

DATE: January 13, 2014

**FINANCE, SALARIES, POLICY & PURCHASING,
(LAW ENFORCEMENT/SHERIFF/MERIT BOARD/
COURTS) AND (LABOR NEGOTIATIONS)**

**DECEMBER, 2013 THRU NOVEMBER, 2014
FIRST AND THIRD MONDAYS OF THE MONTH
COUNTY BOARD ROOM AT THE COURTHOUSE AT 4:00 P.M.**

COMMITTEEMAN;

- (~~✓~~) Jim McPhail - Chair
- (~~✓~~) Kenny Hungate
- (~~✓~~) Steve Leek
- (~~✓~~) Danny Melvin
- (~~✓~~) Christy Powers
- (~~✓~~) Alan Price
- (~~✓~~) David Rea
- (~~✓~~) Tom Vaughn
- (~~✓~~) Randall Crocker - County Board Chair

MINUTES: The meeting was called to order at 4:00 p.m. by chair, Jim McPhail. All members were present, also in attendance were, Franklin County States Attorney, Evan Owens, Franklin County Sheriff, Don Jones, Franklin County Clerk, David Dobill, Franklin County Circuit Clerk, Nancy Hobbs, Franklin County Coroner, Marty Leffler, Franklin-Williamson Regional Superintendent of Schools, Matt Donkin, Franklin County Engineer, Mike Rolla, Franklin County Supervisor of Assessments, Cindy Humm, Franklin County Animal Control Supervisor, Thad Snell, Franklin County Board Administrative Assistant, Gayla Sink, Franklin County Recycling Coordinator, Keith Ward and other interested parties.

Jim McPhail submitted the County claims which were approved and signed by all members present. Mr McPhail reported on a recent meeting with Supervisor of Assessments, Cindy Humm and Township tax assessors which is a required meeting, discussion followed.

Franklin County States Attorney, Evan Owens submitted a request for a Technology Systems Update for Prosecutors and explained same, after discussion this will be on the agenda for the regular January meeting for approval, a copy of said request is hereby attached as a part of these minutes.

Franklin County Treasurers office Chief Clerk, Pam Smith reported on the County finances.

Franklin County Board Administrative Assistant, Gayla Sink reported on the grant for the Campbell building and the proposed phone conversion.

The meeting adjourned at 4:40 p.m.

Minutes submitted 1/14/14

Jim McPhail
Chair, Finance Committee

EVAN L. OWENS
FRANKLIN COUNTY STATE'S ATTORNEY

411 East Main Street
Benton, Illinois 62812
Phone: (618) 439-4316
Fax: (618) 435-2349

Phillips Butler, 1st Assistant
Catherine Nevicosi, Assistant
Amanda Ralston, Assistant
Troy Wise, Assistant

December 26, 2013

RECEIVED

JAN 03 2014

FRANKLIN COUNTY BOARD

Franklin County Board
c/o Gayla Sink
Attention Finance
202 W. Main Street
Benton, IL 62812

Re: Technology Update/PC JIMS System for Prosecutors

Dear Board:

Please find the enclosed estimate that was received by office pursuant to my request from Goodin and Associates. The estimate is to install PC JIMS Prosecutor Services to my office.

In late 2011, the Illinois Legislature passed a technology bill which allowed the Circuit Court to assess fees in certain court cases which were intended to make State's Attorney's Office 'digital ready' and to improve the technology in State's Attorney's Offices throughout the state. Ms. Hobbs has received around \$2,000.00 in State's Attorney Automation fees this year (2013). I believe that the county can expect to collect around that much each year from this fee.

Our current data retrieval system is based on a computer program created in the 1980's called 'Q and A'. The system is currently showing error messages and my office is fearful that it will soon 'crash'. The benefit of the new JIMS system would be that the State's Attorney's Office will be better integrated with the Circuit Clerk and other offices, such as probation, and will avoid duplication of services for the county.

Some examples follow: (a) my office would be able to retrieve archived information in the Clerk's data base to show a person's criminal history; (b) once my office enters information for a charge, the circuit clerk can simple 'upload' that information when the charge is filed and not have to expend manpower on re-entry of the data; (c) information that is put in the system on a specific person, such as addresses, contact, ect..., is then kept in the system and would not have to be re-entered by my offices for subsequent cases. (d) digital files can be maintained thereby reducing the need for storage. (e) collection accounts will be better integrated and managed.

These are just a few examples of how the proposed system will make the court system more efficient. The cost is high. The estimate to install and license the new system is \$34,629.60. Around \$9,000 of that amount would need to be paid upon installation and the remaining balance can be paid interest free over 3 years.

That while this new system will undoubtedly provide some long term savings for the county in terms of efficiency, I am not trying to 'sell' to the board that it will reduce our operating costs. There is a yearly maintenance fee of around \$5,000.00.

Inevitably, the county will have to make these technological improvements. I believe the legislature has imposed the fees on court cases in anticipation of the Illinois State Courts going to a 'paperless' system similar to the federal government. Since the county is currently using the JIMS System in the Clerk's office, we are receiving a significant savings in not having to install the system in its entirety.

It is my recommendation that the county accept this estimate and contract with Goodin to install the system while our current system is functioning. It will be difficult to effectively continue our operation if the current system fails and such a failure will certainly increase the cost of making the necessary technological changes in the future. I would suggest that you contact Nancy Hobbs in the Circuit Clerk's Office to get her thoughts on this matter.

I thank you for your time and consideration.

Very Truly Yours,



Evan L. Owens

Franklin County State's Attorney

cc: Nancy Hobbs



3473 S. Illinois Ave. Phone (618) 549-0286
 Carbondale, IL 62903 Fax (618) 549-0675

Estimate

Evan Owens
 Franklin County State's Attorney
 411 E. Main
 Benton IL 62812

Job: 10.2013 PCJ Pros 1-10
Est. #: 1372
Date: 12/26/2013
Rep: kmf

Description	Qty	Unit	Cost	Total
PC JIMS PROSECUTOR 1-10				
LICENSE				
License Contract -- JIMS Prosecutor [Server Component] ~Includes the PC JIMS Prosecutor Document/Form Generator - Allows users to easily create custom templates for subpoenas, notices, charging documents & form letters. - Creation and modification of templates can be done by GAL on a billable basis if requested by Client.	1		11,000.00	11,000.00
PC JIMS Prosecutor license/PC -- PCs 1-3 ~NOTE: Users of PC JIMS Prosecutor in counties participating in Judici.com can get a free Judici subscription which can provide access to non-public information from www.judici.com if the court uses the Extended Access service.	3		1,800.00	5,400.00
PC JIMS Prosecutor license/PC -- PCs 4-8	5		1,500.00	7,500.00
PC JIMS Prosecutor license/PC -- PCs 9-13	2		1,200.00	2,400.00
PC JIMS Prosecutor license/PC -- PCs 14-18	0		900.00	0.00
Subtotal, License				26,300.00
ANNUAL MAINTENANCE				
Maintenance -- JIMS Prosecutor [Server Component]	1	Yr.	2,040.00	2,040.00
PC JIMS Prosecutor maint/PC -- PCs 1-3	3	Yr.	324.00	972.00
PC JIMS Prosecutor maint/PC -- PCs 4-8	5	Yr.	270.00	1,350.00
PC JIMS Prosecutor maint/PC -- PCs 9 & up	2	Yr.	216.00	432.00
Subtotal, Annual Maintenance				4,794.00
IMPLEMENTATION & SETUP				
Labor - to install purchased licenses on existing hardware	8	hr	95.00	760.00
Travel Time	1.5	hr	45.00	67.50
Mileage	70	mi	0.565	39.55
Meals	1		20.00	20.00
Subtotal, Implementation & Setup				887.05
TRAINING				
Training	24	hr	95.00	2,280.00
Travel Time	4.5	hr	45.00	202.50
Mileage	210	mi	0.505	106.05
Meals	3		20.00	60.00
Subtotal, Training				2,648.55
-NOTE: You will only be invoiced for actual costs.				
NOTE: See PC requirements for PC JIMS software at: http://www.goodinassociates.com/support/pc_configuration/jpc_config_req.jsp				
THIS IS NOT AN INVOICE. PLEASE DO NOT SEND PAYMENT WITH RETURN OF SIGNED ESTIMATE.			Total	



3473 S. Illinois Ave. Phone (618) 549-0286
 Carbondale, IL 62903 Fax (618) 549-0675

Estimate

Evan Owens
 Franklin County State's Attorney
 411 E. Main
 Benton IL 62812

Job: 10.2013 PCJ Pros 1-10
Est. #: 1372
Date: 12/26/2013
Rep: kmf

Description	Qty	Unit	Cost	Total
<p>NOTE:</p> <ul style="list-style-type: none"> ~ PC JIMS Prosecutor requires that the Circuit Clerk agree to let your office store your data on their iSeries/AS400 system. ~ Getting data FROM the Circuit Clerk: PC JIMS Prosecutor not only lets you see everything you are used to seeing from the Circuit Clerk's database, it also provides you the ability to import case data so that you do not need to re-enter it when recording victim information, police reports, and so on. ~ Getting data TO the Circuit Clerk: PC JIMS Prosecutor also provides you the ability to send charging (case, defendant, charge and custody) data to the Circuit Clerk. The screens which let the Clerk review and accept/reject such data are in PC JIMS Courts (required for the Clerk to receive PC JIMS Prosecutor data). ~ No cost for hardware or networking is included in this estimate. ~ No cost for the conversion of existing data for use by PC JIMS Prosecutor (e.g. conversion of charging language from word processor charging document templates) is included in this estimate. <p>If you decide to purchase the software/services contained in this estimate, and would like the option of spreading some of the cost over the next three years, we can offer you 0% interest on the LICENSE portion. All other costs associated with your purchase would be due at time of initial billing, but the LICENSE portion could be paid in 36 monthly installments at \$736.56, until such time as the \$26,300.00 is paid off. These payments would be interest free, and would not begin until you receive the first bill, which would not occur until after your office has been installed and trained.</p> <p>PLEASE CONTACT YOUR CIRCUIT CLERK. Implementation requires their authorization to store your data on their iSeries400 system and to connect to their network. No costs for this connectivity, hardware or otherwise, are included in this estimate.</p> <p>Circuit Clerk's signature:</p> <hr/> <p>~ By signing here, I certify that I am a duly appointed and authorized representative of the Circuit Clerk of the county identified in this estimate, and have full power and authority to grant use of the Circuit Clerk's iSeries400 for the purposes set forth in this estimate.</p>				
<p style="text-align: center;">THIS IS NOT AN INVOICE. PLEASE DO NOT SEND PAYMENT WITH RETURN OF SIGNED ESTIMATE.</p>	Total			



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Evan Owens
 Franklin County State's Attorney
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 Benton IL 62812

Job: 10.2013 PCJ Pros 1-10
Est. #: 1372
Date: 12/26/2013
Rep: kmf

Description	Qty	Unit	Cost	Total
<p>Sign here and fax back to (618) 549-0675 to authorize us to proceed.</p> <hr/> <p>~ By signing here, I certify that I am a duly appointed and authorized representative of the Client identified in this Estimate, and have full power and authority to bind the Client to the terms thereof.</p> <p>~ If this Estimate includes licenses for additional copies of a software system licensed under an existing licensing and maintenance agreement between the Client identified in this Estimate and Goodin Associates, Ltd., I acknowledge and agree that such additional copies are subject to the terms and conditions set forth in those agreements.</p> <p>~ I also recognize that the GAL software license/maintenance prices (if any) shown on this estimate are valid only if applicable license/maintenance agreements are executed within six months of the estimate date.</p> <p>~ Prices stated for products other than GAL software are estimates, and are subject to change. GAL reserves the right to change any hardware to meet the requirements of GAL software. Additional costs may be identified after a complete site analysis.</p> <p>~ Product warranties are agreements directly between a warranty provider and our client. If a client chooses to involve Goodin Associates in resolving a problem, we may need to bill for our effort. Also, we strongly encourage clients to contact warranty providers well before the expiration of a warranty in order to see about extending it.</p> <p>~ The performance of GAL PC programs depends on many factors, and is somewhat subjective. The hardware and system configurations described at http://www.goodinassociates.com/support/pc_configuration/jpc_config_req.jsp may not ensure performance speeds which meet any given person's expectations. For this reason, we ask all clients considering purchase of our PC software to judge for themselves before making a decision about purchasing the software or other hardware.</p>				
<p style="text-align: center;">THIS IS NOT AN INVOICE. PLEASE DO NOT SEND PAYMENT WITH RETURN OF SIGNED ESTIMATE.</p>	Total			\$34,629.60

DATE: January 21, 2014

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COURTS) AND (LABOR NEGOTIATIONS)**

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- (~~1~~) Randall Crocker - County Board Chair

MINUTES: The meeting was called to order at 4:00 p.m. by chair, Jim McPhail. All members were present, also in attendance were, Franklin County Sheriff, Don Jones, Franklin County Treasurer, John Gulley, Franklin County Circuit Clerk, Nancy Hobbs, Franklin County Engineer, Mike Rolla, Franklin County Supervisor of Assessments, Cindy Humm, Franklin County Animal Control Supervisor, Thad Snell, Franklin County Board Administrative Assistant, Gayla Sink, Franklin County Recycling Coordinator, Keith Ward and other interested parties.

Jim McPhail submitted the County claims, which were approved and signed by all members present.

Tom Vaughn reported on the bed tax the county receives for the tourism council.

Franklin County Board Administrative Assistant, Gayla Sink gave each board member 2014 economic interest forms.

Franklin County Treasurer, John Gulley gave a financial report for the fiscal year and stated the county finished in the black and under budget, discussion followed.

Randall Crocker made a motion, seconded by Jim McPhail to go into closed session to discuss personnel at 4:10 p.m., all voted aye.

Randall Crocker made a motion, seconded by Danny Melvin to come out of closed session at 4:27 p.m., no action was taken during closed session.

The meeting adjourned at 4:28 p.m.
Minutes submitted 1/22/14

Jim McPhail
Chair, Finance Committee