u>Correctional Health Care</u>			
5. Are detainees suspected of having communicable diseases immediately referred to appropriate medical staff and isolated?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are detainees given a medical screening by a medical doctor, physician's assistant, registered nurse, or licensed practical nurse within 14 days after confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Is a schedule for daily sick call established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are the names of those detainees reporting to sick call recorded in the medical log?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
b. Are detainees with emergency complaints attended to as quickly as possible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Has the attending physician provided written approval for non-medical staff to issue over-the-counter medication at the request of the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainee medical and mental health treatment logs maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is all the treatment and medication prescribed recorded including date and time of treatment and medication is administered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a written record kept of all detainees' special diets?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are all medications securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is a jail officer present when a physician or other medical personnel attend to detainees at the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are proper precautions taken to ensure detainees actually ingest medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are detainees prohibited from having access to medical supplies, patient's records, or medications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Has at least one officer on each shift completed a recognized course in first aid including CPR?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Is there a proper stock of first aid supplies available to staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is there a TB isolation room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is proper air supply maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are all air returns permanently sealed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is all air from the room exhausted to the exterior of the building?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Is the air pressure switch or sail switch properly installed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Is a differential air pressure gauge used to monitor isolation rooms?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Are all windows permanently closed or inoperable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Does the corridor door to the isolation room have a door closer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.100 CLOTHING, PERSONAL HYGIENE GROOMING

1. Are mechanical washing and drying equipment and cleaning agents provided when detainees are required to supply and wear personal clothing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is clean clothing issued at least twice weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees without funds provided necessary equipment and articles to maintain proper grooming and hygiene?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees allowed to shower or bathe 3 times weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are detainees allowed to shave daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are females provided with shaving supplies appropriate for personal hygiene needs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
7. Are barber and beautician services available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are female detainees provided with necessary articles for personal hygiene?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.110 FOOD SERVICES

Menu on day of inspection:

Breakfast: Rice, donuts, coffee, milk

Lunch: Ham and beans, spinach, corn bread, carrot cake, milk

Dinner: Lunchmeat/cheese sandwich, chips, rice crispie treat, milk

1. Are meals of sufficient nutritional value?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does food quantity appear sufficient?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are meals served at reasonable intervals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is a drink other than water served with each meal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is at least one complete, balanced, and hot meal served each 24 hours?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are special meals adhered to when medically prescribed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Meal service type: <u>jail employed cooks</u>			
8. Does at least one full-time cook have a Food Service and Sanitation Certificate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are menu items substituted when a detainee's religious beliefs prohibit eating of particular foods?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Do detainees submit written requests for alternative diets?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are dietary restrictions confirmed with religious leaders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are menus preplanned?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Retained for at least 3 months?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Diversified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Do food service operations conform with the <i>Food Sanitation Code</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are food service trustees screened by medical staff?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Are employees and trustees visually evaluated at the beginning of each shift?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are kitchen trustees required to bathe and dress in clean clothing prior to their daily work shift?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is the jail cook or kitchen staff familiar with security aspects of jail operation, training, and supervision of trustees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are heated or insulated carts used for transportation of food from the jail kitchen to detainees when a significant distance is involved?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
17. Is food and drink protected from contaminants during preparation and delivery?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are divided or compartmented trays used for meal service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are eating utensils removed from detainee quarters soon after the meal is finished?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are openings to the outside protected against the entrance of rodents and insects?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are ranges, stoves, and ovens equipped with accurate thermostats or temperature gauges?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is the kitchen equipped with a mechanical dishwasher?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. A three-compartment sink?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Are dishes and trays drain dried?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are dry goods properly stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Are refrigerators and freezers equipped with accurate thermometers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.120 SANITATION

1. Are non-carpeted floors swept and mopped with detergent or a germicidal agent at least once daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are germicidal cleaning agents used on all floors in the toilet, shower, and food service areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are the windows clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are openings to the outside effectively protected against the entrance of rodents and insects?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is ventilation sufficient to provide at least 10 cubic feet of air per minute per person?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are walls kept clear of etched or inscribed graffiti or writing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the jail free of litter and trash?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are cleaning implements and equipment cleaned, dried, and securely stored after use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainee work details supervised by a jail officer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are toilets, washbasins, showers, and sinks cleaned and sanitized daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is trash and garbage contained and disposed of in a sanitary manner?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is a source of drinking water provided in each cell and day room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is an adequate supply of clean clothing, bedding, towels, soap, and cleaning equipment maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
13. Are sheets, pillowcases, and mattress covers changed and washed at least once a week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are mattresses washed and disinfected monthly or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are blankets laundered or sterilized monthly or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are cotton or fiber-filled mattresses aired and spray-sanitized monthly or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Is a clean towel issued at least twice weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are shaving and barber tools thoroughly cleaned, disinfected, and secured?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are floors in rooms in which food or drink are stored, prepared, or served kept clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are all counters, shelves, tables, equipment, and utensils in which food or drink comes in contact kept in good repair?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Are utensils stored in a clean, dry place protected from flies, dirt, overhead leakage, and condensation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Are plumbing facilities in good working order?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are range cooking surfaces, hoods, vents, and filters cleaned regularly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Are windows, walls, and woodwork clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Are frequent inspections of living areas made for the control of body pests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Are immediate control or extermination measures taken when body pest infestation occurs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Does the jail have an established rodent, pest, and vermin control program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.130 SUPERVISION

1. Are sufficient jail officers present in the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is continuous 24-hour supervision provided in direct supervision housing?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are supervisory checks provided at least once every 30 minutes in indirect supervision housing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are dormitories housing more than 25 inmates provided continuous observation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Do radio operators who conduct 30 minute checks have jail officer training?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are all supervisory checks recorded by time, signed by the jail officer conducting the check, and noted for any relevant remarks?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are detainees prohibited from having control or authority over anyone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainees locked in their individual cells between designated times of lights out and arising in the morning?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Time of lights out? <u>11 p.m.</u>			

701.140 SECURITY

	YES	N/A	NO
1. Are detainees searched prior to exiting and entering the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are jail officers and other personnel assigned to jail duty trained in security measures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees prohibited from exercising control of security measures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are all locks, doors, bars, windows, and other security equipment frequently inspected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are all cell block doors and doors opening into a corridor kept locked?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are security vestibule doors opened one at a time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are all unoccupied cells and rooms kept locked at all times?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are backup personnel available when doors to living quarters are opened?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are glass or unattached metal items prohibited in the detention area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are trustees carefully supervised and not permitted unrestricted movement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are detainees who present special security concerns checked more frequently than 30 minutes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is a master population record, locator board, or computer printout maintained at the control center indicating the various jail sections and housing assignments?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are spot population counts conducted hourly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are keys inventoried and documented at the beginning of each shift?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are random unannounced shakedowns of detainees and their quarters conducted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Frequency <u>daily</u>			
16. Are bars, walls, windows, and floors of the jail regularly inspected and kept clear of posters, pictures, calendars, and articles of clothing which might be used to conceal escape attempts?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are tools and equipment inventoried and securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are eating utensils accounted for after each meal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Is damaged or nonfunctioning security equipment promptly repaired?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are detainees prohibited from using or having jail keys of any type in their possession?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Are detainees prohibited access to all jail records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Is a physical head count made and recorded at least three times daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Is a record of all keys inventoried and issued maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are keys not in use stored in a secure key locker?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
b. Is one set of keys from those in current use securely stored in a separate area accessible to designated jail staff for use in the event of any emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Are weapons prohibited in the secure section of the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are weapons secured in a locked drawer, cabinet, or container outside of the security area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are reserve firearms, ammunition, chemical agents, and other protective equipment stored in a secure room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Are persons authorized to use tear gas, mace, oleoresin capsicum, trained in the proper deployment of the chemical agents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the training documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. When chemical agents are used, is a record of the incident made?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are detainees affected by chemical agents given a thorough medical examination and appropriate treatment after security control has been gained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Is an emergency electrical power source available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Date last tested: <u>May 27, 2014</u> Type: <u>2 Natural gas generators</u>			

701.150 SAFETY

1. Is there at least one fire extinguisher for each 5,000 square feet of floor area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are extinguishers readily accessible to staff but not detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are extinguishers examined at least once a year and tagged with date of inspection and initials of the inspector?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are all jail personnel familiar with the characteristics and operation of all types of extinguishers in the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Does the jail have a posted fire plan and evacuation procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are simulated fire drills conducted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are all emergency exits known to jail personnel and exit keys immediately available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are there two exits from each floor of detention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are all means of egress kept clean and open?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainees prohibited from engaging in wrestling, contact sports, horseplay, or any activity likely to cause injury?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are detainees assigned vocational tasks given a safety orientation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.160 DISCIPLINE

1. Are detainees provided with:			
a. Rules and regulations governing behavior?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Conduct constituting a penalty offense?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
c. Types of penalties, including duration, which may be imposed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Who may impose penalties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Authorized methods of seeking information and making complaints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. All other matters necessary to enable the detainee to understand both his or her rights and obligations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is special assistance given to non-English speaking detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees allowed to make requests or complaints to the jail administrator in written form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees permitted to submit a complaint to the Jail & Detention Standards Unit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do jail officers observing a disciplinary violation submit a written report?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Do supervisory staff conduct a review of the factors of an alleged minor rule violation within 24 hours after its occurrence?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are detainees segregated as a result of a minor rule infraction informed by supervisory staff of the result of his or her review?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are detainees allowed to submit a grievance to higher authority?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are penalties for minor rule violations limited to a reprimand or the loss of privileges for no more than 72 hours?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Does someone other than the reporting officer conduct an investigation on major rule violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If probable cause is established, is a hearing date scheduled?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are penalties withheld until after the hearing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are major rule violation hearings conducted in accordance with hearing rules for major violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Do major rule violation disciplinary findings:			
a. Contain restrictions of privileges carefully evaluated and assessed as it relates to the infraction and does not impose a secondary penalty on another person?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Impose segregation only after lesser penalties have been considered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are restricted diets and corporal punishment prohibited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is forfeiture of good time done in conformity with <i>The County Jail Good Behavior Allowance Act [730ILCS 130/3.1]</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are restraint devices prohibited from being applied as a penalty?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are restraint devices used:			
a. As a precaution against escape during transportation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. On medical grounds by the direction of a physician?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
c. By order of the jail administration in order to prevent a detainee from injuring others or to prevent a detainee from damaging or destroying property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is a written report placed on file whenever restraint devices are applied?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are individual cases reviewed once every 24 hours to determine the necessity for such restraints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are psychotropic medicines prohibited for use as disciplinary devices or control measures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. When force is used, is the least force necessary used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. When detainees are accused of a crime in the jail, is documentation made and the case referred to the appropriate law enforcement official for possible prosecution?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.170 EMPLOYMENT OF DETAINEES

1. Is employment of detainees prohibited when such assignment may violate any personal right or jail standard?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is employment of detainees prohibited if the assignment is hazardous or potentially dangerous?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is employment of detainees prohibited if the assignment is in conflict with any law, ordinance, or local labor working agreements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is employment of detainees prohibited if the assignment endangers jail security?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.180 MAIL PROCEDURES

1. Can detainees receive an unlimited number of letters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is incoming mail opened and examined for contraband or funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are cashier's checks, money orders, or certified checks recorded indicating the sender, amount, and date?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are personal checks and cash returned to sender?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is incoming mail containing contraband held for inspection and disposition by the jail administrator?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the contraband labeled and logged?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate law enforcement agencies notified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is incoming mail promptly delivered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is mail forwarded to discharged detainees or returned to sender if a forwarding address is known?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are detainees prohibited from opening, reading, or delivering another detainee's mail without his or her permission?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are detainees permitted to receive books and periodicals subject to inspection and approval by jail personnel?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
8. Does the jail administrator spot check and read incoming non-privileged mail when there is reason to believe that jail security may be impaired, or mail procedures are being abused?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. When a detainee is prohibited from receiving a letter or portions thereof, are both the detainee and sender notified in writing of the decision?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are detainees allowed to send an unlimited number of letters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Have provisions been made to allow detainees to send packages?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is outgoing mail clearly marked with the sender's name?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is outgoing mail collected Monday through Friday and mailed promptly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Is outgoing non-privileged mail submitted in unsealed envelopes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is outgoing non-privileged mail reproduced or withheld from delivery if it presents a threat to jail security or safety?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the detainee notified in writing of any outgoing mail withheld?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are procedures established for processing certified or registered mail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Is privileged mail submitted in sealed envelopes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Is incoming mail clearly marked "privileged" opened in the presence of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are disciplinary restrictions prohibited from being placed on a detainee's mail privileges?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>701.190 TELEPHONE</u>			
1. Are detainees permitted to place at least one 5-minute telephone call per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are telephone calls subject to being monitored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Can violations of telephone rules result in the suspension of the detainee's use of the telephone for a designated period of time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a notice of monitoring posted by each monitored telephone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are rules governing the use of telephones established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Can violations of telephone rules result in the suspension of the detainee's use of the telephone for a designated period of time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>702.200 VISITING</u>			
1. Are visiting procedures established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are there at least two visiting days per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is one of the visits during the weekend?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are visits allowed up to 15 minutes per visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are 2 or more visitors visiting at the same time counted as one visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
5. May children visit when accompanied by an adult?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are professional individuals associated with a defendant's case or involved with counseling needs granted liberal visitations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is an area provided to ensure privacy during the visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are all visitors required to provide identification and sign in before being permitted to visit a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainees searched before and after each visitation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is a visitors "Search Notice" sign posted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is constant visual supervision maintained in contact visitation areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.210 SOCIAL SERVICE PROGRAMS

1. Are social service programs available in the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are volunteer workers and groups invited to participate in jail programs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.220 EDUCATION

1. Are relevant educational programs provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are educational information and academic materials permitted and made accessible to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are vocational information and materials permitted and made accessible to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.230 LIBRARY

1. Are library services made available to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is access to current <i>Illinois Compiled Statutes</i> provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is access to current jail rules and regulations provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is there a written policy covering day-to-day activities and schedules?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. If a full-time librarian is not required, is a jail staff person assigned library administration responsibility?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.240 RELIGIOUS SERVICES

1. Are detainees allowed to participate in religious services and obtain religious counseling?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are detainees prohibited from being required to participate in religious activities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.250 COMMISSARY

1. Has a commissary system been established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are prices charged detainees consistent with local community stores?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are prices for postal supplies sold at post office cost?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
3. Is commissary provided on a regular scheduled basis at least weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are commissary purchases reflected by debit entry on the detainee's cash account?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the entry initialed by the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a receipt issued?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are commissary profits used for detainee welfare?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the commissary account audited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.260 RECREATION AND LEISURE TIME

1. Is out-of-cell indoor recreation provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Outdoor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are exercise areas appropriately equipped and utilized?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees allowed in the exercise area for no less than one hour per day?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are recreation and leisure time activities planned and scheduled?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.270 JUVENILE DETENTION

1. Are status offenders prohibited from being detained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are juveniles detained?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Is the detention 6 hours or less?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Is periodic supervision maintained and recorded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are supervisory checks made on each juvenile at least once every 15 minutes?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are juveniles detained sight and sound separate from adults?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Are minors informed of the purpose of the detention, the time it is expected to last, and that detention cannot exceed 6 hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are minors 12 or older confined for more than 6 hours but less than 36 hours (excluding Saturdays, Sundays and court holidays)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Are minors housed sight and sound separate from adults?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are parents, legal guardians, or persons with whom the minor resides notified of the minor's detention, if the law enforcement officer or court officer has been unable to do so?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Are juvenile records maintained separately from adult records?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are juvenile records prohibited from being open to public inspection or disclosure, except by appropriate authority?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Is same sex supervision of minors provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
a. During the performance of established procedures which require physical contact or examination such as body searches?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. During periods of personal hygiene activities such as showers, toilet, and related activities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Is periodic supervision maintained?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are periodic checks made once every 15 minutes for the first 6 hours of confinement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are periodic checks made once every 30 minutes after the first 6 hours of confinement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are periodic checks made once every 15 minutes of minors subject to isolation or segregation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Are checks recorded by a mechanical device or logged in ink?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Are the times of the checks recorded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Does the supervisory check log allow for entries of relevant remarks?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Do the checks contain the signature of staff conducting the check?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. Are minors assigned to single occupancy cells or detention rooms?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Are minors provided with meals when detained during the facility's normal meal periods?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Is evidence of child abuse reported to the Illinois Department Of Human Services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. Are staff trained in juvenile supervision with training approved by the Illinois Law Enforcement Training Standards Board?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

701.280 TEMPORARY DETENTION STANDARDS

1. Are minors detained for more than 36 hours, but less than 7 days (including Saturdays, Sundays and court Holidays)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Are youth offered a minimum of 2 hours of day room activity daily?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are youth offered a minimum of one hour of physical activity daily?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate reading materials, table games, and radios and/or televisions provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Is appropriate social interaction provided for youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is an outdoor recreation area available for detainee use?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are outdoor activities for youth scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Is academic instruction provided a minimum of 4 hours per day?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is the instruction appropriate to the individual needs of each youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Is the instruction provided by a trained teacher or tutor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
5. Are medical, psychiatric, psychological, casework, and counseling services provided as needed in all individual cases?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is a daily visiting schedule established?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is one visit per day afforded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are liberal visits afforded to persons professionally associated with a youth's case?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Are youth allowed to place or receive at least one telephone call per day?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Is each youth provided with a copy of written rules and regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do the rules contain a description of conduct constituting a penalty offense?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do the rules contain the types and duration of penalties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Do the rules contain the method or conditions under which penalties may be imposed and persons so authorized to impose discipline?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Do the rules contain procedures for seeking information, making complaints, and filing appeals?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Are rule violations reviewed by the jail administrator?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are minor rule violations reviewed within 24 hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are major rule violations reviewed within 36 hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>701.290 YOUTHS PROSECUTED UNDER THE CRIMINAL CODE OF 1961</u>			
1. Do jail officers determine that a minor being detained is confined under proper legal authority?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is a day room of no less than 35 square feet per cell or room provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are youth allowed 8 hours of day room activity each day?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is recreation of an energetic nature offered?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate reading materials, table games, radios and/or televisions provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Is an outdoor recreation area available for detainee use?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are outdoor activities for youth scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is regularly scheduled academic instruction provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is the instruction appropriate to the individual needs of each youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have educational arrangements been made through the appropriate local school district?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are co-educational classes scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is access to psychiatric, psychological, casework, and counseling services provided as needed in individual cases?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
7. Has a visiting schedule been established identifying no fewer than 2 visiting days per week?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is one visit allowed during evening hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Is one visit allowed during the weekend?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are visits permitted on holidays?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are liberal visits afforded to professional persons associated with a youth's case?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

INSPECTOR'S COMMENTS

1. The Franklin County Jail current capacity is 100 detainees. It is comprised of one 16-bed dorm, two 8-bed dorms, two four-bed dorms, 26 two-person detention rooms, six one-person cells, one isolation cell, and one holding cell. In 1995, five years after the jail was newly constructed, a 26-bed addition was constructed. Plans were submitted and approved by the Illinois Department of Corrections.
2. The jail is staffed with 17 full-time officers, one jail administrator, and one shift supervisor.
3. On the day of inspection the jail was detaining a total of 99 detainees. Five of these were federal detainees.
4. Health services are provided by the Correctional Health Care. A nurse from the contractor visits the facility Monday through Friday, at least four hours per day. A physicians assistant visits the jail once weekly. All jail staff and detainees receive TB screenings.
5. The jail does have a TB isolation cell.
6. Mental health services are provided by Franklin/Williamson Emergency Counseling.
7. Food services are provided in house. The jail employs one full-time and four part-time cooks. Three cooks maintain a food services sanitation certification from the Illinois Department of Public Health. The kitchen was inspected in October 2013 with a score of 96 percent.
8. Two natural gas generators provide back-up power. They self-test twice weekly and are serviced quarterly.
9. Sprinklers were tested February 14, 2014.
10. Secure non-contact visits are conducted on Wednesdays and Sundays.
11. All correctional officers are certified in First Aid and CPR and certified in the use of the defibrillator.
12. Full-time Correctional Officers are trained with the use of a taser.
13. GED classes are available through Jefferson County Comprehensive Services and Rend Lake upon request. A linkage agreement was signed March 30, 2013.
14. Illinois Compiled Statutes and jail rules and regulations are available.
15. Religious volunteers visit the jail on Saturdays and Tuesdays.
16. ElcoVending provides the commissary food items. Other items are purchased from Phoenix Supply. Profits from commissary are placed in the detainee welfare fund.
17. Detainees are allowed time in the outdoor recreation yard daily.
18. Juveniles have not been securely detained in the jail since January 2004. Juveniles are taken immediately to the Franklin County Juvenile Detention Center located across the street from the jail.
19. Staff members interviewed were professional and very courteous.
20. Email addresses: Sheriff Donald Jones: djones@sherifffranklincounty.com
County Clerk Dave Dobill: dobill@franklincountyil.org
County Board Chairman: Randall Crocker: randall53@frontier.com
Jail Administrator Chet Shaffer email: cshaffer@sherifffranklincounty.com

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