

# AGREEMENT NO. 2014-11

Municipality  Township Ewing  County Franklin  Section 11-07131-00-BR	L O C A L  A G E N C Y	 <p><b>Illinois Department of Transportation</b></p> <p><b>Preliminary Engineering Services Agreement For Motor Fuel Tax Funds</b></p>	C O N S U L T A N T	Name Hampton, Lenzini and Renwick, Inc.  Address 3085 Stevenson Drive, Suite 201  City Springfield  State Illinois 62703
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THIS AGREEMENT is made and entered into this 22<sup>ND</sup> day of April, 2014 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

### Section Description

Name McDowell Road over Trib to Gun Creek

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Route TR 274 Length 0.10 Mi. 600 FT (Structure No. 028-3416P )

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Termini 2 miles North of Ewing; SE ¼, Sec. 2, T 5 S, R 3 E, 3<sup>rd</sup> P.M.

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Description:  
Bridge replacement and roadway approach improvements.

### Agreement Provisions

#### The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
  - a.  Make such detailed surveys as are necessary for the preparation of detailed roadway plans
  - b.  Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
  - c.  Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
  - d.  Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
  - e.  Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, ~~and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.~~
  - f.  Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
  - g.  Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
  - h.  Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i.  Assist the LA in the tabulation and interpretation of the contractors' proposals
  - j.  Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
  - k.  Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

**The LA Agrees,**

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1e, 1f, 1g, 1j, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
- a.  A sum of money equal to \$10,000 percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
  - b.  A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs ~~1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k~~ of the ENGINEER AGREES at actual cost of performing such work plus 100 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a, 1b, 1c, ~~1d, 1e, 1f, 1h, 1j & 1k~~. ~~If the ENGINEER sublets all or part of this work, the work in paragraph 1c, 1d or 1h, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.~~

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed ~~in accordance with the following schedule:~~
    - a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~
    - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~

~~By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~
  4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 100 percent incurred up to the time he is notified in writing of such abandonment -"actual cost" being defined as in paragraph 2 of THE LA AGREES.
  5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 100 percent to cover profit, overhead and readiness to serve -"actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.
- 

#### **It is Mutually Agreed,**

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

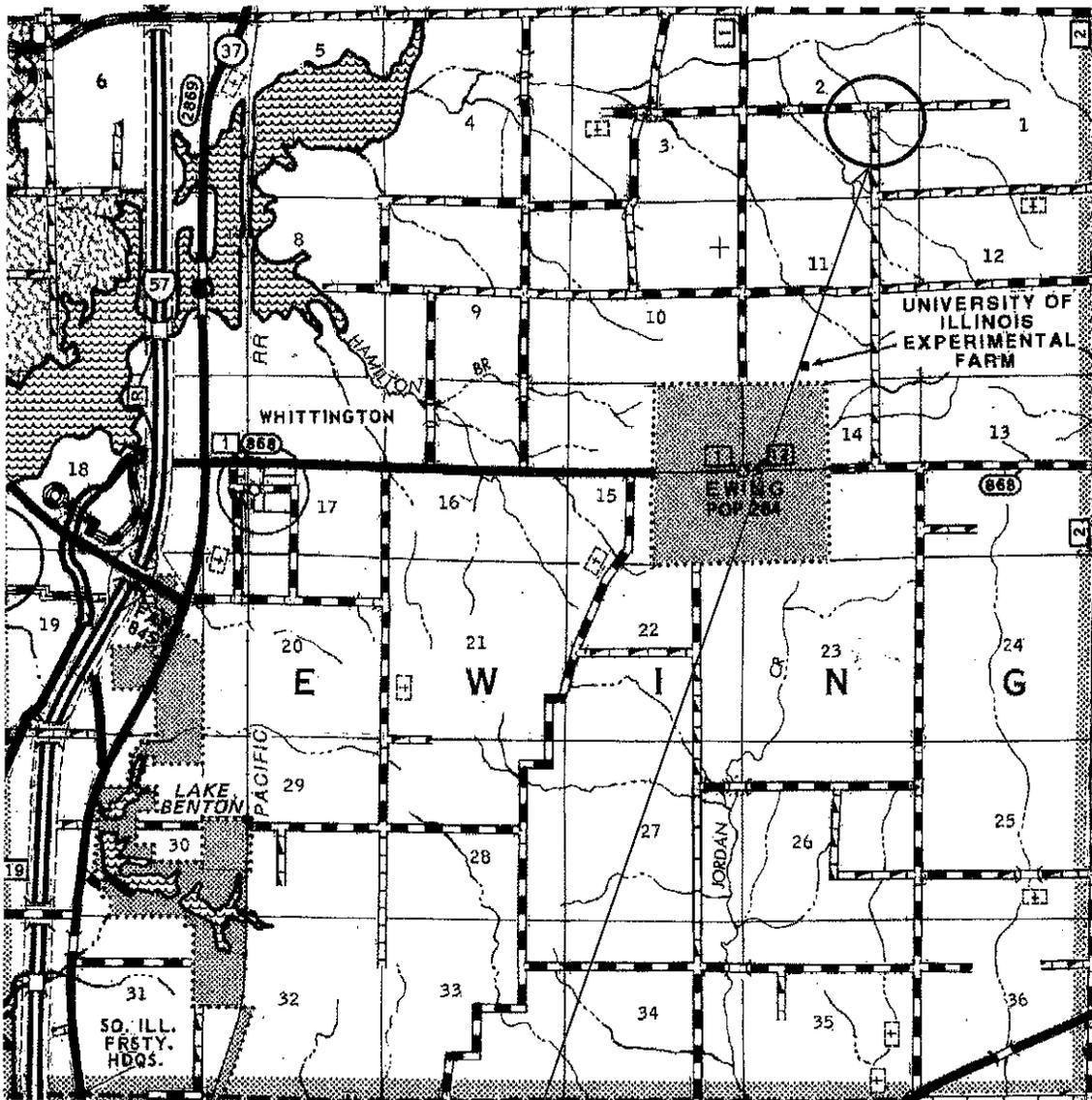
Executed by the LA:

ATTEST: Franklin County of the  
(Municipality/Township/County)  
State of Illinois, acting by and through its  
By Dave Delell by KK  
Franklin County Clerk  
(Seal)  
By Randall Crocker  
Title County Board Chairman

Executed by the ENGINEER:

ATTEST: Hampton, Lenzini and Renwick, Inc.  
3085 Stevenson Drive, Suite 201  
Springfield, Illinois 62703  
By Michael D. Cima  
Michael D. Cima, P.E., S.E.  
Title Vice President  
By Steven W. Megginson  
Steven W. Megginson, P.E./S.E.  
Title Vice President

**Approved MFT Expenditure**  
\_\_\_\_\_  
Date  
Department of Transportation  
\_\_\_\_\_  
Regional Engineer



Proposed Improvement:  
Section 11-07131-00-BR

Location Map

## EXHIBIT A

HAMPTON, LENZINI AND RENWICK, INC.

### SPECIAL PROVISION FOR EMPLOYMENT PRACTICES

In addition to all other labor requirements set forth in this proposal and in the "Standard Specifications for Road and Bridge Construction" adopted by the Illinois Department of Transportation, during the performance of this contract, Hampton, Lenzini and Renwick, Inc., its assignees and successors in interest (hereinafter referred to as the "Engineer") agrees as follows:

#### I. SELECTION OF LABOR

The Engineer shall comply with all Illinois statutes pertaining to the selection of labor.

#### II. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the Engineer agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Engineer's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Engineer in its efforts to comply with such Act and Rules and Regulations, the Engineer will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

## EXHIBIT A

- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- G. That it will include verbatim or by reference the provisions of this clause in every subcontract so that such provisions will be binding upon every such subconsultant. In the same manner as with other provisions of this contract, the Engineer will be liable for compliance with applicable provisions of this clause by all its subconsultants; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subconsultant fails or refuses to comply therewith. In addition, the Engineer will not utilize any subconsultant declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

STATE OF ILLINOIS  
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (Ill. Rev. Stat., ch. 127, par. 152.311). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

1. Publishing a statement:
  - a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - b. Specifying the actions that will be taken against employees for violations of such prohibition.
  - c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - (1) abide by the terms of the statement; and
    - (2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
2. Establishing a drug free awareness program to inform employees about:
  - a. the dangers of drug abuse in the workplace;
  - b. the grantee's or contractor's policy of maintaining a drug free workplace;
  - c. any available drug counseling, rehabilitation and employee assistance programs; and
  - d. the penalties that may be imposed upon an employee for drug violations.
3. Providing a copy of the statement required by subparagraph 1 to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
4. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (2) of paragraph c of subsection 1 above from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
6. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
7. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Hampton, Lenzini & Renwick, Inc.  
Printed Name of Organization

*Steven Megginson*  
Signature of Authorized Representative

Steven W. Megginson, Vice President  
Printed Name and Title

36-2555986  
Requisition/Contract/Grant  
ID Number

4/16/14  
Date

# AGREEMENT No. 2014-12

Municipality  Township Browning  County Franklin  Section 11-03127-00-BR	L O C A L  A G E N C Y	 <p><b>Illinois Department of Transportation</b></p> <p><b>Preliminary Engineering Services Agreement For Motor Fuel Tax Funds</b></p>	C O N S U L T A N T	Name Hampton, Lenzini and Renwick, Inc.  Address 3085 Stevenson Drive, Suite 201  City Springfield  State Illinois 62703
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THIS AGREEMENT is made and entered into this 22<sup>nd</sup> day of April, 2014 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

### Section Description

Name Eakin Grove Road over Trib to Big Muddy River

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Route TR 164B Length 0.10 Mi. 600 FT (Structure No. 028-3414P )

Termini 2 miles southwest of New City; SE ¼, Sec. 27, T 6 S, R 2 E, 3<sup>rd</sup> P.M.

Description:  
Bridge replacement and roadway approach improvements.

### Agreement Provisions

**The Engineer Agrees,**

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
  - a.  Make such detailed surveys as are necessary for the preparation of detailed roadway plans
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  - c.  Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
  - d.  Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
  - e.  Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, ~~and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.~~
  - f.  Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
  - g.  Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
  - h.  Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i.  Assist the LA in the tabulation and interpretation of the contractors' proposals
  - j.  Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
  - k.  Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
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- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

**The LA Agrees,**

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1e, 1f, 1g, 1j, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
  - a.  A sum of money equal to \$10,000 percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
  - b.  A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
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Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of performing such work plus 100 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a, 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the work in paragraph 1c, 1d or 1h, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed ~~in accordance with the following schedule:~~
  - a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost—being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES—to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~
  - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~

~~By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~
4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 100 percent incurred up to the time he is notified in writing of such abandonment -"actual cost" being defined as in paragraph 2 of THE LA AGREES.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 100 percent to cover profit, overhead and readiness to serve -"actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

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#### **It is Mutually Agreed,**

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

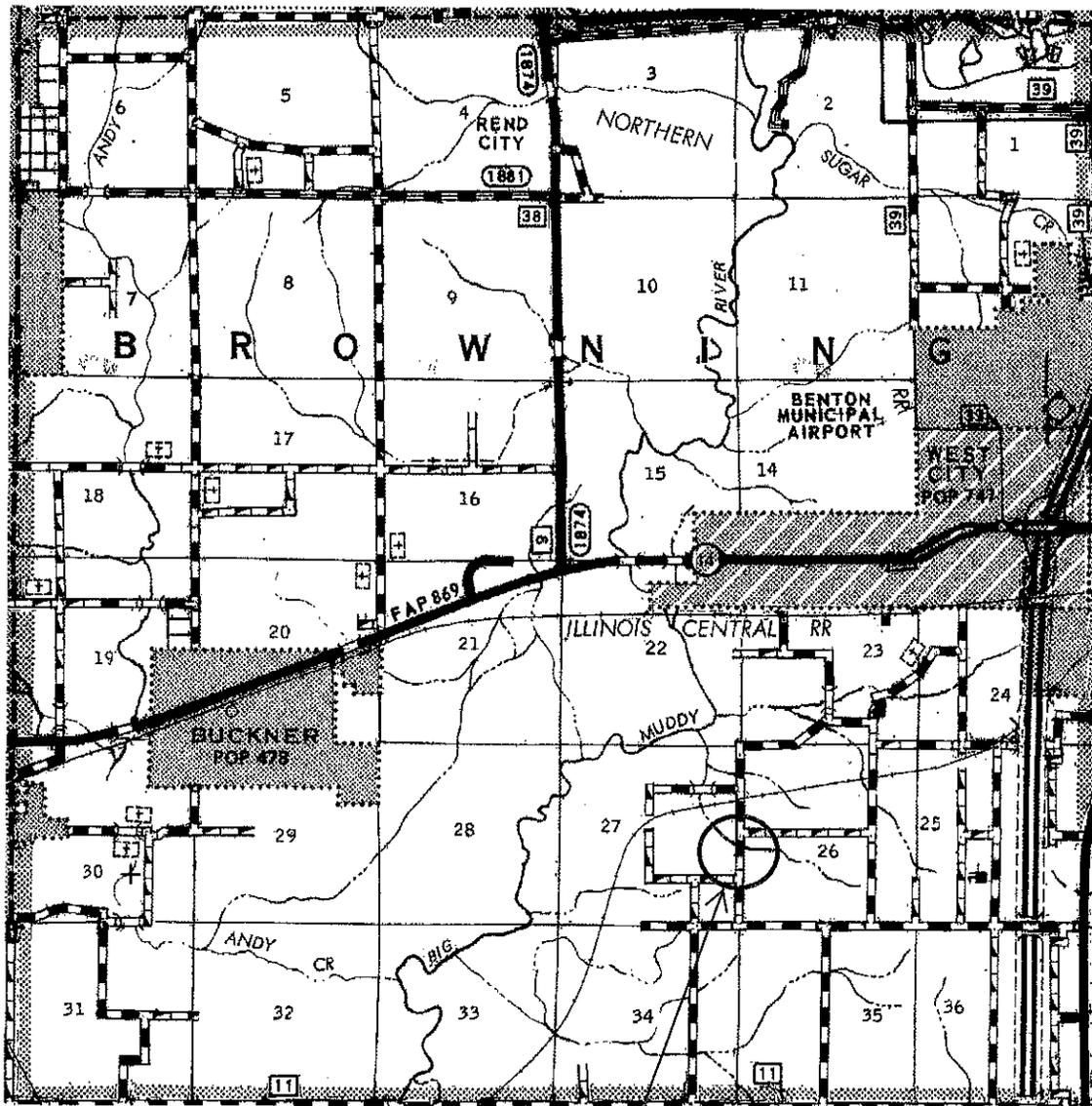
Executed by the LA:

ATTEST: Franklin County of the  
(Municipality/Township/County)  
State of Illinois, acting by and through its  
By Doree Dolell  
Franklin County Clerk  
(Seal)  
By Kimberly Cook  
Title County Board Chairman

Executed by the ENGINEER:

ATTEST: Hampton, Lenzini and Renwick, Inc.  
3085 Stevenson Drive, Suite 201  
Springfield, Illinois 62703  
By Michael D. Cima  
Michael D. Cima, P.E., S.E.  
Title Vice President  
By Steven W. Megginson  
Steven W. Megginson, P.E., S.E.  
Title Vice President

<p align="center"><b>Approved MFT Expenditure</b></p> <p align="center">_____ Date</p> <p align="center">Department of Transportation</p> <p align="center">_____ Regional Engineer</p>
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Proposed Improvement:  
Section 11-03127-00-BR

Location Map

## EXHIBIT A

HAMPTON, LENZINI AND RENWICK, INC.

### SPECIAL PROVISION FOR EMPLOYMENT PRACTICES

In addition to all other labor requirements set forth in this proposal and in the "Standard Specifications for Road and Bridge Construction" adopted by the Illinois Department of Transportation, during the performance of this contract, Hampton, Lenzini and Renwick, Inc., its assignees and successors in interest (hereinafter referred to as the "Engineer") agrees as follows:

#### I. SELECTION OF LABOR

The Engineer shall comply with all Illinois statutes pertaining to the selection of labor.

#### II. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the Engineer agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Engineer's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Engineer in its efforts to comply with such Act and Rules and Regulations, the Engineer will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

## **EXHIBIT A**

- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
  
- G. That it will include verbatim or by reference the provisions of this clause in every subcontract so that such provisions will be binding upon every such subconsultant. In the same manner as with other provisions of this contract, the Engineer will be liable for compliance with applicable provisions of this clause by all its subconsultants; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subconsultant fails or refuses to comply therewith. In addition, the Engineer will not utilize any subconsultant declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

STATE OF ILLINOIS  
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (Ill. Rev. Stat., ch. 127, par. 152.311). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

1. Publishing a statement:
  - a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - b. Specifying the actions that will be taken against employees for violations of such prohibition.
  - c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - (1) abide by the terms of the statement; and
    - (2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
2. Establishing a drug free awareness program to inform employees about:
  - a. the dangers of drug abuse in the workplace;
  - b. the grantee's or contractor's policy of maintaining a drug free workplace;
  - c. any available drug counseling, rehabilitation and employee assistance programs; and
  - d. the penalties that may be imposed upon an employee for drug violations.
3. Providing a copy of the statement required by subparagraph 1 to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
4. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (2) of paragraph c of subsection 1 above from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
6. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
7. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Hampton, Lenzini & Renwick, Inc.  
Printed Name of Organization

*Steven Megginson*  
Signature of Authorized Representative

Steven W. Megginson, Vice President  
Printed Name and Title

36-2555986  
Requisition/Contract/Grant  
ID Number

4/16/14  
Date

# AGREEMENT NO 2014-13

Municipality  Township Browning  County Franklin  Section 14-03128-00-BR	L O C A L  A G E N C Y	 <p><b>Illinois Department of Transportation</b></p> <p><b>Preliminary Engineering Services Agreement For Motor Fuel Tax Funds</b></p>	C O N S U L T A N T	Name Hampton, Lenzini and Renwick, Inc.  Address 3085 Stevenson Drive, Suite 201  City Springfield  State Illinois 62703
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THIS AGREEMENT is made and entered into this 22<sup>nd</sup> day of April, 2014 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

### Section Description

Name South Forest Church Road over trib to Big Muddy Creek

Route TR 164 Length 0.10 Mi. \_\_\_\_\_ FT (Structure No. 028-3415P )

Termini 3 miles southwest of New City; SE ¼, Sec. 34, T 6 S, R 2 E, 3<sup>rd</sup> P.M.

Description:  
Bridge replacement and roadway approach improvements.

### Agreement Provisions

**The Engineer Agrees,**

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
  - a.  Make such detailed surveys as are necessary for the preparation of detailed roadway plans
  - b.  Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
  - c.  Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
  - d.  Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
  - e.  Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, ~~and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.~~
  - f.  Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
  - g.  Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
  - h.  Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i.  Assist the LA in the tabulation and interpretation of the contractors' proposals
  - j.  Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
  - k.  Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

**The LA Agrees,**

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1e, 1f, 1g, 1j, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
  - a.  A sum of money equal to \$10,000 percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
  - b.  A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs ~~1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k~~ of the ENGINEER AGREES at actual cost of performing such work plus 100 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a, 1b, 1c, ~~1d, 1e, 1f, 1h, 1j & 1k~~. ~~If the ENGINEER sublets all or part of this work, the work in paragraph 1e, 1d or 1h, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.~~

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed ~~in accordance with the following schedule:~~
    - a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.~~
    - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.~~

~~By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~

  4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 100 percent incurred up to the time he is notified in writing of such abandonment - "actual cost" being defined as in paragraph 2 of THE LA AGREES.
  5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 100 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.
- 

#### **It is Mutually Agreed,**

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

Franklin County of the  
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By Dave Dolecki  
Franklin County Clerk  
(Seal)

By Randall Cooker  
Title County Board Chairman

Executed by the ENGINEER:

Hampton, Lenzini and Renwick, Inc.  
3085 Stevenson Drive, Suite 201  
Springfield, Illinois 62703

ATTEST:

By Michael D. Cima  
Michael D. Cima, P.E., S.E.  
Title Vice President

By Steven W. Megginson  
Steven W. Megginson, P.E., S.E.  
Title Vice President

**Approved MFT Expenditure**  
  
\_\_\_\_\_  
Date  
Department of Transportation  
  
\_\_\_\_\_  
Regional Engineer



## EXHIBIT A

HAMPTON, LENZINI AND RENWICK, INC.

### SPECIAL PROVISION FOR EMPLOYMENT PRACTICES

In addition to all other labor requirements set forth in this proposal and in the "Standard Specifications for Road and Bridge Construction" adopted by the Illinois Department of Transportation, during the performance of this contract, Hampton, Lenzini and Renwick, Inc., its assignees and successors in interest (hereinafter referred to as the "Engineer") agrees as follows:

#### I. SELECTION OF LABOR

The Engineer shall comply with all Illinois statutes pertaining to the selection of labor.

#### II. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the Engineer agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, sexual preference, physical or mental handicap or unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Engineer's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Engineer in its efforts to comply with such Act and Rules and Regulations, the Engineer will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

## EXHIBIT A

- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- G. That it will include verbatim or by reference the provisions of this clause in every subcontract so that such provisions will be binding upon every such subconsultant. In the same manner as with other provisions of this contract, the Engineer will be liable for compliance with applicable provisions of this clause by all its subconsultants; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subconsultant fails or refuses to comply therewith. In addition, the Engineer will not utilize any subconsultant declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

STATE OF ILLINOIS  
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (Ill. Rev. Stat., ch. 127, par. 152.311). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

1. Publishing a statement:

- a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- b. Specifying the actions that will be taken against employees for violations of such prohibition.
- c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
  - (1) abide by the terms of the statement; and
  - (2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

2. Establishing a drug free awareness program to inform employees about:

- a. the dangers of drug abuse in the workplace;
- b. the grantee's or contractor's policy of maintaining a drug free workplace;
- c. any available drug counseling, rehabilitation and employee assistance programs; and
- d. the penalties that may be imposed upon an employee for drug violations.

3. Providing a copy of the statement required by subparagraph 1 to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

4. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (2) of paragraph c of subsection 1 above from an employee or otherwise receiving actual notice of such conviction.

5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.

6. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

7. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Hampton, Lenzini & Renwick, Inc.  
Printed Name of Organization

*Steven W. Megginson*  
Signature of Authorized Representative

Steven W. Megginson, Vice President  
Printed Name and Title

36-2555986  
Requisition/Contract/Grant  
ID Number

4/14/14  
Date

I am pleased to announce that we are changing our corporate structure. As part of this process, I need to assign my interest in the county contract to *Joseph E. Meyer and Associates, Inc.* This will not affect our services or procedures in any way. Other than the name, there will be no noticeable changes. However, it does require a technical update to the contract.

Please find attached a Resolution ratifying the assignment and updating the contract.

Thanks,

Joe Meyer

RECEIVED

MAR 31 2014

*Dave Dohill*  
FRANKLIN COUNTY CLERK

RESOLUTION NUMBER 2014-13

**AMENDMENT TO DELINQUENT TAX PROGRAM AGREEMENT**

WHEREAS, in accordance with previous resolutions this County Board of Franklin County, Illinois, and Joseph E. Meyer have heretofore entered into a written agreement dated 12/7/1993, as well as subsequent written amendments and addenda thereto, all being hereinafter collectively referred to as "the Agreements"; and

WHEREAS, pursuant to the Agreements Mr. Meyer acts as Tax Agent on behalf of this County Board in the operation of the delinquent tax liquidation program established pursuant to Illinois statute and governed by the Agreements; and

WHEREAS, Mr. Meyer has incorporated his business enterprise as an Illinois domestic corporation with the name "Joseph E. Meyer & Associates, Inc.", and desires to continue to furnish services under the Agreements through said corporate entity, and also desires that said corporation be expressly substituted as Tax Agent under the Agreements; and

WHEREAS, Mr. Meyer desires and requests the consent of this County Board to this action; and

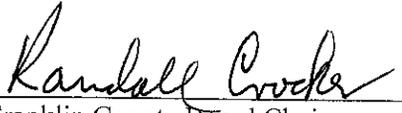
WHEREAS, this County Board finds that the actions proposed by Mr. Meyer should be approved and ratified;

NOW, THEREFORE, BE IT RESOLVED that this County Board of Franklin County, Illinois, hereby EXPRESSLY CONSENTS TO, RATIFIES AND APPROVES the assignment and delegation by Joseph E. Meyer of all of his rights and liabilities under the Agreements to Joseph E. Meyer & Associates, Inc., an Illinois corporation; and

BE IT FURTHER RESOLVED that Joseph E. Meyer & Associates, Inc., an Illinois corporation, is hereby substituted as "Agent" and as "Tax Agent" within the Agreements for all intents and purposes, and that the Agreements are deemed amended by reference as of the effective date of the assignment and delegation; and

BE IT FURTHER RESOLVED that as amended hereby the Agreements shall remain in full force and effect according to the terms thereof.

Passed by the Franklin County Board on APRIL 22, 2014.

  
\_\_\_\_\_  
Franklin County Board Chairman

  
\_\_\_\_\_  
Attest: Franklin County Clerk

APRIL 22, 2014

ELECTED OFFICIAL'S SALARIES FOR THE NEXT FOUR YEARS. (SHERIFF, CLERK, TREASURE, AND CIRCUIT CLERK)

CURRENT SALARIES:

SHERIFF \$63,946.00 ALL FOUR DO CURRENTLY RECEIVE A \$6,500.00 YEARLY STIPEND  
 OTHERS \$57,453.00 FROM THE STATE OF ILLINOIS.

ALL PROPOSALS ARE BASED OF A STEP RAISE FOR FOUR YEARS.

	CURRENT	12/1/2014	12/1/2015	12/1/2016	12/1/2017	
<i>1919</i>						
	\$1,000/YEAR					
SHERIFF	\$63,946	\$64,946	\$65,946	\$66,946	\$67,946	
		1.56%	1.53%	1.51%	1.49%	% INCREASE PER YEAR
OTHERS	<i>1724</i> \$57,453	\$58,453	\$59,453	\$60,453	\$61,453	
		1.74%	1.71%	1.68%	1.65%	% INCREASE PER YEAR
	\$1,250.00/YEAR					
SHERIFF	\$63,946	\$65,196	\$66,446	\$67,696	\$68,946	
		1.95%	1.91%	1.88%	1.85%	% INCREASE PER YEAR
OTHERS	\$57,453	\$58,703	\$59,953	\$61,203	\$62,453	
		2.18%	2.13%	2.09%	2.04%	% INCREASE PER YEAR
	\$1,750.00/YEAR					
SHERIFF	\$63,946	\$65,696	\$67,446	\$69,196	\$70,946	
		2.74%	2.66%	2.58%	2.53%	% INCREASE PER YEAR
OTHER	\$57,453	\$59,203	\$60,953	\$62,703	\$64,453	
		3.04%	2.96%	2.87%	2.79%	% INCREASE PER YEAR

BASED ON A 3% RAISE PER YEAR MY RECOMMENDATION IS \$1,750.00/YEAR FOR FOUR YEARS.

EFFECT ON BUDGET PER YEAR

BUDGET YEAR	2014-2015	2015-2016	2016-2017	2017-2018
\$1,000/YR	\$4,000	\$4,000	\$4,000	\$4,000
\$1,250/YR	\$5,000	\$5,000	\$5,000	\$5,000
\$1,750/YR	\$7,000	\$7,000	\$7,000	\$7,000

7

<i>Sheriff</i>	63,946	<i>1st</i> 65,865	<i>2nd</i> 67,784	69,703	71,622
<i>oth.</i>	57,453				

MAKE MOTION TO GIVE

RAISES OF 1750<sup>00</sup> EACH YEAR FOR ALL THE OFFICES — INCLUDED — COUNTY CLERK — CIRCUIT CLERK — TREASURER + SHERIFF —

FOUR YEARS. ALSO TRAVEL FOR COUNTY

WILL BE REDUCED TO \$7,000<sup>00</sup> A YEAR TO

\$5,000<sup>00</sup> IN ORDER TO PAY FOR

THE RAISES. — WHEN THE TRAVEL

LINE IS USED UP EXPENDED ALL

OFFICES ARE ON THEIR OWN

FOR TRAVEL FOR ALL 4 YEARS —

*Handwritten scribble*

*Handwritten scribble*

(over)

APRIL 22,2014

ELECTED OFFICIAL'S SALARIES FOR THE NEXT FOUR YEARS. (SHERIFF, CLERK, TREASURE, AND CIRCUIT CLERK)

CURRENT SALARIES:

SHERIFF \$63,946.00 ALL FOUR DO CURRENTLY RECEIVE A \$6,500.00 YEARLY STIPEND  
OTHERS \$57,453.00 FROM THE STATE OF ILLINOIS.

ALL PROPOSALS ARE BASED OF A STEP RAISE FOR FOUR YEARS.

	CURRENT	12/1/2014	12/1/2015	12/1/2016	12/1/2017	
\$1,000/YEAR						
SHERIFF	\$63,946	\$64,946	\$65,946	\$66,946	\$67,946	
		1.56%	1.53%	1.51%	1.49%	% INCREASE PER YEAR
OTHERS	\$57,453	\$58,453	\$59,453	\$60,453	\$61,453	
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**BASED ON A 3% RAISE PER YEAR MY RECOMMENDATION IS \$1,750.00/YEAR FOR FOUR YEARS.**

EFFECT ON BUDGET PER YEAR

BUDGET YEAR	2014-2015	2015-2016	2016-2017	2017-2018
\$1,000/YR	\$4,000	\$4,000	\$4,000	\$4,000
\$1,250/YR	\$5,000	\$5,000	\$5,000	\$5,000
\$1,750/YR	\$7,000	\$7,000	\$7,000	\$7,000

(over)



**TETRA TECH**

April 4, 2014

County Clerk  
Franklin County  
PO Box 607  
Benton, IL 62812

RECEIVED

APR 07 2014

*Dave Robill*  
FRANKLIN COUNTY CLERK

Subject: Public Notice to Local Government  
Verizon Wireless Logan – New Build

Dear County Clerk:

Pursuant to the FCC rules regarding review under Section 106 of the National Historic Preservation Act, we are contacting you in regard to any potential impacts to historic properties or cultural resources.

Cellco Partnership and its controlled affiliates doing business as Verizon Wireless propose to construct a 295-foot self-support telecommunications tower at 16948 Parrish Road approximately one mile south of Logan in Franklin County, Illinois. The latitude/longitude coordinates of the proposed tower are N37° 56' 22.92"/W88° 50' 34" (NAD 83) within the southeast quarter of Section 2, Township 7 South, Range 3 East.

Any information or comments you may have regarding this project's potential impact to historic properties or cultural resources can be made by contacting:

Joanna Sciegienka  
Tetra Tech  
415 Oak Street  
Kansas City, MO 64119  
816-412-1741  
joanna.sciegienka@tetrattech.com

Sincerely,

  
Joanna Sciegienka  
Environmental Scientist



Federal Communications Commission  
Washington, DC 20554

Informational Notice of Section 106 Filings

Date: 06/04/2014  
Reference Number: 802729

Dave Dobill  
Franklin County Clerk  
P.O. Box 607  
Benton, IL 62812

RECEIVED  
JUN 09 2014  
*Dave Dobill*  
FRANKLIN COUNTY CLERK

The following new Section 106 filing has been submitted:

FILE NUMBER: 0006301385  
Purpose: New Tower Submission Packet  
Notification Date: 7AM EST 05/28/2014  
Applicant: Verizon Wireless  
Consultant: Tetra Tech  
Positive Train Control Filing Subject to Expedited Treatment Under Program Comment: No  
Site Name: Logan - New Build  
Site Address: 16948 Parrish Road  
Detailed Description of Project:  
Site Coordinates: 37-56-22.9 N, 088-50-34.0 W  
City: West Frankfurt  
County: FRANKLIN  
State: IL  
Lead SHPO/THPO: Illinois Historic Preservation Agency

Consultant Contact Information:

Name: Adam Holven  
Title:  
PO Box:  
Address: 415 Oak Street  
City: Kansas City  
State: MO  
Zip: 64106  
Phone: (816) 412-1770  
Fax: (816) 410-1748  
Email: joanna.sciegenka@tetrattech.com

**NOTICE OF FRAUDULENT USE OF SYSTEM, ABUSE OF PASSWORD AND RELATED MISUSE**

Use of the Section 106 system is intended to facilitate consultation under Section 106 of the National Historic Preservation Act and may contain information that is confidential, privileged or otherwise protected from disclosure under applicable laws. Any person having access to Section 106 information shall use it only for its intended purpose. Appropriate action will be taken with respect to any misuse of the system.



**TETRA TECH**

April 4, 2014

County Clerk  
Franklin County  
PO Box 607  
Benton, IL 62812

Subject: Public Notice to Local Government  
Verizon Wireless Benton South – New Build

Dear County Clerk:

Pursuant to the FCC rules regarding review under Section 106 of the National Historic Preservation Act, we are contacting you in regard to any potential impacts to historic properties or cultural resources.

Cellco Partnership and its controlled affiliates doing business as Verizon Wireless propose to construct a 130-foot monopole telecommunications tower at 7565 Benton Field Road approximately one mile southwest of Benton in Franklin County, Illinois. The latitude/longitude coordinates of the proposed tower are N37° 58' 22.092"/W88° 56' 33.703" (NAD 83) within the northwest quarter of Section 25, Township 6 South, Range 2 East.

Any information or comments you may have regarding this project's potential impact to historic properties or cultural resources can be made by contacting:

Joanna Sciegienka  
Tetra Tech  
415 Oak Street  
Kansas City, MO 64119  
816-412-1741  
joanna.sciegienka@tetrattech.com

Sincerely,

Joanna Sciegienka  
Environmental Scientist

A correction is needed to the February 18, 2014 County Board Minutes. The reappointments for the **MINER'S CEMETERY OF ROYALTON CEMETERY ASSOCIATION BOARD** should expire March 1, 2019 instead of March 1, 2020.

The board members are: VIRGIL CARPENTER, JOCK LEFLER, BILLIE SMILLIE, BEN KALERT, RON COLSON, NOAH KING & SHAWN MCPHAIL

Cynthia K. Humm, CIAO/I  
Franklin County Supervisor of Assessments  
202 West Main  
Benton, IL 62812  
618-439-0231

March 31, 2014

Travel Request

I am requesting to attend the Property Tax Advisory Committee meeting to be held in Springfield on April 22. Notice is attached.

Expenses would be for one night's stay and mileage.

Thank you in advance for your consideration.

Cindy

New Reply Delete Archive Mark Sweep Move to Categories

Folders

- Inbox 24
- Junk 46
- Drafts 131
- Sent
- Deleted
- info 1
- jokes
- MVS
- oil
- Search Results
- New folder



wendy 3/20/14 [View contact](#)  
 To: Horbas, John, Armstrong, Mark, BO'Callaghan@cook  
 Cc: Day, Connie

The next PTAC Education and Exemption Sub-Committee meetings have been scheduled for **April 22, 2014 in the Media Room of the IL Department of Revenue, 101 West Jefferson, Springfield, IL 62702**. Because this is a secured building, attendees will need to enter the building from the Jefferson Street entrance and sign-in at the security guard station. Someone from the Property Tax Division will escort you to the Media Room. The schedule will be as follows:

- PTAC Exemption Committee Meeting: 10:00am to 12:30pm
- Lunch (delivered in & Dutch treat similar to the last meeting): 12:30pm – 1:00pm
- PTAC Education Committee Meeting: 1:00pm – 3:30pm

**Please RSVP and let me know which meeting (if any) you will plan to participate in – and also if you plan to join us for lunch.** Agenda's for the up-coming meeting and minutes from the last meeting will be forwarded prior to the meeting date.

Thank you!

Content from

Cynthia K. Humm, CIAO/I  
Franklin County Supervisor of Assessments  
202 West Main  
Benton, IL 62812  
618-439-0231

Travel Request

I am requesting permission for Cindy Loyd to attend the Oil & Gas assessment class given by the Illinois Property Assessment Institute in Effingham on July 14th and 15th.

Cindy is responsible for the calculations done each year for the taxes extended on oil production.

Expenses would include mileage, meals and two nights lodging.

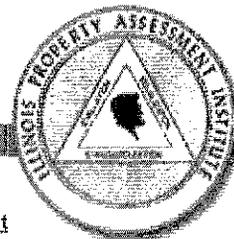
Thank you for your consideration of this request.

A handwritten signature in cursive script, appearing to read "Cindy".

# ipaionline.com

ILLINOIS PROPERTY ASSESSMENT INSTITUTE

706 E. Oglesby Ave. • Normal, IL 61761 • Phone: (309) 862-0300 • Fax: (309) 862-0400



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- [Information Page](#)
- [Registration Information](#)
- [2014 Course Schedule](#)
- [Course Descriptions](#)
- [CIAO Information](#)
- [CIAO Continuing Education](#)
- [Scholarship Information](#)
- [Testing Locations](#)
- [Forms](#)
- [Advanced Designations](#)
- [Miscellaneous](#)
- [Corporate Partners](#)
- [Partners in Education](#)
- [Contact Us](#)

## Step 1) Personal Information

\* First Name:  Last:

\*\* SSN: XXX - XX -  (last 4 digits only)

\* Job Title:

\* Company:

\* Township:

\* County:

\* Address:

\* City:

\* State:  Zip:

\* Phone (W):

\* Phone (H):

\* Fax:

All registrations will receive confirmation of receipt via e-mail. Additional information on the class facility and overnight accommodations will be included in the confirmation email. Please make your hotel reservations promptly to receive the special group rate quoted.

\* Email:   
(Required for course confirmation from IPAI)

Have you confirmed that you will receive credit for this course with the IDOR?

Are you a first time student?

Is the address listed above new?

Are you currently employed by a township, county or state government?

If you are signing up for the Spring Conference, please provide the following information:

Do you plan on attending **Mondays** Recognition Luncheon? (If yes, please add \$15.00)

Do you plan to attend **Tuesdays** CIAO Luncheon? (If yes, please add \$15.00)

Please enter any designations that you currently hold:

\* Required Field  
\*\* Required for First Time Students

[Proceed to Next Step](#)

#002-949 **Assessment of Oil & Coal (Seminar) – Level 2/Land**

This course addresses the responsibilities of the assessment official in valuing oil and coal. Oil and coal schedules are reviewed, and the methods used to calculate oil and coal are also covered. An underground and surface tour of an active mine are conducted. Students should bring "work clothing" with them to class. Special Note: Student who took the IPAI Oil & Gas course will receive continuing education credit for this course.

Displaying 1

[Any Category] ▾	EFFINGHAM, IL ▾	Course ▾	Prev	Nex
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<b>Analysis of Commercial Appraisal Reports - 15 hours (625/S)</b>	<b>\$340.00</b>
Category: COMMERCIAL Location: <a href="#">Effingham, IL</a> Level/Seats Open: 2 / 12 Instructor: NO INSTRUCTOR ASSIGNED	
<b>Analysis of Commercial Appraisal Reports - 15 hours (620/E)</b>	<b>\$340.00</b>
Category: COMMERCIAL Location: <a href="#">Effingham, IL</a> Level/Seats Open: 2 / 12 Instructor: NO INSTRUCTOR ASSIGNED	
<b>Assessment of Coal &amp; Oil - 15 hours (949/S)</b>	<b>\$340.00</b>
Category: LAND Location: <a href="#">Effingham, IL</a> Level/Seats Open: 2 / 15 Instructor: NO INSTRUCTOR ASSIGNED	
<b>Introduction to Mass Appraisal Techniques - 15 hours (253/E)</b>	<b>\$300.00</b>
Category: QUALIFYING Location: <a href="#">Effingham, IL</a> Level/Seats Open: QUALIFYING / 20 Instructor: NO INSTRUCTOR ASSIGNED	
<b>Valuation of Fast Food Restaurants - 7.5 hours (309/S)</b>	<b>\$245.00</b>
Category: COMMERCIAL Location: <a href="#">Effingham, IL</a> Date: 07/14/2014 Level/Seats Open: 1 / 21 Instructor: NO INSTRUCTOR ASSIGNED Days: Monday	
<b>Valuation of Low-End Residential Properties - 7.5 hours (139/S)</b>	<b>\$245.00</b>
Category: RESIDENTIAL Location: <a href="#">Effingham, IL</a> Level/Seats Open: 1 / 11 Instructor: NO INSTRUCTOR ASSIGNED	
<b>Valuation of Low-End Residential Properties - 7.5 hours (140/E)</b>	<b>\$245.00</b>
Category: RESIDENTIAL Location: <a href="#">Effingham, IL</a> Level/Seats Open: 1 / 10 Instructor: NO INSTRUCTOR ASSIGNED	

# 2014 IESMA Conference Agenda

DRAFT 4/9/2014

Time	Event	Session Title	Speaker(s)
<b>Wednesday, April 30</b>			
9:00am-5:00pm	Conference Training	EMAT Training	
8:30am-5:00pm	Conference Training	EMAP Training	Scott Gauvin, EMAP
<b>Thursday, May 1</b>			
8:00am-4:30pm	Registration		
8:30am-4:30pm	Conference Training	EMAP Training	Scott Gauvin, EMAP
8:30am-12:00pm	Session 1	HIRA / THIRA Training	Darryl Dragoo, IEMA Dan Riemann, ING
8:30am-12:00pm	Session 2	Public Information Officer - Tools of the Trade	David Gervino, DuPage County Patti Thompson, IEMA
12:00pm-2:00pm	Lunch		
1:00pm-4:30pm	Session 3	Special Needs Training	Darryl Dragoo, IEMA Dan Riemann, ING
1:00pm-4:30pm	Session 4	Conducting a Railway Hazardous Materials Commodity Flow Study	Stephen Holbert, Stephenson County LEPC Robert Baker - Stephenson County EMA
4:45pm-5:45pm	IESMA Board Meeting		
7:00pm-9:00pm	Vendor Reception		
<b>Friday, May 2</b>			
7:30am-4:30pm	Registration		
7:50am-8:00am	General Session	Opening Ceremony	Bloomington - Normal Fire Dept Honor Guard / Bloomington Police Dept
8:00am-8:15am	General Session	President Opening Remarks	Ryan Buckingham, President of IESMA (2013-2014)

# 2014 IESMA Conference Agenda

DRAFT 4/9/2014

Time	Event	Session Title	Speaker(s)
<b>Friday, May 2 (Continued)</b>			
8:15am-8:45am	General Session	IEMA Director	Jonathon Monken, IEMA
8:45am-9:30am	General Session	FEMA Region V Administrator	Andrew Valasquez, FEMA
9:30am-10:15am	General Session	Grant Panel - School Security / HMEP / EMPG IPRA / Hazard Mitigation	Don Kauerauf, IEMA Janie Martin, IEMA Kevin Sledge, IEMA Michelle Hanneken, IEMA Bill Conway, IEMA Ron Davis, IEMA
10:15am-11:05am	General Session	Integrated Special Event Planning and Coordination - The Chicago Marathon	Robert Troy, Chicago OEMC
11:05am-11:15am	Break		
11:15am-12:15pm	Breakout Session 1	Amtrak Passenger Train Emergency Response	Cristofer Burch, Alton & Southern Railway Gary Miller
11:15am-12:15pm	Breakout Session 2	The National Disaster Recovery Framework (NDRF): Strengthening Disaster Recovery for the Nation	Earl Zuelke, FEMA Lillian Thompson, FEMA
11:15am-12:15pm	Breakout Session 3	Engaging Elected Officials	Troy Erbenbraut, OSF Saint Francis Medical Center
12:15pm-1:15pm	Lunch		
1:15pm-2:15pm	General Session	Tazewell County Tornado Event- November 2013	Dawn Cook, Tazewell County EMA Trent Thompson, IEMA
2:15pm-2:30pm	Break		
2:30pm-3:30pm	Breakout Session 1	A Whole Community Response: Multi- Agency Resource Centers (MARC) and the Illinois Tornadoes	Harley Jones, American Red Cross
2:30pm-3:30pm	Breakout Session 2	The Use of Social Media in Disaster Situations	Jay Stewart, State Terrorism Intelligence Center

# 2014 IESMA Conference Agenda

DRAFT 4/9/2014

Time	Event	Session Title	Speaker(s)
<b>Friday, May 2 (Continued)</b>			
2:30pm-3:30pm	Breakout Session 3	The Evolution of Hazardous Materials Incidents and Response	Janie Martin, IEMA
3:45pm-4:45pm	Annual Membership Meeting		
6:00pm	Banquet		
<b>Saturday, May 3</b>			
8:30am-8:45am	General Session	President's Welcome	Kevin Sargent, President of IESMA
8:45am-9:00am	General Session	EM Committee	Dan Fulscher, Logan County EMA
9:00am-9:15am	Break		
9:15am-10:30am	General Session	Hurricane Sandy Effects on New York City	Commissioner Bruno
10:30am-10:45am	Break		
10:45am-12:00pm	Breakout Session	Standardized School Emergency Management, "Who Said" Training	Jeff Kaye, Desert Sands Unified School District
12:15pm	IESMA Executive Board Meeting		

Williamson County Office:  
8160 Express Drive  
Marion, IL 62959-9808  
Phone 618/993-8111  
FAX 618/993-6455

FRANKLIN-WILLIAMSON  
**Bi-COUNTY**  
HEALTH DEPARTMENT

Franklin County Office:  
403 East Park  
Benton, IL 62812-1920  
Phone 618/439-0951  
FAX 618/438-3005

www.bicountyhealth.org

---

TO: Randall Crocker, Chairman  
Franklin County Board

FROM: Robin Koehl, Director *RK*

DATE: March 7, 2014

SUBJECT: Appointments, Franklin-Williamson Bi-County Health Board

The terms of office for the Board of Health members listed below will expire on June 30, 2014.

Dr. Dennon Davis – three year term  
Mr. Dan Melvin – one year term

Dr. Davis and Mr. Melvin have both expressed a willingness to remain on the Board of Health if the County Board so desires.

Appointments to the Board of Health become effective on July 1, 2014. I would appreciate receiving notification of the appointments by April 30, 2014, because the Board of Health meets on May 12th to reorganize for the next fiscal year. If you have any questions, please call me. Thank you.

RECEIVED

MAR 11 2014

FRANKLIN COUNTY BOARD

RECEIVED  
MAR 11 2014

*Don Bobill*  
FRANKLIN COUNTY CLERK

Williamson County Office:  
8160 Express Drive  
Marion, IL 62959-9808  
Phone 618/993-8111  
FAX 618/993-6455

FRANKLIN-WILLIAMSON  
**BI-COUNTY**  
HEALTH DEPARTMENT

www.bicountyhealth.org

Franklin County Office:  
403 East Park  
Benton, IL 62812-1920  
Phone 618/439-0951  
FAX 618/438-3005

---

DATE: March 7, 2014  
TO: David Dobill  
FROM: Robin Koehl *RL*  
SUBJECT: Appointments, Franklin-Williamson Bi-County Health Board

For your information, enclosed is a copy of the memo concerning Board of Health appointments. I would appreciate it if this could be taken care of before April 30, 2014 because the Board of Health meets on May 12, 2014 to reorganize for the next fiscal year beginning July 1, 2014.

Thank you.

RECEIVED  
MAR 11 2014  
*Robin Koehl*  
FRANKLIN COUNTY CLERK

Williamson County Office:  
8160 Express Drive  
Marion, IL 62959-9808  
Phone 618/993-8111  
FAX 618/993-6455

FRANKLIN-WILLIAMSON  
**BI-COUNTY**  
HEALTH DEPARTMENT

Franklin County Office:  
403 East Park  
Benton, IL 62812-1920  
Phone 618/439-0951  
FAX 618/438-3005

www.bicountyhealth.org

---

TO: Randall Crocker, Chairman  
Franklin County Board

FROM: Robin Koehl, Director *RK*

DATE: March 7, 2014

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Mr. Dan Melvin – one year term

Dr. Davis and Mr. Melvin have both expressed a willingness to remain on the Board of Health if the County Board so desires.

Appointments to the Board of Health become effective on July 1, 2014. I would appreciate receiving notification of the appointments by April 30, 2014, because the Board of Health meets on May 12th to reorganize for the next fiscal year. If you have any questions, please call me. Thank you.

RECEIVED  
MAR 11 2014  
*Dave Dobill*  
FRANKLIN COUNTY CLERK

TO THE FRANKLIN COUNTY BOARD

The board of the Cave-Eastern Fire District would like to recommend that Randall Hargett be reappointed to the board. He is a good board member and does a fine job.

Steven Sniderwin  
President of the board

## EWING-NORTHERN FIRE PROTECTION DISTRICT

115 West Main Street  
Ewing, Illinois 62836  
Phone 618/629-2396  
March 12, 2014

RECEIVED

MAR 14 2014

FRANKLIN COUNTY BOARD

Franklin County Board  
Attention: Gayla Sink, Secretary  
202 W. Main Street  
Benton, IL 62812

Dear Franklin County Board:

I would like to be re-appointed for a three-year term to the Ewing-Northern Fire Protection District Board of Trustees.

Sincerely,



David E. Goss  
21695 Ewing Road  
Macedonia, IL 62860

David Wilson, President 218-2479  
David E. Goss, Secretary 927-2572  
Michael Hill, Trustee 439-1420  
Ron Sink, Treasurer 439-4925  
David L. "Monty" Rea, Fire Chief 218-1921



# Hill City Water District

BOARD OF TRUSTEES  
P.O. BOX 516  
BENTON, ILLINOIS 62812

April 10/2014

David Dobill  
County Clerk  
Recorder of Franklin County  
PO Box 607  
Benton, Il. 62812

RE: APPOINTMENT TO BOARD

Dear Mr. Dobill:

The Hill City Water District Board of Trustees asks the County Board at their next Regularly scheduled meeting, to reappoint Lindell Minor, Sr. to another 5 year term . This term will be from 5/1/14-4/30/2019

Please inform us when this appointment is made. Thank you.

Sincerely,

Paul Leffler  
Chairman of Board  
Hill City Water District

RECEIVED  
APR 14 2014  
*David Dobill*  
FRANKLIN COUNTY CLERK



# *Hill City Water District*

BOARD OF TRUSTEES  
P.O. BOX 516  
BENTON, ILLINOIS 62812

April 10/2014

David Dobill  
County Clerk  
Recorder of Franklin County  
PO Box 607  
Benton, Il. 62812

RE: APPOINTMENT TO BOARD

Dear Mr. Dobill:

The Hill City Water District Board of Trustees asks the County Board at their next Regularly scheduled meeting, to reappoint Bud Jay to another 5 year term . This term will be from 5/1/14-4/30/2019

Please inform us when this appointment is made. Thank you.

Sincerely,

Paul Leffler  
Chairman of Board  
Hill City Water District

Quarterly Report  
to the  
Franklin and Williamson County Boards  
(as required by 105 ILCS 5/3-5)

for March 2014

Submitted on:  
Tuesday, April 8, 2014 - Williamson County  
Tuesday, April 22, 2014 - Franklin County

By:  
Matt Donkin  
Franklin-Williamson Regional Superintendent of Schools  
for  
Franklin-Williamson Regional Office of Education #21

Summary of Activities of the Regional Superintendent Reported to the Franklin and Williamson County Boards for April 2014 Meetings (in addition to daily interaction with public and schools regarding questions, supervision of office activities, and participating with student educational-focused groups)

Week of December 1, 2013

Attend Franklin Co. Bd. Cmte. Mtgs. – Benton.

Attend Illinois Association of Schools Administrators (IASA) – Shawnee Division Mtg. – JALC – Carterville – 12/3/13.

Attend Delta Leadership Network Mtg. – Marion.

**Attend Reception for IASA Superintendent of the Year – Dr. Kelly Stewart – BCHS – Benton – 12/3/13.**

Meet with Franklin County officials and Secretary of States' office staff member re: documents and records – Benton.

Distribute School Facility Sales Tax Checks – 12/5/13.

Attend Williamson Co. Educational Services – Exec. Dir. Interviews – Marion.

Coordinate with schools regarding inclement weather for early dismissal and emergency days – 12/5-6/13.

Week of December 8, 2013

Coordinate with schools regarding inclement weather for early dismissal and emergency days – 12/9-10/13.

Attend IASA – Egyptian Div. Legislative Breakfast – Whittington – 12/10/13.

Attend Williamson Co. Bd. Mtg. – Marion – 12/10/13.

**Work as Scorekeeper – FCHS vs. Eldorado Basketball Game – Morris Gym – West Frankfort – 12/10/14.**

Attend breakfast with Franklin Co. Supts. – Benton – 12/12/14.

Attend Franklin County CTE Mtg. – Benton – 12/12/14.

Attend Williamson Co. Education Services Exec. Bd. Mtg. – Marion – 12/13/13.

Week of December 15, 2013

Attend Franklin Co. Bd. Cmte. Mtgs. – Benton

**Work – Sparta at FCHS Basketball Game – FCHS – Morris Gym – West Frankfort – 12/17/13.**

Participate in SSOS Fiscal Agent Phone Conference Call.

Attend breakfast with Franklin Co. Supts. – Benton – 12/19/13.

Week of December 22, 2013

**Work – Sesser-Valier at FCHS Basketball Game – FCHS – Morris Gym – West Frankfort – 12/23/13.**

Work – FCHS at Eldorado Holiday Basketball Tournament – EHS – Duff-Kingston Gym – Eldorado – 12/26-27/13.

Week of December 29, 2013

Attend – Benton Girls Christmas Basketball Tournament – East Gym – Benton – 12/30/13.

Participate in TV 6 Interview.

Week of January 5, 2014

Coordinate with schools regarding inclement weather for early dismissal and emergency days – 1/6-1/7-1/8.

Attend Illinois Association of Regional Superintendents of Schools (IARSS) Mtg. in Springfield.

Attend Statewide System of Support (SSOS) Fiscal Agent Mtg. – Springfield.

**Work – FCHS at Herrin High School Basketball Game – HHS – Memorial Gym – Herrin – 1/10/14.**

Week of January 12, 2014

Attend Williamson County Bd. Mtg. – Marion.

Host “The Bulletproof Mind” with nationally known safety expert - Lt. Col. Dave Grossman for schools and law enforcement - City of Marion Pavilion – 1/16/14.

**Work – Massac Co. at FCHS Basketball Game – FCHS – Morris Gym – West Frankfort – 1/17/14 and Mid-Winter Tournament – FCHS – Morris Gym – West Frankfort – 1/18/14.**

Week of January 19, 2014

**Work Mid-Winter Tournament – FCHS – Morris Gym – West Frankfort – 1/20,21,23,24,25/14.**

**Attend Illinois Association of School Business Officials (IASBO) Mtg. – Marion CUSD 2 Office – 1/21/14.**

Attend IARSS ARE VI Mtg. – Mt. Vernon – 1/22/14.

Attend Illinois Association of School Administrators Vision 20/20 Mtg. – Springfield – 1/22-23/14.

Attend Williamson County Educational Services Exec. Bd. Mtg. – Marion – 1/24/14.

Attend IASA – Egyptian Division Mtg. – Mt. Vernon – 1/24/14.

Week of January 26, 2014

Attend Southern Illinois P-20 Council Mtg. – Carbondale Civic Center.

Participate in Interview with WSIL-TV 3 – Matt Searcy re: PARCC – Carbondale – 1/27/14.  
Attend CASA of Franklin County Bd. Mtg. – Benton.

**Register students to vote with County Clerk's Office Staff – Zeigler-Royalton HS / Christopher HS / Sesser-Valier HS – 1/29/14.**

Participate in YMCA Youth & Government Executive Board Mtg. by phone.

**Register students to vote with County Clerk's Office Staff – Benton CHS / Frankfort CHS / Thompsonville HS – 1/30/14.**

Attend breakfast with Franklin Co. Supts. – Benton – 1/30/14.

**Work – Harrisburg at FCHS Basketball Game – FCHS – Morris Gym – West Frankfort – 1/31/14.**

Participate in YMCA Youth & Government Fiduciary Board Mtg. by phone.

#### Week of February 2, 2014

IASA – Shawnee Division Mtg. – JALC – Carterville – 2/3/14.

Coordinate with schools regarding inclement weather for early dismissal and emergency days – 2/4-2/5-2/6-2/7.

Distribute Sales Tax – 2/4/14.

Attend IARSS/ISBE Meeting on ROE Consolidation – Springfield – 2/5/14.

Host ROE 21 Superintendents' Mtg. – Bella's – West Frankfort – 2/7/14.

**Work – FCHS at Benton Basketball Game – BCHS – Herrin Gym – Benton – 2/7/14.**

#### Week of February 9, 2014

Participate in CEO Program Conference Call.

**Work – DuQuoin at FCHS Basketball Game – FCHS – Morris Gym – West Frankfort – 2/11/14.**

Attend Breakfast with Franklin Co. Supts. – Benton – 2/13/14.

Attend Williamson Co. Educational Services Exec. Bd. Mtg. – Marion – 2/14/14.

Visit end of Williamson Co. Retired Teachers Mtg. – Carterville – 2/14/14.

**Work – Murphysboro at FCHS Basketball Game – FCHS – Morris Gym – West Frankfort – 2/14/14.**

**Work – Herrin at FCHS Basketball Game – FCHS – Morris Gym – West Frankfort – 2/15/14.**

#### Week of February 16, 2014

Attend Franklin-Jefferson Sp. Ed. Exec. Bd. Mtg. – Benton – 2/18/14.

**Participate in HLS Safety Inspection – Frankfort Intermediate School – West Frankfort – 2/18/14.**

**Work – Girls Class AA Sectional Basketball Tournament – FCHS – Morris Gym – West Frankfort – 2/18-2/20/14.**

Attend IARSS Area VI Mtg. – Mt. Vernon.

Attend Truancy Hearing – Franklin County Court – Benton – 2/21/14.

Attend Hearing re: Regional Board Case – Franklin County Court – Benton – 2/22/14.

Participate in SSOS Fiscal Agent Conference Call – 2/22/14.

**Work – FCHS at Massac Co. Basketball Game – MCHS – Metropolis – 2/21/14.**

#### Week of February 23, 2014

**Participate in HLS Safety Inspection – Zeigler-Royalton Grade School – Mulkeytown – 2/24/14.**

Attend Illinois Association of School Boards (IASB) – Shawnee Division Mtg. – Cairo HS – 2/25/14.

Attend IASA – Egyptian Division Mtg. – Mt. Vernon – 2/26/14.

**Work – FCHS vs. Benton Regional Basketball Game – Davenport Gym – Harrisburg – 2/26/14.**

**Participate in Trivia Event – Frankfort Intermediate School – West Frankfort – 2/28/14.**

## Activities Conducted by ROE Personnel July 1, 2013 – present

The Franklin-Williamson County ROE serves schools in the following districts and cooperatives:

Akin CCSD 91	Crab Orchard CUSD 3	Marion CUSD 2
Benton CCSD 47	Ewing-Northern CCSD 115	Sesser-Valier CUSD 196
Benton CHSD 103	Frankfort CUSD 168	Thompsonville CUSD 174
Carterville CUSD 5	Herrin CUSD 4	Zeigler-Royalton CUSD 188
Christopher CUSD 99	Johnston City CUSD 1	

Franklin County Regional Delivery System for Career and Technical Education  
Franklin-Jefferson Special Education District  
Williamson County Education Services (Special Education / CTE / Early Childhood)

### Truancy (# Dec. – Feb. / # for Fiscal Year)

#### Franklin County

- Franklin County Truancy Coordinator has visited all schools.
- Tardy Letters Sent – **23/41**.
- Step One Letters Sent – **72 / 104**.
- Step Two Letters Sent – **25/44**.
- Step Three Letters Sent – **12 / 34**.
- Students for which the States' Attorney's office have filed petitions – **2**.
- Working with Probation re: revocation – **6**.
- Working with all partners in Truancy from schools to judicial system to address concerns and plan strategies.

#### Williamson County (# Dec. – Feb. / # for Fiscal Year)

- Truancy Coordinator made visits to all Williamson County Schools and has distributed the Truancy Directories and the referral forms.
- Step One Letters Sent – **64 / 151**.
- Step Two – Student and Parent Mtgs. – **32 / 57**.
- Working with the States' Attorney's office to **file on 22 parents/students and 9 on parents only**.
- Working with all partners in Truancy from schools to judicial system to address concerns and plan strategies.

### Teacher Certification Activity for both counties

- Public School Service Personnel Employed – Not currently available because of the state's change from the Educator Certification System to the Educator Licensure Information System.

### Fingerprinting Services for Background Checks (# Dec. – Feb. / # for Fiscal Year)

Franklin County (Available first week of each month)

- Served – **106 / 226**.

Williamson County (Available last 3 weeks of each month)

- Served – **3221 / 638**.

### GED Testing

- Franklin County – **112 (through November)**.
- Williamson – **151 (through November)**.
- Began computer Based GED Testing at John A. Logan College – Carterville – Approx. 10 since January.

### School Bus Driver Training (# Dec. – Feb. / # for Fiscal Year)

- Initial Trainings Held – **0 / 1**.
- Drivers Served in Initial Training Classes – **0 / 7**.
- Bus Drivers Trained in Annual Refresher Courses Offered October 1 & 2 – **216**.

### Ex-officio Secretary for the Regional Board of School Trustees

- Met and held two hearings on October 6, 2013.

### McKinney/Vento Federal Homeless Grant Personnel

- Homeless Students Served – Franklin County – **265 (for the year)**.
- Homeless Students Served - Williamson County – **328 (for the year)**.
- Homeless Students Served – Area VI – 24-county grant – **3,251 (for the year)**.
- Homeless materials have been distributed and liaisons have been met.
- Trainings for ROE and district personnel were held in Area VI at Marion (9/10), Carmi (9/17), Ullin (9/25).
- Attended COC mtgs. (Continuum of Care) at West Frankfort (Sept. 5), Sparta (Nov. 7).

- Attended Area Lead Homeless Liaison Fall Meeting in Springfield – 10/16-18.
- Johna Schullian attended the National Homeless Conference in Atlanta, Georgia – 11/2-5.
- Attended Governor’s Early Childhood Taskforce Meetings – 9/13, 10/3, 10/29.
- Attended SIU Head Start Policy Council Board Meeting – Carbondale, IL – 11/18.
- Assisted with November storm recovery in Massac County (Brookport).
- Gave technical assistance to schools and families in homeless situations.
- Attended NCLB conference in Chicago.
- Attended Homeless Coalition Board meeting & SIU Head start Policy Council Board Meetings
- Met with Governor’s Early Childhood Taskforce.
- Trained new secretaries on truancy and homeless reporting at Marion Junior High & Jefferson Johnston City.

#### ROE 21 Advisory Board

- The Franklin-Williamson ROE Advisory Board provides advice and consultation on professional development goals. It met on 6/24/13, to discuss professional development plans for 2013-2014 school year.
- The professional development efforts will focus on coordinating Common Core, Charlotte Danielson’s Framework for Teaching, PARCC Assessments, and iPad instruction.

#### Professional Development:

- Rising Star Training – 7/31 (Marion CUSD).
- Back to school Franklin-Williamson County Administrators Meeting – 9/7.
- Charlotte Danielson’s Framework for Teaching Workshop - 9/13 (Project ECHO/STARQUEST).
- Grace Dearborn- Rebels with Applause: Practical Approaches for Engaging Reluctant Learners - 10/ 8.
- High School Administrator Round Table - 10/ 29.
- Rising Star Training - 11/ 1 (Frankfort Community High School).
- K-8 Administrator Round Table – 11/5.
- Student Assistance Training Day 1 – 11/7.
- Student Assistance Training Day 2 – 11/ 13.
- Common Core Menagerie Workshop - 11/ 20.
- Rising Star Training – 11/25 (Marion School District).
- Rising Star Training – 11/ 1 (Frankfort Community High School).
- K-8 Administrator Round Table – 11/5.
- Student Assistance Training Day 1 – 11/7.
- Social Emotional Learning Workshop – 11/12.
- Student Assistance Training Day 2 – 11/ 13.
- Common Core Menagerie Workshop – 11/ 20.
- Rising Star Training – 11/25 (Marion School District).
- I-RtI Networking Meeting - 12/13.
- Rising Star Continuous Improvement Training – 1/8/14 (Marion School District).
- Next Generation Science Standards Workshop – 1-14.
- Bulletproof Mind Workshop – 1-16.
- Gretchen Courtney Common Assessments Workshop –1-22.
- Common Core Math Models ISBE Workshop – 1-28.
- Rising Star Focus Group – 1-28.
- Rising Star Training – 1/30 (Marion School District).
- ROE #21 Superintendent Meeting – 2-7.
- ROE #21 Curriculum Coordinator Networking – 2-12.
- I-RtI Networking Meeting – 2-20.
- Mathematics Conference – 2-20.

#### SSOS Grant Program (State-wide System of Support) (Replacing RESPRO)

- The Franklin-Williamson Regional Office of Education #21 was awarded the SSOS Fiscal Agent Grant for FY14 for Area VI of the IARSS. This grant period began 7/1/2013.
- The Illinois Center for School Improvement under the guidance of the American Institute of Research and ISBE have hired Area Assistant Director Kurt Endebrook, as well as District Liaisons Cheryl Patterson-Dreyer, Janice Winters, and Joy Battagliotti. They work through the facilities of ROE 21.
- ROE 21 was authorized by IL CSI and ISBE to hire 2 District Assistance Team Coaches as of 11/ 1. They are Angie Mills and Christine Laser.

- Through the Statewide System of Support Fiscal Agent Grant, ROE #21 will be providing foundational services to districts throughout Area VI. Five initiatives will be targeted throughout this grant:
  - 1) Common Core English Language Arts (ELA)
  - 2) Common Core Math
  - 3) Rising Star/ Continuous Improvement Planning
  - 4) Evaluation/Danielson
  - 5) PARCC/Balanced Assessment
- Two area coordinators will be hired for each of the five initiatives for a limited number of days. These area coordinators will participate in a State Level training for each initiative. Once they have been trained at the State level, they will then provide an ROE level training in Area VI. Two representatives from each ROE in Area VI will attend this training. The ROE representatives will take this training back to districts and schools in their respective regions. The first two initiatives being implemented are Common Core ELA and Rising Star/ Continuous Improvement Planning. The Common Core ELA Area Coordinators have been trained at the state level and are in the process of setting training dates for the ROE representatives.

#### Health and Life Safety

- Personnel made walk through inspections and issued Certificates of Occupancy to the following 2 school facilities: Carterville Junior High School and Herrin Harrison-Bruce Sports Complex.
- Personnel made walk through inspections to Johnston City Washington School.
- Personnel hosted a Williamson County Annual Review of Emergency Procedures. All Williamson County School Districts participated, as well as county first responders and EMA officials.
- Personnel hosted a Franklin County Annual Review of Emergency Procedures. All Franklin County participated, as well as county first responders and EMA officials.
- In conjunction with the state fire marshal's office, personnel scheduled walkthrough Health Life Safety Annual Inspections for all 43 schools in Franklin and Williamson counties.
- Personnel, in conjunction with the state fire marshal's office, have conducted walkthrough Health Life Safety in the following schools: Frankfort Intermediate School, Frankfort Central Jr. High School, Frankfort High School, Sesser-Valier High School, Sesser-Valier Elementary School, Zeigler-Royalton High School, Zeigler-Royalton Elementary School, Benton High School, Benton Middle School, Benton Elementary School, Akin Grade School, and Ewing-Northern Elementary School.
- Personnel issued two Building Permits for construction projects: Marion High School and Marion Jr. High School
- Personnel approved 5 Health Life Safety Amendments for building projects, forwarding them to the Illinois State Board of Education for final approval.
- Personnel approved 10 grant applications for School Energy Efficiency Project Grants and forwarded them to the Illinois State Board of Education for final approval
- Personnel approved 12 grant applications for School Maintenance Project Grants and forwarded them to the Illinois State Board of Education for final approval

#### Community Prevention Resources

- This grant was funded beginning 7/1/12.
- This is a direct service sub-grant of Franklin-Williamson ROE 21.
- Funded for 3 FTE: Martha Head, Director; Dave Lustenberger, Project Manager; and Lindsay Edmonds, Prevention Specialist.
- Purpose of grant:
  - > Increase the availability of high-quality prevention services that have the greatest potential to impact factors that contribute to ATOD consumption and consequences of 11-18 year olds.
- ROE 21 has been funded to provide PRESCRIBED evidence based services in **Franklin, Williamson, and Saline Counties**. These services are limited to:
  - > Communication Campaign targeting youth (Implementation Phase) at Central Jr. High School in West Frankfort, and Harrisburg Middle School in Harrisburg. This is the continuation of a program already being implemented in these schools.
  - > Communication Campaign targeting youth (Implementation Phase) at Eldorado Middle School.
  - > Communication Campaign targeting communities (Implementation Phase) in Franklin County, Saline County, and the City of Marion.
  - > Creation of Underage Drinking Coalitions in Franklin, Williamson, and Saline Counties. The goal is to utilize the coalition to expand our reach of service even further to schools and communities.

- Based on recommendations from SAMHSA, the Department will focus on the Strategic Prevention Framework and Coalitions. It is their hope that these coalitions will be able to sustain efforts at a community level.
- Major emphasis is placed on efforts to curb underage drinking, as data indicates this to be the greatest substance abuse problem with youth.
- Works in partnership with the Center for Prevention Research and Development (U of I Chicago) to promote the participation of Illinois schools in the Illinois Youth Survey (IYS).
- Works in partnership with the Illinois Liquor Control Commission (ILCC) to ensure Illinois' compliance with the federal SYNAR regulations. These regulations require all states to reduce the sale of tobacco products to minors by enacting and enforcing minimum-age tobacco laws. CPR staff accompanies ILCC staff on vendor compliance checks in southern Illinois upon request.

Franklin County Regional Delivery System for Career and Technical Education

- ROE serves as Fiscal Agent for the cooperative.
- George Hopkins, Director.
- Betty Musgrave – Partnerships for College and Career Success/Programs of Study Coordinator (retired/working on 500-hour basis).
- Sharon Winkler, Credit Generation Technician and Special Populations Coordinator (part-time—approx. 1/3).
- Serves the following high schools: Benton Consolidated H.S., Christopher H.S., Frankfort Community H.S., Sesser-Valier H.S., Thompsonville H.S., and Zeigler-Royalton H.S.
- Supports programs in Agricultural Education, Business, Marketing, and Computer Education, Family and Consumer Sciences, Technology and Engineering, Health Science Technology.
- Programs are supported through state and federal grants designed to supplement CTE programs. Allowable expenditures for these grants include: Instructional materials, instructional equipment (capital outlay), supplement of salary to ensure affordability of qualified instruction, tutorial services, and improvement of instruction activities.
- The Fr. Co. RDS for CTE funds provide supplemental funds for (K-8) Career Development programs at Akin CCSD 91, Benton CCSD 47, Christopher CUSD 99, Ewing-Northern CCSD 115, Frankfort CUSD 168, Sesser-Valier CUSD 196, Thompsonville CUSD 174, and Zeigler-Royalton CUSD 188. A new program for 2013-14 school year is that of providing for 7-8 graders in the county the Career Cruising on-line career exploration software and licenses.
- Conducts Workshops and hosts ISBE-sponsored professional development for educators in Franklin and Jefferson Counties per the CTE/Perkins Programs of Study requirements.
- FCRDS for CTE prepares and submits to Illinois State Board of Education various reports regarding program operation, assessment, and improvement.
- Submits required information to ISBE regarding Vocational classes being offered—student participation information is now being submitted by individual schools

Grants Managed and Status for FY 2014

\$254,411 CTEI Grant                      Allotment decreased \$1,273 due to slight decreased enrollments in CTE county-wide during previous year  
 CTEI Grant begins 7/1/13, for FY '14. As of 3/1/14, we have received \$149,000. We have amended this grant to try to capture an additional \$6504 in Programs of Study funds that became available in the last two weeks.

\$80,741 in Federal Perkins Grant                      Perkins FY 14 funding reflects a 10% decrease, due to federal sequestration issue. FCRDS receives these funds on reimbursement basis. As of 3/1/14 - \$19,137 in funds have been received.

- As authorized by Board of Control (BOC), CTE Director Hopkins has written, submitted, and has received approval of both CTEI and Perkins Grants for FY 14.
- Per Intergovernmental Coop Agreement regulations and Board of Control authorization, CTE Director Hopkins published notice of Joint Agreement Budget hearing 30 days in advance of hearing. Hearing was conducted on August 6, 2013, in Room 23 of Regional Office of Education.
- This office scheduled 1<sup>st</sup> quarterly meeting of BOC on Thursday, 9/12/2013.
- Sharon Winkler, CTE Technician/Special Populations Coordinator, conducted Technical Assistance Visit to Thompsonville High School on 8/28-29.

- Betty Musgrave, Programs of Study/Partnerships for College and Career Success Coordinator, facilitated the Southern Illinois Builders Association's Southern Illinois Construction Trades Career Expo, held at DuQuoin State Fairgrounds on 10/8-10/13. Participation in the Expo included the following:
 

Schools in attendance:	43
Students in attendance:	572
Teachers, Admin, Counselors:	61
Constr. Trades personnel:	59
- Other workshops/activities provided through Franklin Co Regional Delivery System to date:
  - 9/24—WIN Curriculum workshop; 10/3---Career Cruising workshop; 10/21---Business Education Instructional Updates; 10/30---Student Services Mtg. highlighting Culinary Arts w/ tour of Rent One Park in Marion.

#### Star Quest Regional Safe School Program

- Current enrollment at Johnston City Campus – 17.
- Students served this school year – 27.

#### Project ECHO Alternative School

- Current enrollment at Johnston City Campus – 67.
- Students served this school year – 125.
- With MANTRACON, conducting Workforce Investment Act (WIA) program for 13 new enrollees and 5 active returnees. In the returnee group, 1 has received a diploma, 2 should receive diplomas before the end of the year while 2 will be after the first of 2014. Students must work to the goals of 1) Raise math or reading score if they score below 9th grade level on the TABE exam(given to all enrollees before admission); 2) get a job, enroll in a post-secondary, or join the military if they are unemployed upon admission; 3) graduate from high school or earn GED diploma.

#### ECHO Juvenile Detention Center Program (contracted with Benton CHSD 103 and Benton CCSD 47)

- Current enrollment at Franklin County Juvenile Detention Center – 27.

#### Technology Program

- Working through the changes with the consolidation of Learning Technology Center (LTC) in Area VI.
- Area 6 LTC Technology Coordinators Meeting – 9/26/13 – Benton Civic Center – 80 Attendees.
- Attended 2013 Schools and Libraries (E-rate) Program Fall Applicant Training in St. Louis – 10/22/13.
- Attended Illinois Century Network Regional Meeting, RLC Marketplace, Mt Vernon – 10/23/13.
- Attended Mt. Vernon Conference – 10/ 24-25/13 (Assisted at ICE Booth).
- Attended Illinois Education and Technology Conference, Springfield – 11/13-15/13.
- Provided E-Rate T/A to Carterville School District – 11/19/13.
- E-Rate Form 470 Workshop, JALC – 12/12/13.
- Attended Technology Showcase Planning Meeting, Marion – 12/18/13
- Provided E-Rate T/A to Carterville School District – 1/8/14.
- Technology Coordinator & ILCTO Meeting, JALC – 1/15/14.
- Assisted with Bullet Proof Mind (Lt. Colonel Dave Grossman), Marion Pavilion – 1/16/14.
- Attended Cisco's Unified Computing Systems Servers (Secure Data Tech), Mt. Vernon Holiday Inn – 1/30/14.
- Attended Illinois Computing Conference, St. Charles, IL – 2/26-28/14.
- Disseminated Information to Districts regarding PARCC Field Test Technology Specifications, Webinars, Meetings.
- Attended Curriculum Directors Meeting, The Annex Coffee Shop, Herrin –2/12/14.

#### Coats for Kids, Inc.

- Continue to serve as Fiscal Agent for program in the area of four ROE's.
- Co-hosted successful Golf Scramble with Egyptian Building Trades to raise funds for late Fall needs.
- Coordinating distribution of funds to schools in Area VI.

#### KIDS Foundation Program (coordinated though ROE) (# this Quarter / # for Fiscal Year)

- Families served in Franklin and Williamson Counties – 32 / 81.

**Franklin-Williamson ROE 21 Office Staff July 1, 2013 – present**

<b>Location</b>	<b>Home</b>	<b>Title</b>
<b>Franklin County Office</b>		
Matt Donkin	Fr	Reg. Supt.
Janis Thomas	Fr	Secretary
Suzanne Willmore	Fr	Office Mgr. / Licensure
Sarah Lipe	W	Accounting / Internal Control
Mandy Horn	W	Director Prof. Dev./Licensure
Sandra Hubbard	Fr	Secretary – Trans to Wm Co.
Scott McBride	S	Network Specialist
Sharon Winkler	Jf	Technology / Sp. Pop Director
Angie Forby	Fr	Truancy
Angie Mills	Jf	SSOS DAT Coach - Began 11/1/13
George Hopkins	W	Vocational System (Part-Time)
Betty Musgrave	W	Program of Studies Coord. (P-T)
<b>Williamson County Office</b>		
Kurt Endebrock	W	Asst. Reg Supt. - Resigned 8/30/13
Paul Oldani	W	Asst. Reg Supt. (100 days)
Tim Bleyer	W	Asst. Reg Supt. (100 days)
Martha Head	S	In Touch Director
David Lustenberger	W	In Touch Prevention Project Mgr.
Lindsay Edmonds	Ja	In Touch Prevention Specialist
Mickey Sullivan	W	Truancy & Homeless
Johna Schullian	W	Comptroller/Off Mgr.
Destiny Ogden	W	Secretary
Latisha Dunning	W	Sec. / Licensure – Rsn. 12/31/13.
Christine Laser	Ja	SSOS DAT Coach - Began 11/1/13
Byron Kuehner	W	GED Program (Part-time)
Paul Oldani	W	Hlth/Life/Sfty (P-T)-Rsn. 8/31/13
<b>Project ECHO Alternative School</b>		
Lorie LeQuatte	W	Principal
Jeff Bink	Fr	Asst. Principal
Jim Johnson	Fr	WIA Coordinator (Part-time)
Deanna Morris	Fr	Administrative Assistant
Traci Stroud	W	Secretary
Nicole Underwood	W	H.S. Instructor
Gina Grant	W	H.S. Instructor
Kim Howard	W	H.S. Instructor
Jamie Norris	W	H.S. Instructor
Susan Roberson	Fr	Jr. Hi. Instructor
Jim Toms	Fr	H.S. Instructor
Kim Gilbert	Fr	Testing Room Instructor
Jeff Hammonds	Fr	Detention Room Instructor
Ken Joggerst	Fr	H.S. Instructor (Part-time)
Mario Allois	Fr	Custodian (Part-time)

<b>Location</b>	<b>Home</b>	<b>Title</b>
<b>ECHO Detention Center Program</b>		
Lori Ray	Fr	Instructor
Ryan Ashmore	W	Instructor
Jaime Rawlinson	W	Instructor
<b>STAR Quest Academy Regional Safe School</b>		
Lorie LeQuatte	W	Director
Jeffrey Bink	W	Assistant Director
Deanna Houseworth	Fr	Instructor
Kaleigh Minton	W	Instructor

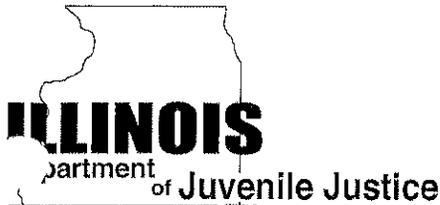
Employees shown in **Purple** are County employees.

Regional Superintendent and Assistant are paid by the State.

Employees in **Green** are additions since July 1.

Employees in **Red** are resignations/program cuts since July 1.

**All others are paid from state or federal grant funds or from General State Aid.**



Pat Quinn  
Governor

Candice Jones  
Director

707 North 15<sup>th</sup> Street, Springfield IL 62702 - Phone: (217) 557-1030 / TDD: (800) 526-0844

March 14, 2014

Superintendent Shawn Freeman  
Franklin County Juvenile Detention Center  
409 East Washington St  
Benton, IL 62812  
Dear Superintendent Freeman:

A copy of the annual inspection report of your juvenile detention facility is enclosed. The *Illinois Compiled Statutes* require the Illinois Department of Juvenile Justice to inspect juvenile detention facilities annually and to make the results available for public review.

The inspection of February 2, 2014, revealed no non-compliances with the Illinois County Juvenile Detention Standards. In fact, the Illinois Department of Juvenile Justice would like to take this opportunity to commend you and your Administration for complying with the Illinois County Juvenile Detention Standards: **Section 702.20 b) 3) A) (Staff Training)**. For four consecutive years, this area represented your facility's lone area of non-compliance, however this year it is an area in which your facility has exceeded.

Superintendent Freeman, the Illinois Department of Juvenile Justice also wishes to acknowledge the Franklin County Board for providing the necessary resources to assist the detention center with correcting aforementioned infraction.

Members of the Office of Detention and Audit Services are available for consultation should you desire. You may reach our office at 630/584-0506, ext. 530.

Sincerely,

  
Robert C Catchings

Enclosure

cc: Chairman Randy Crocker  
Chief Judge Thomas Tedeschi  
Juvenile Judge *Thomas Tedeschi*  
Director of Court Services Michael J. Abell  
County Clerk Dave Dobil  
Ms. Margie Groot, Illinois Courts  
Candice Jones Director IDJJ  
Mr. Ron Smith, IJJC



March 14, 2014

**FRANKLIN COUNTY JUVENILE DETENTION CENTER  
2014 INSPECTION REPORT**

The Franklin County Juvenile Detention Center was inspected on February 2, 2014 by the Illinois Department of Juvenile Justice.

The inspection was facilitated by Administrator Robert C. Catchings of the Illinois Department of Juvenile Justice Detention and Audit Services Unit.

During the inspection, Franklin County Juvenile Detention Center Superintendent Shawn Freeman was present for both entrance and exit interviews.

**IMPROVEMENTS SINCE LAST INSPECTION:**

1. The Franklin County Juvenile Detention Center was successful in providing all direct care staff members with the required forty hours of training.

***NONCOMPLIANCES WITH ILLINOIS COUNTY JUVENILE DETENTION STANDARDS***

NONE

Sincerely,

Robert C. Catchings  
Administrator  
Detention and Audit Services

TO: FRANKLIN COUNTY TREASURER  
 FROM: DAVE DOBILL, COUNTY CLERK  
 RE: MARCH, 2014

The following fees were received from the Franklin County Clerk during the month of March 1, 2014. As per the Revised Illinois State Statutes, the fees were submitted to the Franklin County Treasurer.

Recording & Filing Fees	19,736.00
less: \$ 4.00 per instrument fee	1,668.00
less: \$19.00 per instrument fee	7,923.00
Sub-Total for Recording & Filing Fees	10,145.00
RHSP - County -- \$.050 per instrument fee	159.00
RHSP - IDOR -- \$9.00 per instrument fee	2,862.00
Real Estate Stamps	4,191.00
Assumed Name	50.00
Cert Birth, Marriage, Death & Rec.	1,679.00
Copy Services	1,471.25
Forfeiture Fee	3.00
Marriage Licenses / Civil Union	690.00
Miscellaneous	603.00
Notary	35.00
Tax Deeds	5.00
Take Notice	370.53
Tax Redemption Fee (85)	3,400.00
Cash Drawer	(1.58)
<i>Vital Records -- Cert Death Record: 14 x 4 = 56 fee acct. check #1216</i>	<i>(56.00)</i>
<i>Marriage Families Domestic Violence Fund: 23 x 5 = 115 fee acct. check #1217</i>	<i>(115.00)</i>
<i>Rental Housing Support Program Fund</i>	
-- IDOR: 318 x 9 = 2,862 e f. transfer	(2,862.00)
#341 - County Clerk Fees	\$22,629.20
19-371 - \$4.00 per instrument and/or micro-filming (417 documents)	1,668.00
59-352 - \$19.00 per instrument GIS (417 documents)	7,923.00
190-371 - \$0.50 per instrument Clerk County (318 documents)	159.00
59-352 - Approval of Legal Description	25.00
362 - Franchise Fee – New Wave Communication	3,348.06
Sub-Total	\$35,752.26
#361 - Interest Accrued for March, 2014	
Fee Account	\$ 0.23
Tax Redemption	\$ 1.23
TOTAL RECEIVED BY THE COUNTY CLERK	\$35,753.72
Fee Account - Check #1218	\$32,352.49
Tax Account - Check #2418	\$ 3,401.23
TOTAL FEES SUBMITTED APRIL, 2014 TO THE FRANKLIN COUNTY TREASURER -	\$35,753.72